

WOODFORD COUNTY LIBRARY DISTRICT MEETING BOARD OF TRUSTEES
Minutes of Regular Board Meeting
October 20, 2021 5:00 p.m.

Present: President Maurice (Moe) Bakke, Treasurer Patrick Hall, Member Molly Krumm, Shirley Wilson (Friends of the Woodford County Library, Representative to the Board), Karen Kasacavage (Director), Stacy Thurman (Midway Branch Manager)

Absent: Vice President Bill Shanks, Member Annie Denton

Guests: Tom Smith, Sherman-Carter-Barnhart Architects
Dalton Meade, Codell Construction
Magistrate Mary Ann Gill

CALL TO ORDER

President Moe Bakke called the meeting to order at 5:02 p.m. This meeting was conducted via Zoom and broadcast live on The Woodford County Library's YouTube Channel.

APPROVAL OF SEPTEMBER MINUTES

President Bakke submitted a draft of the minutes from the regular meeting on September 15, 2021 for the Board's consideration. Patrick Hall made a motion to approve the minutes as submitted. Molly Krumm seconded the motion. The Board approved the motion by a vote of 3-0.

GUEST – DALTON MEADE

Dalton Meade reported that they have been checking in with contractors about any delays in material procurement. They will work with suppliers to make sure they can get materials onsite as quick as possible. The Electricians continue retrofitting LED lights throughout the Library. Additionally, Mr. Meade updated the board on the progress of the new building construction. Even with delays, he feels like the construction timeline is still on track.

GUEST – TOM SMITH

Mr. Smith discussed the progress of current proposal requests. In addition, he reported on some new proposals for consideration, including repairing or replacing the front and rear doors of the existing building and a landscaping screen or wall between the library and the bank in the rear parking lot. He asked the Board to take a look at the North brick wall. In addition to tuckpointing, a decision will need to be made on whether to paint the wall or leave the rustic look.

FINANCIAL REPORT

Karen Kasacavage submitted the financial report for the Board's consideration. She noted that expenditures were at 22.9% at the end of the first quarter of the fiscal year.

FRIENDS OF THE LIBRARY REPORT

Shirley Wilson reported that the group would be contacting former members in an effort to grow support and participation in the Friends of the Library. She said that the book sale has been a success and they are in the process of planning some winter fundraisers.

WOODFORD COUNTY HISTORICAL SOCIETY REPORT

Susan Buffin was unable to attend the meeting. Karen reported that her written update was included in the Board packet.

VERSAILLES/MIDWAY REPORT

Stacy Thurman reported that she and Clara Graham Reid have been dividing their time between Library branches to help with staffing. In addition, the new Local History Librarian and the cataloger have worked diligently to continue cataloging the collection at the Woodford Historical Society and are making good progress. The Everything Equine event on October 9th drew a crowd of 150 and was a successful collaboration with Midway University's Equine Department.

DIRECTOR'S REPORT

- A. Library Expansion – update
See discussion under GUEST – DALTON MEADE AND TOM SMITH
- B. Snow Removal
Karen recommended extending the contract with the same company, Parks Landscaping. Molly Krumm made a motion to use Parks Landscaping for snow removal. Patrick Hall seconded the motion. The Board approved the motion with a vote of 3-0.
- C. Open Records Training
Karen recommended that the library post the Attorney General's standardized form for Open Record Requests on the Library's website.
- D. Policy Manual
Review Section 4, Interlibrary Loans and discuss at next meeting.

UNFINISHED BUSINESS

Karen asked the Board to decide on whether or not to resume in-person programming. She pointed out that Woodford County is still in the red zone and not much has changed since the Board halted in-person programming last month. The Board agreed to continue with no indoor, in-person programming for another month and revisit the issue at the next meeting in November.

Moe Bakke asked about the landscaping at the former law office that was damaged during the construction process. Karen recommended waiting until the new addition is complete and consulting with the new owners about replacing the landscaping. The Board agreed.

NEW BUSINESS

No new business.

ADJOURN

Patrick Hall made a motion to adjourn the meeting. Molly Krumm seconded the motion. The Board approved the motion to adjourn by a vote of 3-0. The meeting adjourned at 5:53 p.m.

ATTEST:

President

Secretary

Date: _____