

WOODFORD COUNTY LIBRARY DISTRICT MEETING BOARD OF TRUSTEES
Minutes of Regular Board Meeting
November 17, 2021 5:00 p.m.

Present: President Maurice (Moe) Bakke, Vice President Bill Shanks (via Zoom), Treasurer Patrick Hall, Member Molly Krumm, Member Annie Denton, Karen Kasacavage (Director), Stacy Thurman (Midway Branch Manager), Susan Buffin (Woodford Co. Historical Society Representative)

Guests: Tom Smith, Sherman-Carter-Barnhart Architects
Dalton Meade, Codell Construction
Melissa Boulton, KDLA Regional Consultant

CALL TO ORDER

President Moe Bakke called the meeting to order at 5:00 p.m.

APPROVAL OF OCTOBER MINUTES

President Bakke submitted a draft of the minutes from the regular meeting on October 20, 2021 for the Board's consideration. Molly Krumm made a motion to approve the minutes as submitted. Patrick Hall seconded the motion. The Board approved the motion by a vote of 5-0.

FINANCIAL REPORT

Karen Kasacavage submitted the financial report for the Board's consideration. She reported that the budget is on track and that we had received our County tax check. Patrick Hall made a motion to accept the Financial Report. Molly Krumm seconded the motion. The Board approved the motion 5-0.

GUEST – DALTON MEADE

Dalton Meade reported on the progress of the new construction over the past 30 days and discussed plans for the next 30 days, including the installation of the rooftops. He reviewed a number of pending change orders. He also discussed the potential for material delays.

Karen Kasacavage asked how long the Library's geothermal system would need to be shut down while the system is drained and attached to new equipment and the impact this would have on the library. Dalton Meade will monitor the situation and Karen will make a decision about whether or not the Library will have to close to the public during this process.

GUEST – TOM SMITH

Mr. Smith discussed the old business of the dedication plaque (see WOODFORD COUNTY HISTORICAL SOCIETY REPORT) and the official name of the Local History Room. The Board has decided that the name

will be *Woodford County History Room*. He also revisited the discussion of a fence in the rear parking lot. He presented options to the Board for discussion. A decision will be made at a later date.

WOODFORD COUNTY HISTORICAL SOCIETY REPORT

Susan Buffin submitted a draft proposal, written by members of the Woodford Historical Society, for the dedication plaque that will be located in the Local History room. The Board discussed the length of the draft proposal. Tom Smith will create a mock-up of the plaque for the Board to see.

Ms. Buffin said that the system of cataloging the collection for the Local History Room has been smooth and efficient. They are also collaborating with our Local History Librarian to provide a Chautauqua program in January that will take place at the Historical Society.

FRIENDS OF THE LIBRARY REPORT

Shirley Wilson was unable to join the meeting so Stacy Thurman spoke on behalf of the Friends. She reported that the group discussed ways to grow membership and funds. They brainstormed about fundraisers, including a Trivia Night at Rolling Oven Pizza. She said that they voted to cover the cost of the Library's holiday gift to the community.

VERSAILLES/MIDWAY REPORT

Stacy Thurman reported that 63 kids had completed the Reading Stars challenge. In addition, she said that the Library will be giving gift bags out to patrons in lieu of hosting a holiday open house. Each bag will include an ornament, a cookie cutter, sprinkles, hot chocolate mix, a candy cane, and cookie recipes. The Friends of the Library will cover this expense. Lastly, the Library is hosting several book clubs this month, including the Black Author Book Club and the One Book, One Community Discussion.

DIRECTOR'S REPORT

- A. Library Expansion – update
See discussion under GUEST – DALTON MEADE AND TOM SMITH
- B. Woodford Co. Health Department – vaccination clinic – possible partnership
Director Prather, of the Woodford Co. Health Department, reached out about the Library hosting Covid vaccination clinics at both locations. The Board agreed with this proposal. Stacy Thurman will reach out to Director Prather to organize.
- C. In-person Programming – discussion
Karen brought up two issues for the Board to consider: large groups who want to reserve the community room and library-sponsored, in-person programming. After some discussion the Board decided to allow groups to use the community rooms, but limit the number of people who can participate. Karen suggested a limit of 25 for the Community Room and 15 for the Gallery. The Board also supported returning to in-person program with a limit of ten masked participants. They will revisit the discussion at the December Board meeting.
- D. Policy Manual - Section 4
The Board agrees with the policy as it is written.

UNFINISHED BUSINESS

Nothing to report

NEW BUSINESS

Nothing to report

GUEST – MELISSA BOULTON

Ms. Boulton discussed the ARPA Grant. Karen requested a list of projects that would qualify for the grant. Melissa Boulton clarified some of the restrictions for the grant and Karen stated that we might possibly apply to cover the cost of mobile hotspots.

ADJOURN

Molly Krumm made a motion to adjourn the meeting. Annie Denton seconded the motion. The Board approved the motion to adjourn by a vote of 5-0. The meeting adjourned at 6:10p.m.

ATTEST:

President

Secretary

Date: _____