

WOODFORD COUNTY LIBRARY DISTRICT MEETING BOARD OF TRUSTEES  
Minutes of Regular Board Meeting  
December 17, 2021 5:00 p.m.

Present: President Maurice (Moe) Bakke, Vice President Bill Shanks, Treasurer Patrick Hall, Member Molly Krumm, Member Annie Denton, Karen Kasacavage (Director), Stacy Thurman (Midway Branch Manager), Shirley Wilson (Friends of the Woodford County Library, Representative to the Board)

Guests: Tom Smith, Sherman-Carter-Barnhart Architects  
Dalton Meade (via Zoom), Codell Construction  
P. Jared Noble, Craft, Waninger, Noble and Company, Auditor

#### CALL TO ORDER

President Moe Bakke called the meeting to order at 5:00 p.m.

#### APPROVAL OF NOVEMBER MINUTES

President Bakke submitted a draft of the minutes from the regular meeting on November 17, 2021 for the Board's consideration. Patrick Hall made a motion to approve the minutes as submitted. Annie Denton seconded the motion. The Board approved the motion by a vote of 5-0.

#### FINANCIAL REPORT

Karen Kasacavage submitted the financial report for the Board's consideration. She reported that the budget is on track. She expressed interested in coming up with a plan to pay off our bond debt before the maturity date. Annie Denton made a motion to accept the Financial Report. Patrick Hall seconded the motion. The Board approved the motion by a vote of 5-0.

#### GUEST – DALTON MEADE

Dalton Meade reported on the progress of the new construction over the past 30 days. He is working with suppliers to resolve a material delay for the storefront section of the building. A temporary enclosure will be used in the meantime. When asked about the possibility of future obstacles, he reported that the last major task of construction will be connecting the childrens' room with the new addition.

#### GUEST – TOM SMITH

Mr. Smith went over 12 Change Orders with the Board. He discussed a bid for adding steel framing behind the masonry along Main Street. He found the proposal to be slightly high and requested the Board to approve a Change Order for the time and labor of the project, not to exceed \$22,645.21. Molly Krumm

made a motion to accept the recommended Change Order. Annie Denton seconded the motion. The Board approved the motion by a vote of 5-0.

Mr. Smith presented a mockup of the plaque for the Local History Room with the verbiage proposed by the Historical Society Board. The Library Board discussed the size of the plaque and the need to determine its location for construction purposes.

For the January meeting, Mr. Smith will come with proposals for fencing in the rear parking lot, hardware replacement for front and rear entrance doors and LED lighting in the basement.

Mr. Bakke expressed concern about the damaged sidewalk at the entrance of the building and asked that some sort of temporary solution be found until the surface is replaced.

#### GUEST – P. JARED NOBLE

Mr. Noble, a representative from Craft, Waninger, Noble, presented the FY 2020-2021 Audit. Patrick Hall made a motion to accept the audit draft. Molly Krumm seconded the motion. The Board approved the motion by a vote of 5-0.

#### WOODFORD COUNTY HISTORICAL SOCIETY REPORT

Susan Buffin was absent from the meeting. Karen shared information from an email report from Susan. The Historical Society will be closed from December 23 through January 4. Their new hours will be 10-4, Tuesday and Friday only and other days by appointments. They are excited to have three new volunteers.

#### FRIENDS OF THE LIBRARY REPORT

Shirley Wilson reported that the Friends of the Library did not meet in December. She said that the group donated \$1000 to assist eight librarians that lost their homes to the severe storms in Western Kentucky.

#### VERSAILLES/MIDWAY REPORT

Stacy Thurman conveyed to the Board that, with the exception of teen programming, in-person attendance to programs has been low. She reported that on-line book clubs were doing well, overall, and the library is exploring options for hybrid programming that would allow people to attend virtually or in person.

The Midway Branch hosted an adolescent Covid vaccine clinic, in collaboration with the Woodford Co. Health Department, on December 16<sup>th</sup>. 40 children were vaccinated.

#### DIRECTOR'S REPORT

- A. Library Expansion – update  
See discussion under GUEST – DALTON MEADE AND TOM SMITH
- B. Audit – FY 2020-2021  
See GUEST – P. JARED NOBLE

C. Donation – Recognition opportunity

Karen explained that a donation of \$50,000 was made to the Library. She suggested that the expanded childrens' programming room would be a good opportunity for name recognition in honor of the donor. The Board agreed.

D. In-person Programming – discussion

The Board agreed to continue with in-person programming under the guidelines outlined in November's meeting.

UNFINISHED BUSINESS

Nothing to report

NEW BUSINESS

Nothing to report

ADJOURN

Patrick Hall made a motion to adjourn the meeting. Annie Denton seconded the motion. The Board approved the motion to adjourn by a vote of 5-0. The meeting adjourned at 6:09p.m.

**ATTEST:**

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**President**

\_\_\_\_\_

**Secretary**

**Date:** \_\_\_\_\_