

WOODFORD COUNTY LIBRARY DISTRICT MEETING BOARD OF TRUSTEES

Minutes of Regular Board Meeting

August 19, 2015

4:30 PM

Present: President Peggy Miller, Vice-President Gerald Wuetcher, Treasurer Don Smith, Secretary Camille Allen, Member Linda Minch, Karen Kasacavage (Director), John Crawford (Assistant Director)

CALL TO ORDER

President Peggy Miller called the meeting to order at 4:35 p.m.

APPROVAL OF MINUTES

President Peggy Miller submitted the minutes from the July meeting for consideration and approval. Linda Minch made a motion to approve the minutes. Camille Allen seconded the motion. The motion was approved unanimously.

FINANCIAL REPORT

The funds from the Certificate of Deposit (CD) that matured on July 26, 2015 were placed in the library's existing savings account. The savings account will yield a return of .5%, which was significantly higher than the rates being offered on CDs.

Camille Allen made a motion to accept the financial report and approve the payment vouchers. Gerald Wuetcher seconded the motion. The motion was approved unanimously.

REGIONAL LIBRARIAN'S REPORT

KDLA consultant Heather Dieffenbach submitted a written report. This month's trustee tip discusses the process of setting the library's tax rate for the current fiscal year.

FRIENDS OF THE LIBRARY REPORT

The Friends met on Wednesday, August 12. They scheduled a Fall Tea for Sunday, October 18. It will be held in Nonesuch, Kentucky at the farm of Maurice Bakke.

DIRECTOR'S REPORT

A. Bookmobile - Quotes

Karen distributed a summary of the quotes provided by area dealerships.

Gerald Wuetcher made a motion to authorize the purchase of a 2015 6-cylinder Sprinter from James Motor Co. for \$47,479. Camille Allen seconded the motion. The motion was approved unanimously.

Karen also informed the Board that she had received an offer from James Motor Co. to purchase the current bookmobile for \$10,000.

Gerald Wuetcher made a motion to authorize the Director to sell the vehicle to James Motor Co. for \$10,000 after confirming with the Woodford Co. Court Clerk's Office that its assessed value is less than or equal to the offer. Linda Minch seconded the motion. The motion was approved unanimously.

B. Tax Rate Certification

Board reviewed the sets of proposed tax rates prepared by the Kentucky Department for Libraries and Archives (KDLA).

Gerald Wuetcher moved that the tax rate on real and personal property be set at 6.6 cents per \$100 of assessed and that the motor tax rate be set at 2.43 cents per \$100 of assessed value. Camille Allen seconded the motion. The motion was approved by a vote of 5-0.

C. Statewide Broadband / E-rate consortium

The Kentucky Department for Libraries and Archives (KDLA) is asking all public libraries in to join a statewide E-rate consortium. This will allow KDLA to seek bids on a statewide broadband network that will involve other E-rate eligible institutions. This fiber-optic network will provide libraries with access to 100 Mbps broadband or better by 2018. To join the consortium, the Board must pass a resolution authorizing the Director to sign the Letter of Agency and send it to KDLA.

Camille Allen moved that the Woodford County Library board of Trustees approve the "E-Rate Consortium Letter of Agency," as prepared by the Kentucky Department for Libraries & Archives, and authorize the library director to sign the letter on behalf of the board. Gerald Wuetcher seconded the motion. The motion was approved by a vote of 5-0.

NEW BUSINESS

President Peggy Miller has been reviewing the Library Policy Manual and noted that there are many different terms to describe those individuals who use the Library. After consulting with Karen and John, it was determined that the term "patrons" will be the term used to describe those who use the Library.

ADJOURN

Gerald Wuetcher made a motion to adjourn the meeting. Don Smith seconded the motion. The meeting was adjourned without objection at 5:30 p.m.