

TOWNSITE OF REDWOOD MEADOWS ADMINISTRATION SOCIETY

REGULAR COUNCIL MEETING MINUTES

MEETING 26-12

June 16, 2026

Councilors in Attendance:

Mayor - Sam Jackson

Councilor - Bill Ardley

Councilor/Deputy Mayor - Sharon Pegg

Councilor - Mark Johns

Councilor/Secretary - Curtis Carriere

Regrets - Councilor Ross, Councilor Nichol

Administration Present: Gord Tate - CAO

1. Call to Order

The meeting was called to order at 19:01 by Mayor Jackson

2. Land Acknowledgement

"We, the residents of Redwood Meadows, acknowledge the traditional territory as a sacred place within Treaty 7 and the Tsuut'ina first nation. With gratitude and mutual respect we acknowledge the ancestral home, culture and teaching of the people and the animals on this shared land. We also acknowledge the Metis Nation of Alberta, Rockyview District 4. We share the responsibility going forward to ensure together we honour the journey of truth and reconciliation. We appreciate the privilege of meeting here today."

Crafted by Sharon Pegg - Presented by Councilor Ardley

3. Agenda Confirmation

Motion to approve the agenda as amended. Moved by Councilor Johns and seconded by Councilor Ardley. Unanimous in favor, motion carried.

4. Visitation - RMCA

Resident Marilyn Engelbert presented an update of the activities being coordinated by the RMCA. NIPD celebrations - planning is complete - need of volunteers to be confirmed, and volunteers are needed for the end of August Casino fund raiser. Volunteer sign up sheets will be available at the AGM. RMCA / Garden Committee requires Wifi service to the skate shack - Administration has been trying to contact the technician that set up an Eastlink connection without success. Administration will confirm with the RMCA by June 17th if contact has been confirmed - if not then RMCA will pursue a provider. RMCA confirmed that they will donate a bicycle as a raffle prize or as a silent auction item for the upcoming golf tournament fund raiser.

5. Approval of Previous Minutes

Motion to approve the meeting minutes of June 2, 2026 as presented. Moved by Councilor Johns, seconded by Councilor Pegg, vote was unanimous in favor, motion carried.

6. Review of Action Items

See attached list.

7. Committee Updates -

- **Infrastructure** - MAGE contract still under review. Councilor Carriere has completed his review of the fibre optics contract and supplied an executive summary with a list of next step action items, which include a new agreement with MAGE and a RFI to any potential purchasers or lessees for the available fibre optics.
- **Finance** - 2 information gathering meetings with Sylogist were completed this week. 3 meetings scheduled for next week.

Council met with MNP to review the 2025 audit on June 10th. MNP will present the financial statement to the Society at the AGM on June 17th.

- **Bylaw** - Review of Bylaws is deferred until Councilor Nichol present.
- **Intergovernmental** - Meeting with MLA Sarah Elmeligi took place on June 10th. Discussions included the new treatment centre and the lack of communication from the Province, AHS and the Tsuut'ina Nation. FRIAA Firesmarting and access to grants for the rebuild of our RMES station, and Rocky View County's Master Fire Plan were also discussed.
- **Liaison** - No new date for the next meeting has been confirmed. Mayor Jackson to reach out to Chief Starlight. Councilor Johns to join the committee.
- **Fund Raising** - Golf tournament has been set for September 24th - tournament packages will start to be posted/delivered June 18th. Councilor Ardley discussed the need to set up a recognition posting for the companies and individuals that have made charitable donations.

8. ADMINISTRATION UPDATES

See attached report.

9. UNFINISHED BUSINESS

- **Police Station Sublease** - Both legal counsels for the Townsite and Nation have been working on the new sub-sublease. The process has been slow and at a significant legal expense. Mayor Jackson and CAO Tate to set up a meeting with Macushla Law to push for completion of the document.
- **Emergency Response Plan (ERP)** - Working session completed on June 10th - the raw draft will be forwarded to the RMES for their input. Administration will also speak with Tosguna Police Chief Blake to confirm what involvement the Tosguna would have in the event of an emergency.
- **AGM** - Scheduled for June 17th - MNP will present the financial statement, Administration will present the 2026 operational budget, the powerpoint presentation is ready. Councilors to meet at 6:30 in advance of the 7pm start.

- **Discussions with Tsuut'ina** - Administration has had discussions with Tanis One Spot with regards to a cosponsored application to FRIAA for another FireSmart application in 2027 which would benefit both parties, the disposal of the merchandise timber from this year's Firesmart project and disposal of our surplus wood chips to the Pow Wow grounds. Tsuut'ina Council meeting is June 2nd, so administration will follow up with Ms. One Spot following their meeting. **Update:** TTN has not responded to multiple voice mail or email calls

10. NEW BUSINESS

- **Rehabilitation Centre** - Councilor Johns has drafted a letter to the various Provincial Ministers requesting information about the centre. The letter will be refined and sent, copies of the letter will be made available to the Society members so that they too can send a copy.
- **Summer Meeting Schedule** - Council meetings for July and August have been set. July 21st and August 18th as meeting dates. Administration noted that in the event that a cheque run is required prior to these dates then a cheque run spread sheet will be sent out for council approval.
- **Insurance - Fire Hall Contents** - As there remains a large difference between the actual costs of the contents lost in the fire versus what the Insurance company wants to pay, Townsite is going to arbitration. This process is scheduled for December of 2026.
- **TTN Golf Tournament Sponsorship Request** - TTN has requested from Townsite to provide some level of sponsorship for the golf tournament being held during the Pow Wow event. Council unanimously approved a \$500 donation. Administration will advise TTN.
- **Cheque Run** - Spreadsheets detailing the cheque runs for June 16, 2026 were distributed to all present.

Motion: Moved by Councilor Pegg to approve the Operations cheque run dated June 16, 2026 in the amount of \$45,175.83. Seconded by Councilor Ardley . Discussions. The vote was unanimous in favor. Motion carried.

Motion: Moved by Councilor Ardley to approve the EFT Operation transfers dated June 16, 2026 in the amount of \$32,472.02. Seconded by Councilor Johns. Discussions. The vote was unanimous in favor. Motion carried.

Motion: Moved by Councilor Johns to approve the Capital expenditures dated June 16, 2026 in the amount of \$60,730.27. Seconded by Councilor Ardley. Discussions. The vote was unanimous in favor. Motion carried.

10. IN CAMERA – Session required. Personnel and FOIP

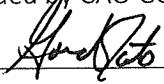
Motion: To go into an "In Camera" session, moved by Councilor Ardley at 20:55. Motion carried.

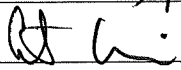
Motion: To come out of "In Camera" session, moved by Councilor Pegg at 21:13. Motion carried.

11. ADJOURNMENT

Motion to adjourn. Moved by Councilor Johns at 21:14

Minutes recorded by CAO Gord Tate - Next Meeting -July 21, 2026 at 19:00 hrs.

 _____ Gord Tate - CAO

 _____ Secretary - Curtis Carriere

Townsite Manager's Report June 16, 2026

- **FRIAA Grant / FireSmart** - Merchandise trees have been removed by West Fraser, waiting on payment, once received the funds will be forwarded to TTN. FRIAA is processing our final progress claim. FRIAA plans to write up our project in their upcoming news bulletin.
- **CFEP Grant** - Application has been submitted to build a raised covered bandstand at the southeast corner of the sports field and a shade gazebo next to the Curtis Park playground. Acceptance won't be confirmed until July of 2026. **Update:** CFEP has had a preliminary review of our application, minor adjustments made, final review and notification will be completed in July.
- **RMES Fire Hall** - Tender for the new hall is underway with a June 25th closing for the three General Contractors who attended the mandatory site meeting on June 9th.
- **Police Station** - Townsite's legal counsel has updated the draft of the sub-sublease and resubmitted to the Nation for their review and comment. No new changes.
- **Sylogist Software** - Two "Teams" meetings have been completed this week, primarily information gathering sessions. The next meeting is scheduled for early next week.
- **Fire Hydrants** - Velocity returned to site and rebuilt hydrant 14 - All hydrants have now been inspected and repaired if necessary.
- **Tree Replanting** - Excavation of tree wells begins June 3rd (weather delay). Delivery of trees - 60 Aspen delivered and planted, First load of Ash, Larch and Maple were delivered today and 10 have been planted at the north end (Zone 1). Work on planting will continue for the next week.
- **Boil Water Advisory** - Health Canada removed the boil water advisory on Friday June 12 at 4:30 pm. Administration notified the public with notices in the Updater, social media and on the North sign board. We will continue to monitor the raw water until the June wet weather systems pass. Health Canada complimented both Administration and Sampson Water Services for their efforts during the Advisory.
- **Sanitary** - No effluent is being pumped overland - the threat of overland discharge lasted only 4 days. Environment Alberta, Health Canada and the Tsuut'ina Nation were kept abreast of the situation. The 6" Silent Pump remains at the SLS in case the weather turns for the worst.
- **Spruce Beetle Abatement** - Ebbs Forestry Service has installed the beetle deterrents to common property within Redwood Meadows as well on the golf course. The Lingrin funnel traps have also been set out at the North end and along the berm towards the water treatment plant. Beetle deterrents will be made available to the public starting at the AGM June 17th.
- Gord Tate - Townsite Manager

COUNCIL ACTION ITEM LIST - June 16, 2026

Action Item	Description	Action By	Target Date
Intergovernmental/Infrastructure committee	Keep the line of communication open with Rockyview County and TTN about RMES funding. Councilor Ardley to follow up with Kevin at Rocky View - will defer until June 23rd at the Bragg Creek - "County's Fire Services Policy Framework" open house.	Action By Bill Ardley Curtis Carriere Mark Johns	Ongoing
Liaison Committee	Review stewardship agreement, land use agreement addressing the new Tosguna police station and taxation. Next meeting to be confirmed.	Sam Jackson Simon Ross TTN & Macushlaw Legal	Ongoing
Tosguna Police Station	Develop land use agreement before the development of the Tosguna station New Sub-sublease is being finalized with legal counsels for all parties. Update: No new information.	TTN Gord Tate Macushlaw	Ongoing
MAGE Contract	Mage -fibre optics legal review. Councilor Carriere is reviewing all related documents. - See committee update	townsite/legal	Ongoing
Emergency Response Plan (ERP)	Review the community ERP plan Councilor Carriere completed his review, action items were distributed to all councilors for their review. Draft to be forwarded to RMES for their input.	Council	June
Rehabilitation Centre	Councillor Nicholl has reached out to the Province and to AHS.	Council	Ongoing

	AHS response was to direct any questions to TTN -Angela - Update: No response received		