

**TOWNSITE OF REDWOOD MEADOWS
ADMINISTRATION SOCIETY**

**ACCESS TO INFORMATION AND PROTECTION
OF PRIVACY BYLAW**

BYLAW #2026 - ????

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TOWNSITE OF REDWOOD MEADOWS ADMINISTRATION SOCIETY

BYLAW # 2026- ?

BEING A BYLAW RESPECTING ACCESS TO INFORMATION AND PROTECTION OF PRIVACY
WITHIN THE TOWNSITE OF REDWOOD MEADOWS

WHEREAS:

- A. The Townsite of Redwood Meadows (Townsite), a community located within specifically designated lands within the Tsuut'ina Nation in the Province of Alberta, is governed by the Townsite of Redwood Meadows Administration Society (Society);
- B. The Society is a body incorporated under the Societies Act (Alberta) whose business and affairs are managed by a board of directors (Council);
- C. The Society, acting in a manner similar to a local municipal government incorporated under the Municipal Government Act (Alberta), has jurisdiction over the governance, administration, and operations of the Townsite pursuant to the rights and authorities delegated to the Society by the Tsuut'ina Nation through the Stewardship Agreement, the Lease Agreements, and the Tax Administration Agreement;
- D. The Society uses the provisions of the Tsuut'ina Agreements, the Lease Agreements, (and the provisions of the Municipal Government Act (Alberta) as far as may be practical in the circumstances), to define this Access to Information and Protection of Privacy Bylaw for the Townsite;
- E. Section 87 of the Access to Information Act, S.A.2024, c.A-1.4, with amendments in force as of December 18, 2025 and Section 55 of the Protection of Privacy Act, S.A. 2024, c.P-28.5 with amendments in force as of December 11, 2025 states that a municipality may designate a person or group of persons as the head of the municipality for the purposes of these Acts;
- F. Section 96 of the Access to Information Act, S.A. 2024, c. A-1.4 5, with amendments in force as of December 18, 2025 states that a municipality may set any fees payable to the municipality for services under the Acts and Regulations; and
- G. The Society deems it necessary and expedient to pass this Bylaw for the purpose of providing for the effective Access of Information and Protection of Privacy within the Townsite.

NOW THEREFORE the Townsite of Redwood Meadows Administration Society, in the province of Alberta, duly assembled, enacts as follows:

ADMINISTRATION

Short Title

This Bylaw may be cited as the "Access to Information and Protection of Privacy Bylaw".

Purpose

The purpose and intent of this Bylaw is to set reasonable standards for Access to Information and Protection of Privacy.

Application

This Bylaw shall apply to Townsite records

Other Legislative Requirements

Nothing in this Bylaw relieves a Person from complying with any Federal, Provincial or Tsuut'ina Nation law or regulation, other bylaw or any requirements of any lawful permit, order or license.

Severability

Every provision of this Bylaw is independent of all other provisions and if any provision of this Bylaw is declared invalid for any reason by a Court of competent jurisdiction, all other provisions of this Bylaw shall

remain valid and enforceable.

INTERPRETATION

Definitions

In this Bylaw, so far as the context does not otherwise require:

“Acts” means the Access to Information and Protection of Privacy Acts (formally known as FOIP, expired as of June 11, 2025)

“Applicant” means a person who makes a request for access to a record under section 7(1) of the Acts;

“Townsite” means the Townsite of Redwood Meadows, consisting of lands geographically situated within the Tsuut'ina Nation reserve, the boundaries of which are as described in the Stewardship Agreement; or its duly authorized Representative.

“Townsite Manager” means the person appointed as the Administrative Officer for the Townsite of Redwood Meadows, and includes any person who holds the position of Townsite Manager in an acting capacity;

“Province” means the Province of Alberta

Context

Where a word is used in the singular, such a word may also mean plural.

Where a masculine or impersonal pronoun or adjective is used, such a word may also mean the feminine or impersonal pronoun or adjective.

Where a word is used in the present tense, such a word may also mean the future tense.

The word “person” includes a corporation as well as an individual.

The words “shall” and “must” require mandatory compliance except where a variance or relaxation has been granted pursuant to this Bylaw. “May” means a choice is available, with no particular direction or guidance intended.

Words, phrases, and terms not defined in this Bylaw shall be given their usual and customary meaning.

Where a regulation involves two or more conditions or provisions connected by the conjunction “and” means all the connected items shall apply in combination; “or” indicates that the connected items may apply singly; and “and/or” indicates the items may apply singly or in combination.

Headings

The headings of this Agreement are for reference purposes only and shall not in any way affect the meaning or interpretation of this bylaw.

ACCESSTOINFORMATION AND PROTECTION OF PRIVACY

- (a) For the purposes of the Acts, the Townsite Manager is designated as the Administrator of the Acts for the Townsite.
- (b) Where an Applicant is required to pay a fee for services, the fee payable will be in accordance with the Access to Information Regulation, AR 133/2025 OR the Protection of Privacy Regulation, AR 132/2025, as amended from time to time or any successor Regulation that sets fees for requests for information from the Province.

TRANSITION AND COMING INTO FORCE

Enactment/Transition

If any clause in this Bylaw is found to be invalid, it shall be severed from the remainder of the Bylaw and shall not invalidate the whole Bylaw.

This Bylaw comes into force on the date it is passed.

THIS BYLAW SHALL COME INTO FULL FORCE AND EFFECT ON THE DATE OF ITS FINAL READING.
APPROVED AND PASSED BY THE COUNCIL FOR THE TOWNSITE OF REDWOOD MEADOWS.

THIS xth DAY OF xxx, A.D. 2026

Mayor –

Townsite Manager –

1st Reading *PASSED 26/8/18 - MOVED BY COUNCILOR NICHOL, 2ND BY COUNCILOR PEGG - UNANIMOUS*

2nd Reading

3rd Reading