

TOWNSITE OF REDWOOD MEADOWS ADMINISTRATION SOCIETY

ANNUAL GENERAL MEETING MINUTES

MEETING AGM 25-01

Wednesday, May 14, 2025

Councillors in attendance:

Mayor - Sam Jackson

Secretary - Curtis Carriere

Councilor - Rowland Nichol

Treasurer - Dominique Stadel

Deputy Mayor - Renita Hoskins

Councilor - Joan Evans

Regrets: Councilor Simon Ross

Administration present:

Townsite Manager - Gord Tate

Executive Assistant - Peggy Rupert

Guests present:

MNP - Auditors - Cameron LaRocque

1. Welcome and Call to Order

Mayor Jackson called the meeting to order at 19:02. 59 Society members present plus 17 by Proxy, quorum required is 30 members present. Quorum requirements achieved. Meeting may proceed.

2. Land Acknowledgement

Mayor Sam Jackson gave the land acknowledgement.

3. Introductions

Mayor Sam Jackson introduced the sitting Councilors, Administration present and the MNP representative.

3. Agenda

Motion to accept the agenda as presented. Moved by Glen van Camp. Seconded by Mel Stotyn. Unanimous in favor. Motion carried.

4. Approval of Previous Minutes

Review of 2024 AGM minutes - Motion to accept the 2024 AGM minutes as presented - Moved by - Sharon Pegg. Seconded by - Bill Ardley. Unanimous in favor, motion carried.

5. 2024 Financials - Copies of the 2024 Financial Report were available to Society Members

Treasurer Stadel introduced Cameron LaRocque of MNP, Cameron addressed the Society members. Cameron reviewed the Status of Audit, Council Responsibility, Auditor Responsibility, Audit Opinion. He specifically spoke to the "Qualified Opinion" MNP recorded in their audit. Townsite had instructed MNP not to account for the Asset Retirement Obligation (ARO) as there was uncertainty if it applied to Redwood Meadows, this then beget MNP to issue their audit as a Qualified Opinion. Treasurer Stadel reviewed the Financial Highlights including revenues, expenses, cash flows, acquisition of capital assets, PVP Fund, and the statement of financial position. Treasurer Stadel responded to the questions from the floor. The question of the reserve fund was tabled by Derek Stiedman. The wording in the report will need to be reviewed and possibly changed to ensure clarity that the Townsite does have a reserve fund established, current funds in the reserve are \$646,000.

Motion to approve the MNP 2024 financial statement as presented. Moved by Craig Moore, seconded by Blaine Kelly. Unanimous in favor. Motion carried.

6. 2025 Operating Budget

Treasurer Stadel reviewed the 2025 operating budget and provided clarifications to property assessments, mill rates, and Provincial education taxes. Discussions and questions were fielded from the Society members.

7. Infrastructure Protection Fund (IPF)

Councillor Nichol reviewed the proposed IPF plan, the full plan was discussed at a previous Town Hall meeting. Councillor Nichol fielded questions from the Society members and provided clarification to how the plan will be funded. The fund is based on our existing PVP plan as a fully segregated account which can only be used through a vote of the Society. The plan would come into effect on July 1st and focus directly on our underground water and sanitary distribution system. The vote on the resolution to implement the plan would require a 75% majority vote.

Motion: To approve the Infrastructure Protection Fund - Resolution for the Townsite of Redwood Meadows Administration Society as presented. Moved by Barb Hesse. Seconded by Dave Hesse.

Vote: 76 eligible votes by in person and proxies. 73 votes in favor, 3 votes opposed. 57 votes in favor were required to meet the 75% threshold for approval. Threshold was achieved, motion carried. The establishment of IPF is approved.

8. Infrastructure - Presented by Gord Tate

Updates were provided to the Society addressing the work completed in 2024 and 2025 year to date on the Water Treatment Plant (WTP), Sewer Lift Station and the Water Distribution System and what new work was scheduled for the remainder of the 2025 year. Society members can review the summary in the AGM powerpoint presentation at our website.

9. Internet/Communications Update - Presented by Gord Tate

An update was presented to the Society;

Mage - Mage stated that Fortis is scheduled to install the required disconnects to 39 light standards within Redwood in May. Mage is scheduled to install their antennas to the same 39 light standards in June and expect to have their wireless internet system operational in July.

Communications Tower - Administration met with TTN. The Nation has confirmed they will be working with Rogers to have a new communications tower installed in Redwood. Exact schedule is to be confirmed. Administration will post updates as they are received.

10. Redwood Meadows Emergency Services (RMES)

Unfortunately Chief Evans was not able to attend the meeting in person but did forward a slide presentation of the service calls - number and types completed in 2024. 2024 was the busiest year the RMES has ever had responding to 458 calls. Rob also identified the level of training their members have completed and the number of volunteer hours given by the active RMES members in the past year. Mayor Jackson acknowledged the commitment to excellence the RMES has and thanked them for their combined service.

11. Ebbs Forestry Service - Spruce Beetle Update

Keith Ebbs and Madison McCarney spoke about the Spruce, IPS, Ant and Sawyer beetles we have in Redwood. Next actions will include installing deterrents with the community - the deterrent packs can be picked up by residents following the meeting. The objective is to distribute and install sufficient deterrent packs to "push" the beetles out of Redwood. We will also set up two collection points - one at the south perimeter of the golf course and another at the north end of Redwood. The collection points will have the funnel traps and attractant pheromone. The beetles collected will provide the data for the entomologist to further determine our next actions. The slide presentation will be posted on the Updater so the Society members can reference Ebbs' presentation.

12. RMCA

Alex Muller spoke to the Society members about upcoming events, spring sports, bike park and the ongoing need for volunteers. Alex also thanked the volunteers who have participated to date. Next event where volunteers are needed will be for the Community Spring Cleanup on June 8th. Volunteers are needed for National Indigenous Peoples Day, Canada Day and Alberta Day.

11. Fall Election

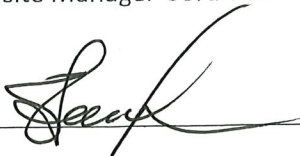
Mayor Sam Jackson reminded those in attendance of the fall election where 3 seats on council will come up for election. He stressed the importance for Society members to be involved in the administration of the Townsite and hoped that sufficient members would run. The three sitting members whose seats are up for election can put their names forward for another 2 year term, if they so choose. The three councilors whose term ends the fall are Dominique Stadel, Renita Hoskins and Joan Evans.

12. Adjournment

Moved by Barb Hesse to adjourn. Motion carried unanimously at 21:25



Townsite Manager Gord Tate



Mayor Sam Jackson