

**COTTER CITY
COUNCIL REGULAR MINUTES
COUNCIL CHAMBERS
September 28, 2023 -- 6:00 p.m.**

The regular meeting of the Cotter City Council was called to order at 6:00 p.m. by Mayor Caradine. He asked for roll call by Recorder/Treasurer Andrea Kray. Present were: Council Members Carolyn Gill, Mertice Kray, Chuck Sugg, Shelia Wingard, and Linda McCarthy. Absent was: Council Member Nicole Hatchet.

The invocation was given by Councilwoman Mertice Kray followed by the recitation of the Pledge of Allegiance by all present.

REPORTS

Approval of the August 24, 2023, regular minutes was the first item of business. Councilwoman Mertice Kray moved to accept the minutes as written from Recorder/Treasurer Andrea Kray with a second provided by Councilman Chuck Sugg. **Motion passed unanimously.**

Public Works Department Report was given by Mayor Caradine.
Fire Department Report was given by Chief Lyle Jack
Police Department Report was given by Chief Travis Hopson
Building Permit Report was given by Andrea Kray
Planning & Zoning Commission Report was given by Mayor Caradine.
Cotter/Gassville Sewer Commission was not given.
Tree Advisory Board was not given.
Monthly Financials were provided to Council in their packets

UNFINISHED BUSINESS

Mayor Caradine updated Council on recent bids for the booster pump project at the water tower on Hwy 62. He shared the bids and explained cooperative bidding and purchasing from a company called Sourcewell. By using this service, it will reduce costs to the city as the company compares and rates companies and the items they sale using a point system.

NEW BUSINESS

In the first order of New Business, Brian Haas was to present the 2022 Water/Sewer Audit, but he needed to reschedule for a later meeting.

In the second order of New Business, Council considered Resolution 2023-13: A Resolution to purchase a booster pump for the water tower utilizing a cooperative purchasing agreement where Sourcewell will bid on behalf of the city. Sourcewell's cooperative purchasing service has a point system in which to gage the price points of items. Several surrounding cities are using this company and its method of bidding for large purchases. Councilman Chuck Sugg moved to pass Resolution 2023-13: A Resolution to purchase a booster pump for the water tower utilizing a cooperative purchasing agreement where a company will bid on behalf of the city with a second provided by Councilwoman Mertice Kray. **Motion passed unanimously.**

In the 3rd order of New Business, Council considered Resolution 2023-14: A Resolution to purchase a generator for the well tower utilizing a cooperative purchasing agreement. Councilwoman Shelia Wingard moved to pass Resolution 2023-14: A Resolution to purchase a generator for the well tower utilizing a cooperative purchasing agreement with a second provided by Councilwoman Linda McCarthy. **Motion passed unanimously.**

In the 4th order of New Business, Council set a Public Hearing and Special Council Meeting on Oct. 5, 2023. The Public Hearing will start at 6:00 pm with the Special Council Meeting immediately following. Any citizen in attendance will be heard and their concerns address pertaining to a bond ordinance to authorize a sewer revenue bond to finance construction of the Phase II Sewer Rehabilitation Project. Councilwoman Mertice Kray moved to set a Public Hearing on Oct. 5, 2023, at 6:00 pm. **Motion passed unanimously.**

In the fifth order of New Business, Council set 2 dates for budget workshops. Councilwoman Shelia Wingard moved to set a budget workshop for November 14, 2023, at 5:00 pm with a second provided by Councilwoman Linda McCarthy. **Motion passed unanimously.** Council then discussed setting a second budget workshop if needed. Councilwoman Linda McCarthy moved to set a second budget workshop on December 12, 2023, at 5:00 pm with a second provided by Councilman Chuck Sugg. **Motion passed unanimously.**

In the sixth order of New Business, Council considered alternative meeting dates for the months of November and December due to the holidays. Councilwoman Mertice Kray moved to set the November meeting for November 30, 2023, at 6:00 pm with a second provided by Councilman Chuck Sugg. **Motion passed unanimously.**

ORIGINAL

Councilman Chuck Sugg moved to set the December meeting for December 12, 2023, at 6:00 pm with a second provided by Councilwoman Shelia Wingard. **Motion passed unanimously.**

INFORMATION

During information, Mayor Caradine announced that the Good Shepherd Methodist Church of Cotter will have a free Community Spaghetti Dinner from 1 to 4 pm on October 8, 2023. Donations appreciated. The Cotter Fire Department and Auxiliary will have Halloween Trick or Treat Drive-Thru at the Firehouse on October 31st from 6-8 pm. The North Arkansas Youth Center shall hold a fundraiser, dinner and music by Jerry Hopper Band on November 4th. Dinner starts at 5:30 pm, Auction at 6:15 pm, Music by Jerry Hopper Band starting at 7:00 pm. Christmas In Cotter volunteer day to install the lights in Big Spring Park is scheduled for November 4th. Rain date will be November 11th. Volunteers needed. Free Pizza for lunch. Christmas in Cotter with Santa and Mrs. Claus will be held on December 16th from 5-7 pm. 2022 Water and Sewer Rate Study performed by Arkansas Rural Water Association is pending. EPA's 2021 Lead and Copper Rule Revisions (LCRR) require each community water system to conduct a Lead Service Line Inventory of their distribution system by October 16, 2024. Live Auction and Taco Night at the Firehouse on February 10th. The Firehouse will also be doing an Eclipse fundraiser on April 5-8, 2023.

SIGN-UP SHEET REQUESTS

None at this time

AUDIENCE ANNOUNCEMENTS

None at this time

COUNCIL COMMENTS

Councilman Chuck Sugg states that we all are very fortunate to be living in Cotter.

Councilwoman Shelia Wingard announces the Block Party. Chief Hopson adds in that 4 hosts have committed to the event on October 7, 2023.

Councilwoman Carolyn Gill noticed fire hydrants being repaired. Mayor Caradine explained that 8-10 have been attended to so far. They are also being color coded for pressure and gallon per minute usage availability.

Councilwoman Mertice Kray also appreciates the service of the Fire and Police Department as they work to keep the town safe.

Councilwoman Linda McCarthy had no comment.

Councilwoman Mertice Kray moved to adjourn with a second provided by Councilwoman Shelia Wingard. **Motion passed unanimously.** Meeting ended at 7:03 p.m.

APPROVED:


Mayor MacGeorge Caradine

ATTEST:


Recorder/Treasurer Andrea Kray

ORIGINAL