

COTTER CITY
COTTER COUNCIL REGULAR MINUTES
May 22, 2025
6:00 p.m.
COUNCIL CHAMBERS

The Regular meeting of the Cotter City Council was called to order at 6:00 p.m. and roll call was taken by Recorder/Treasurer Andrea Kray. Present were: Council Members Chuck Sugg, Joe Bass, Carolyn Gill, Mertice Kray, Ang Pereira, and Linda McCarthy.

The invocation was given by Councilwoman Mertice Kray followed by the recitation of the Pledge of Allegiance by all present.

REPORTS

In the first order of New Business, Councilman Chuck Sugg moved to accept the minutes of a regular meeting of the City of Cotter, Arkansas, City Council held on March 27, 2025, with noted corrections and with a second provided by Councilwoman Mertice Kray. **Motion passed unanimously.**

April and May Financials were included in the packets
Public Works Department Report was given by Mayor Caradine
Fire Department Report was given by Fire Chief Lyle Jack
Police Department Report was given by Chief Travis Hopson
Building Permit Report was given by Andrea Kray
Planning & Zoning Commission Report-none at this time
Cotter/Gassville Sewer Commission was given by Mayor Caradine
Tree Advisory Board Report-none at this time

UNFINISHED BUSINESS

None at this time.

NEW BUSINESS

In the first order of New Business, Council heard from Justin Anthony, a CPA from Hubbs and Whitehead, who presented a single federal audit for the 2024 expenditures for USDA Sewer project funds and ARPA. It was a clean audit with no findings. It was considered a high-risk audit due to this being Cotter's first time through the audit procedure. There will be a second audit for the next portions of the sewer project. He commended Stefanie and Vanessa on their promptness of providing financial information when needed and maintained accurate records throughout.

In the second order of New Business, Council considered Resolution #2025-13: A budget resolution to make Storm Water Line Repair in front of the NAYC and Street Concrete Patching at Waterline Repairs. Councilwoman Carolyn Gill moved to pass Resolution #2025-13: A budget resolution to make Storm Water Line Repair in front of the NAYC and Street Concrete Patching at Waterline Repairs. with a second provided by Councilman Chuck Sugg. **Motion passed unanimously.**

In the third order of New Business, Council considered Resolution #2025-14: A resolution to apply for a 100% grant for Big Spring Park Improvements from Arkansas Outdoor Recreation Great Strides/Trails for Life Grant Program administered by the Arkansas Department of Parks, Heritage, and Tourism. Councilwoman Linda McCarthy moved to pass Resolution #2025-14: A resolution to apply for a 100% grant for Big Spring Park Improvements from Arkansas Outdoor Recreation Great Strides/Trails for Life Grant Program administered by the Arkansas Department of Parks, Heritage, and Tourism with a second provided by Councilwoman Ang Pereira. **Motion passed unanimously.** A public hearing was set for June 26, 2025 for the application process of this grant.

ORIGINAL

INFORMATION

During Information, Mayor recognized The Saturday Club of Cotter for their donation of \$5,140.27 to Walnut Hill Cemetery. He shared with Council that the Booster Pump Project is complete as well as the Phase II Sewer Rehabilitation Project. New Lift Station #1 and #2 located on Denton Ferry Road are in operation. Phase II B Sewer Rehabilitation Project for Ryan Road / Rainbow Heights is pending USDA approval with a start date scheduled for July, 2025. The 2024 Financial Statement for all departments was posted at City Hall and the Post Office on March 28, 2025, for 30 days at City Hall, Cotter Post Office. The "Coffee with the Mayor" dates have changed to the last Friday of each month. The next meeting will be on Friday May 30th at Cotter City Hall from 8 am to 9 am.

SIGN-UP SHEET REQUESTS

None at this time.

AUDIENCE ANNOUNCEMENTS

Sharon Kaster complimented the set-up of the Trout Festival and loved where the Fire Department booth was placed. She said that vendors were circled around where kids could play, and it was an awesome day. Also, 2 firefighters have completed the EMR classes. They are Sharon Kaster and Olivia Clarke.

COUNCIL COMMENTS

Councilman Chuck Sugg said great job and thanked everyone for attending.

Councilman Joe Bass said that it was fun to see all the kids and families enjoy the park during Trout Fest. He'd like to donate a couple of hammocks. He'd shared that he'd finished removing the bumper stops in the park and proposed that the old bumpers be placed in the newly paved parking lot of the Cotter Baptist Church.

Councilwoman Carolyn Gill thanked Joe for removing the bumper stops and asked about the road debris being dug out on Hwy 345. It is being hauled to the sewer plant.

Councilwoman Mertice Kray thanks the Fire Department for their attendance and reported that the Saturday Club had a great turn out at the Fish Pond during the Trout Festival. The group gave out 225 prizes to kids that came to the booth.

Councilwoman Ang Pereira the following Saturday at 10:00 am a group of volunteers will be putting out flags for Memorial Day in Walnut Hill Cemetery. She encourages people to follow The Saturday Club of Cotter on Facebook as she is posting events more and more.

Councilwoman Linda McCarthy had noticed some youth cleaning in the park, and it was shared that it was Juvenile Service Week.

Councilwoman Mertice Kray moved to adjourn with a second provided by Councilwoman Ang Pereira.

Motion passed unanimously. Meeting ended at 7:19 p.m.

APPROVED:


Mayor MacGeorge Caradine

ATTEST:


Recorder/Treasurer Andrea Kray

ORIGINAL