



SCARLET AQUATICS

Parents Seminar: Captyn

Captyn Platform Overview

For the Fall 2026/27 season, Scarlet will be using Captyn; this will take place of all the functions that TeamUnify took care of. We believe it'll provide a more intuitive experience to our members, and make processes more efficient on the administrative side. The vast majority of you have already experienced using Captyn through the enrollment process. We will be discussing three areas within Captyn that will be pertinent to our member families.

Payments

Captyn will be our new payment processor, doing away with TeamUnify. Monthly group fees, annual registration fee, and any swim meet surcharges, event fees, and other meet related fees will be collected through Captyn. Team Travel trip costs will be collected through Captyn as well.

If you have already registered (annual registration fee collected) and enrolled into a training group- you will already have a payment method on file. Monthly billing occurs on the first from 9/1/26-7/1/27 and it will charge your payment method automatically.

Payments for meets will be covered in the next section.

The link below is a copy of our payments and cancellation policy.

<https://irp.cdn-website.com/bf4f2cec/files/uploaded/Scarlet+Payment+and+Cancellation+Policy.pdf>

Meets and Fees

Scarlet will inform our members as soon as information is made available to our staff regarding meet entries, so that you can "OPT IN" or "OPT OUT" of a meet that is available for your swimmer to compete in. Opting in or out will be done through Captyn.

Once you are Opted in, Scarlet's Coaches and Admin will enter meet entries and submit them to the meet host. The amount of races your swimmer can compete in depends on the type of meet, if there are qualifying times, amongst other criteria.

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At the time of entry submission, your Captyn account will be charged for the cost of your swimmers' meet entry; surcharges, splash (race) fees- not all meets charge the same rate/price for these variables. You can view past invoices with a charge breakdown within your Captyn account as well.

If you Opt Out, you will not be charged any meet related fees as you will not be attending.

Questions pertaining to entries and events to be swum can be discussed with your training group coach, or you can contact scarletaquaticsnj@gmail.com.

Volunteering

Volunteering is paramount to Swim Meets- we would not be able to provide the sheer volume of meet and swim opportunities (Scarlet is the leading team in NJ for providing swim opportunities) for our swimmers without the generous volunteering from our Team Parents.

To promote fairness in our volunteering needs for the team, member accounts will be assigned a predetermined amount of **VOLUNTEER CREDITS** based on training group and expected meets to attend. Volunteering positions will be made available as soon as distinct sessions are provided from the host team and our Captyn portal is updated accordingly. We believe this will lead to less “meet day surprises”, getting asked last minute to time, and promote organization in our volunteering.

Your account will accrue credits as positions are completed; our front desk/admissions volunteer will be responsible for checking in each volunteer through Captyn. 1 Credit will be valued at “one volunteer session completed”. A volunteer session will typically NOT last longer than 4 hours, due to NJ Swimming requiring sessions be kept under 4 hours.

If volunteering credits are not met, members will be charged \$50/per missed credit.

A copy of our “Parent’s Agreement” can be found below and is due to be signed at the time of enrollment.

<https://irp.cdn-website.com/bf4f2cec/files/uploaded/SCARLET+PARENTS+DOC+%28Volunteer-+conduct-+financial+obligation%29.pdf>

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