

# **CITY OF STILWELL**

## **CITY COUNCIL**

### **REGULAR MEETING MINUTES**

**Tuesday September 2, 2025 – 5:30 p.m.**  
**City Hall – 20 South First Street**

#### **City of Stilwell Mission Statement:**

“The City of Stilwell is committed to providing an attractive, sustainable and secure environment for the enjoyment of residents and visitors. Fulfilling this commitment requires an open approach to business, a cooperative atmosphere in government, and a concern for the health and safety of all our citizens. Our constant goal is realistic innovation coupled with intelligent planning and quality action resulting in a positive and progressive city both now and in the future.”

#### **Call to Order, Invocation, Flag Salute**

**Roll Call: Time: 5:31 p.m.** Coye Nettles—Absent, Barrett Harris—Present, Debbie Johnson—Present, Jim Spray—Present, Lane Kindle—Present, Mayor Jean Ann Wright—Present, City Attorney Jeff Jones—Present, City Clerk—Treasurer Larry Nettles—Absent, Asst. City Clerk Treasurer Amy Duncan—Present

**Guest:** Chad Smith, Cindy Carson, Dale Dandridge, Shelldon Miggetto, Kenneth Hill, Sam Hendrickson

**Mayor’s Comments:** This is Adair County Fair Week, Fall Festival October 25, 2025

**Public Comments** – Comments will be accepted at this time from the general public.

- individuals must sign in with both name and address before discussion on agenda items begins on the sign-in sheet provided for that purpose
- Moderator will call upon each speaker in order of signing until the 15-minute time limit is expired; however, preference will be given to Stilwell residents
- Each speaker will be limited to 3 minutes of speaking time
- The cumulative total of all comments from the public shall not exceed 15 minutes.
- In compliance with the Oklahoma Open Meeting Act, no action or discussion is permitted by the City Council on any issue or topic raised by a speaker during this public comment period unless on the currently published agenda.
- Comments related to a specific agenda item may be allowed at the time the agenda item is addressed.

**FYI:**

1. The Annual OML Conference is September 8<sup>th</sup> – 12<sup>th</sup>

### **Departmental Reports**

- |                                 |  |
|---------------------------------|--|
| <input type="checkbox"/> Police | <input type="checkbox"/> Municipal Works       |
| <input type="checkbox"/> Fire   | <input type="checkbox"/> Community Development |

### **Consent Agenda**

1. Approval of minutes of Regular Meeting August 4, 2025 and Special Meeting August 7, 2025.
2. Approval of blanket purchase orders in the sum of \$70,806
3. Approval of payment of claims for:
  - a. \$261,196.02 from Fund 10 – General
  - b. \$105,739.07 from Fund 20 – Capital Improvement
  - c. \$0 from Fund 21 – Fleet management
  - d. \$0 from Fund 30 – Street & Alley
  - e. \$0 from Fund 50 – Cemetery
  - f. \$72,938.94 from Fund 60 – Federal Grant Two – Second Street Project
  - g. \$67,433.75 from Fund 90 – Federal Grant One – Safe Routes to School
  - h. \$975.00 from Fund 91 – Special Projects – Golf Course
4. Approval of August 2025 payroll in the sum of \$271,567.51

**Motion to approve consent agenda: Lane      Second: Debbie**

**Debbie - yes, Jim – yes, Barret – yes, Lane - yes**

**Motion Carried 4 - 0**

### **Agenda:**

1. Discussion with possible decision on possible placement of a Mobile Home on the SE corner of 5th and Olive by Sam and Lisa Hendrickson.

**Motion to approve pending confirmation from city attorney on information provided: Lane                      Second: Jim**

**Debbie—yes,      Jim—yes,      Barrett—yes,      Lane—yes**

**Motion Carried 4 - 0**

2. Discussion with possible decision to approve closing and abandoning an easement described as a 20' north/south easement located in Block 5 of the Ross-McAlester-Williams Addition to the City of Stilwell, Oklahoma lots 1,2,3,4,5,&6.

**Motion to approve: Lane                      Second: Debbie**

**Debbie—yes,      Jim-- yes,      Barrett—yes,      Lane—yes**

**Motion Carried 4 - 0**

3. Discussion with possible decision to ratify Mayoral action to negotiate and accept an easement on the south 10' of lots 3 & 4 of the Ross-McAlester-Williams Addition to the City of Stilwell, Oklahoma from Carson Commercial Property, LLC for drainage improvements.

**Motion to approve: Lane                      Second: Jim**

**Debbie—yes,      Jim—yes,      Barrett—yes,      Lane—yes**

**Motion Carried 4 - 0**

4. Discussion with possible decision to approve change order #1 from Cook Consulting for Second Street rehabilitation and drainage project in the amount of \$29,640.00.

**Motion to approve: Lane                      Second: Debbie**

**Debbie—yes,      Jim—yes,      Barrett—yes,      Lane—yes**

**Motion Carried 4- 0**

5. Discussion and possible decision to approve, reject and/or amend payment to Blue Collar Concrete & Excavation for the completion of the sidewalks for Safe Routes on Olive Street from Sixth Street to Second Street in the amount of \$9,855.00 to be paid from account 90-12-645301.

**Motion to approve: Jim**

**Second: Debbie**

**Debbie—yes,**

**Jim—yes,**

**Barrett—yes,**

**Lane—yes**

**Motion Carried 4 -0**

**Possible Executive Session for discussion of Item 6 & 7 as per Title 25 O.S. 307(B) (1)(2)(3)(4).**

**Motion to ENTER EXECUTIVE SESSION at 6:24 p.m.by: Debbie**

**Second: Barrett**

**Debbie—yes,**

**Jim—yes,**

**Barrett—yes,**

**Lane--yes**

**Possible Return from Executive Session as per Title 25 O.S. 307.(B)(1)(2)(3)(4) and (E)(1)(2)(3)(4).**

**Motion to RETURN FROM EXECUTIVE SESSION at 7:43 p.m. by: Barrett**

**Second: Debbie**

**Debbie—yes,**

**Jim—yes,**

**Barrett—yes,**

**Lane--yes**

**Motion Carried**

**Public Statement of Executive Session Minutes by Mayor as per Title 25 O.S. 312 (A).**

Items 6-7 were discussed in executive session.

6. Discussion with possible decision to confirm the August 7, 2025 Mayoral appointment of Amy Duncan to temporary City Clerk/Treasurer duties during Larry Nettles absence with additional compensation as decided by council. (Title 25 O.S. 307 (B)(1))

**Motion to approve a temporary extra duty pay of \$2,000.00 a month : Debbie**

**Second: Jim**

**Debbie—yes,**

**Jim—yes,**

**Barret—yes,**

**Lane—yes**

**Motion Carried**



7. Discussion with City Attorney regarding possible action concerning pending claims and/or other legal matters.

**DISCUSSION ONLY**

**New Business:** Consideration, discussion and possible approval regarding any matter not known about or which could not have reasonably been foreseen prior to the time of posting (Title 25, O.S. Sec. 311.)


**NONE DISCUSSED**

**Adjournment**                      **Motion to adjourn: Barrett**                      **Second: Lane**

**Barrett—yes,      Debbie—yes,      Jim—yes,      Lane—yes**

**Meeting adjourned at 7:45 p.m.**

**Adjournment**

  
\_\_\_\_\_  
Jean Ann Wright, Mayor

**ATTEST**

  
\_\_\_\_\_  
Amy Duncan - Acting City Clerk - Treasurer  
Larry Nettles, City Clerk-Treasurer

**Agenda Posted:**                      **Friday, August 29, 2025, at 3:30 p.m.**  
   **Stilwell City Hall, 20 South First**  
   **[www.cityofstilwell.com](http://www.cityofstilwell.com)**

