

# City Council of the CITY OF STILWELL

## SPECIAL MEETING MINUTES

Thursday, December 18, 2025

Stilwell City Hall – 20 South First – 5:30 P.M.

**Purpose of meeting is to discuss and take possible action on the attached agenda items.**

### City of Stilwell Mission Statement:

“The City of Stilwell is committed to providing an attractive, sustainable and secure environment for the enjoyment of residents and visitors. Fulfilling this commitment requires an open approach to business, a cooperative atmosphere in government, and a concern for the health and safety of all our citizens. Our constant goal is realistic innovation coupled with intelligent planning and quality action resulting in a positive and progressive city both now and in the future.”

### Call to Order, Invocation, Flag Salute

**Roll Call: Time: 5:37 p.m.:** Coye Nettles – Present, Barrett Harris – ABSENT, Debbie Johnson – Present, Jim Spray – Present, Lane Kindle – ABSENT, Mayor Jean Ann Wright – Present, City Attorney Jeff Jones – Present, City Clerk-Treasurer Larry Nettles – Present

**Guests:** Shelldon Miggetto

**Special Meeting Public Comments** – At the council’s discretion, comments related to a specific agenda item may be allowed at the time the agenda item is addressed.

### Special Agenda:

1. Discussion with possible decision to approve change order #2 to Cook Consulting, LLC for CDBG project - Second Street drainage in an amount not to exceed \$63,874.20; requiring a budget adjustment to the same of equal amount.

**Motion to Approve:** Jim **Second:** Coye

Coye – Yes, Debbie – Yes, Jim – Yes

**Motion Carried 3 - 0**

2. Discussion with possible decision to approve, reject and/or amend proposed renewal with CompSource Mutual for workman’s compensation insurance for 2026 for an estimated premium of \$171,835.00.

**Motion to Approve:** Jim **Second:** Debbie

Coye – Yes, Debbie – Yes, Jim – Yes

**Motion Carried 3 - 0**

3. Discussion with possible decision to approve, reject and/or amend proposed renewal with CENTRAL SQUARE accounting software for 2026 at a cost of \$10,961.68 from General Fund – City Clerk – Software Acct #10-04-630700 not requiring a budget adjustment.

**Motion to Approve:** Debbie    **Second:** Jim

Coye – Yes, Debbie – Yes, Jim – Yes

**Motion Carried        3 - 0**

4. Discussion with possible decision to approve, reject and/or amend purchase of two Lithium Batteries for Civil Defense Sirens from Storm Sirens, Inc., Norman, Oklahoma, for \$8,808 installed Capital Improvement – Civil Defense – Equipment Acct. #20-05-645300 not requiring a budget adjustment.

**Motion to Approve:** Debbie    **Second:** Jim

Coye – Yes, Debbie – Yes, Jim – Yes

**Motion Carried        3 - 0**

5. Discussion with possible decision to approve, reject and/or amend purchase of 6 pair boots, 20 pair gloves, and 10 helmets for the Fire Department for \$11,938 from General Fund – Fire – Uniforms Acct #621000 requiring a budget adjustment to the same of equal amount.

**Motion to Approve:** Jim    **Second:** Coye

Coye – Yes, Debbie – Yes, Jim – Yes

**Motion Carried        3 - 0**

6. Discussion with possible decision to approve, reject and/or amend the addition of Meeting Dates for the Utility Board and SADA to the previously adopted Consolidated Calendar for 2026.

**Motion to Approve:** Jim    **Second:** Coye

Coye – Yes, Debbie – Yes, Jim – Yes

**Motion Carried        3 - 0**

7. Discussion with possible decision to approve, reject and/or amend proposal for traffic signal repair/cabinet replacement at South Second Street & Locust of \$26,250.00 from General Fund – Street – Street Lighting Acct #10-12-651000 requiring a budget adjustment of equal amount to the above named account.

**NO ACTION**

8. Discussion with possible decision to approve, reject and/or amend a request by NRCS (Natural Resource Conservation Service) to remove the City of Stilwell as a sponsor for dam FWRS No. 36 located in Sequoyah County.

**Motion to Approve:** Debbie    **Second:** Jim

Coye – Yes, Debbie – Yes, Jim – Yes

**Motion Carried        3 - 0**

9. Discussion with possible decision to approve, reject and/or amend Ordinance 409-B: An Ordinance Amending Ordinance No. 409 to Establish Ground Signage Guidelines in Agreement with the Current International Building Code.

**Motion to Approve as amended to be effective January 1, 2026, Council able to grant variances as deemed appropriate for the betterment of the city and approval date corrected to December 18, 2025:** Jim      **Second:** Debbie

Coye – Yes, Debbie – Yes, Jim – Yes

**Motion Carried      3 - 0**

10. Discussion with possible decision to adopt, for the immediate preservation of the public peace, health and safety, an emergency clause by reason whereof the provisions of “Ordinance 409-B” adopted above shall become effective immediately upon passage and approval, all as required by Law.

**Motion to Approve:** Jim   **Second:** Coye

Coye – Yes, Debbie – Yes, Jim – Yes

**Motion Carried      3 - 0**

**Possible Executive Session for discussion of Item 11 as per Title 25 O.S. 307(B)(1)(2)(3)(4).**

**Motion to ENTER EXECUTIVE SESSION at 6:30 p.m.:** Coye

**Second:** Debbie

Coye – Yes, Debbie – Yes, Jim – Yes

**Motion Carried      3 - 0**

11. Discussion with City Attorney regarding possible action concerning pending claims and/or other legal matters.

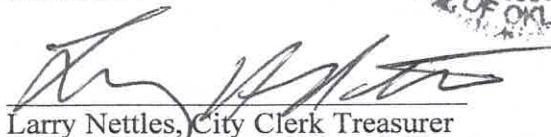
**DISCUSSION ONLY**

**Returned to open session at 7:00 p.m.**

**Adjournment at 7:01 p.m.**

  
Jean Ann Wright, Mayor

**ATTEST:**

  
Larry Nettles, City Clerk Treasurer



**Notice and Agenda Posted:   Tuesday, December 16, 2025 at 3:30 p.m.  
Stilwell City Hall, 20 South First  
www.cityofstilwell.com**