CITY OF STILWELL

CITY COUNCIL

REGULAR MEETING MINUTES

Tuesday September 8, 2026 – 5:30 p.m.
City Hall – 20 South First Street

City of Stilwell Mission Statement:

"The City of Stilwell is committed to providing an attractive, sustainable and secure environment for the enjoyment of residents and visitors. Fulfilling this commitment requires an open approach to business, a cooperative atmosphere in government, and a concern for the health and safety of all our citizens. Our constant goal is realistic innovation coupled with intelligent planning and quality action resulting in a positive and progressive city both now and in the future."

Public Comments –

- Comments will be accepted from the general public related to a specific agenda item at the time the agenda item is addressed.
- Individuals must sign the **Comment Request Sheet** with both name, physical address, agenda item number, and indicate if they live within the city limits.
- Moderator will call upon each speaker in the order of signing when the agenda item is discussed.
- Preference will be given to Stilwell residents.
- Each speaker will be limited to 3 minutes of speaking time unless there are more than 5 requests upon which the time limit shall be 1 minute each.
- Time will be limited to 15 minutes per agenda item unless explicitly lengthened by Moderator.
- Use of foul or denigrating language shall result in escorted removal from the meeting.
- Individuals wishing to address the council on a non-agenda item will need to contact the Mayor during normal business hours.

Invocation, Flag Salute

PUBLIC HEARING

ON PROPOSED ANNEXATION OF PROPERTY TO BE KNOWN AS

THE "CHEROKEE NATION ANNEX-2 ADDITION" TO THE CITY OF STILWELL

Open Meeting at 5:30 p.m.
Q & A: NONE
Close Meeting at 5:33 p.m.

Call to Order, Roll Call: Time: 5:34 p.m.: Coye Nettles – Present, Barrett Harris – Present, Debbie Johnson – Present, Jim Spray – Present, Lane Kindle – ABSENT, Mayor Jean Ann

Wright – Present, City Attorney Jeff Jones – Present, City Clerk-Treasurer Larry Nettles – Present

Guests: Clay Tinnell, Keri Gordon, Devin Gordon, Cindy Carson, Chad Catron, Taylor Thomas, Derrick Ross, Tom Thomas, Drake Littledeer, Alycia Goeke, Lauren Richards, Ben Goeke, Tina Longshore, Hiram McFarland, Chad Smith, Dustin Green, Charley Coombes, Jon Smith, Brian Barlow, Ahnee Christie-Vogt, Katie Easter, Tuff Fields, Lor Gallardo, Lila Morton

Mayor's Comments: Cruise night on the 11th and Vintage Fair on the 12th.

FYI:

1. The Annual Oklahoma Municipal League Conference is September 15-17 in Tulsa. Several city officials and employees will be attending.
2. We have received reimbursement for the 2026 REAP Grant of $70,000.
3. Application has been made for an Oklahoma Arts Council grant for the Fall Festival for $3,965.
4. Application has been submitted for the 2027 REAP Grant for $90,000.
5. Grave markers at the cemetery that needed resetting have been repaired.
6. We received our Arts Grant Reimbursement of $2960 for the "Bikers, Bands, and BBQ" event.
7. Anyone wishing for tickets to the OML Awards Banquet on Thursday September 17 at the Arvest Convention Center will need to contact the Mayor by Friday September 11 at 4:00 p.m. Chief Hoskin will be receiving the Tribal / Municipal Partnership Award that evening.

Departmental Reports

- ☐ Police
- ☐ Fire
- ☐ Community Dev.
- ☐ Municipal Works

Consent Agenda – A

1. Approval of minutes of Regular Meeting August 3, 2026, and Special Meeting August 12, 2026.
2. Approval of blanket purchase orders in the sum of $74,820.00
3. Approval of payment of claims for:
    a. $275,815.04 from Fund 10 – General
    b. $407,085.00 from Fund 20 – Capital Improvement

c. $109,053.30 from Fund 21 – Fleet Management

d. $28,614.67 from Fund 22 – Health Fund

e. $2,000.00 from Fund 50 – Cemetery

f. $3,559.89 from Fund 91 – Special Projects

4. Approval of August 2026 payroll in the sum of $281,606.51.

5. Approve members of CC Camp, a non-profit community organization, to once again provide mortar/fireworks displays after touchdowns or victories at Stilwell High School Home Football Games.

6. Approve request by Mountain Top Youth Ministry Association to host the 9th Annual Awakening on September 26, 2026, downtown from 6:00 p.m. until 10 p.m. The Police will make adjustments to street closures as needed.

7. Approve request for markers for the new gravesites at the cemetery from Lynch Supply Company of Muskogee at a projected cost of $15,079.40 from Cemetery – Cemetery – Materials & Supplies Acct. #50-03-600100 requiring a budget adjustment of equal amount to the above-named account.

8. Approve request for finishing the new gravesites at the cemetery from Atlas Professional Surveying at a projected cost of $6,600 from Cemetery – Cemetery – Professional Services Acct. #50-03-614000 requiring a budget adjustment of equal amount to the above-named account.

9. Accept resignation of Kaleb Vann from the Stilwell Volunteer Fire Department effective August 7, 2026.

10. Accept resignation of Chris Tomlinson from the Stilwell Volunteer Fire Department effective July 23, 2026.

11. Approval of Fireman #5 Terry Smith promotion from Fire Department Lieutenant to Fire Department Captain effective September 8, 2026.

12. Approval of Firemen #11 Dustin Wolfe promotion to Fire Department Lieutenant effective September 8, 2026.

Motion to Approve: Jim **Second:** Coye

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes

Motion Carried 4-0

<u>Consent Agenda – B</u>

1. Discussion with possible decision to approve, reject, and/or amend individually any consent agenda item(s) discussed or commented on, requiring a separate vote for each.

NO ITEMS

Agenda:

1. Presentation by Wayne Pinkerton with possible discussion concerning decorating Adair Park with lights for Christmas.

NO SHOW – NO DISCUSSION

2. Presentation by Drake Littledeer with possible discussion concerning Social Media Policy for the City of Stilwell.

Presentation with some discussion on the need for mutual respect in public discourse.

3. Discussion with possible decision to confirm Mayor's appointment of John Killer to the Stilwell Housing Authority Board effective September 2, 2026.

Motion to Approve: Jim **Second:** Debbie

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes

Motion Carried 4-0

4. Discussion with possible decision to adopt Ordinance No. 448: "An Ordinance Annexing Certain Territory into the Corporate Limits of the City of Stilwell, Oklahoma, To Be Known as **CHEROKEE NATION ANNEX-2 ADDITION**; as More Particularly Described Herein, Establish Zoning; Providing for Severability and Providing an Effective Date" with legal description as follows:

A part of the N/2 of SW/4 SW/4 of Section 26, Township 16 North, Range 25 East, described as follows: beginning at a point on the west line of U.S. #59 highway and a distance of 344 feet south of the north line of said tract; thence due west on a straight line to a point 104.4 feet east of the west line of said tract; thence due south to the south line of said tract; thence due east on the south line of said tract to the west line of U.S. #59 highway; thence in a northerly direction along the west line of said highway to point of beginning.
And
The east 125 feet of the west 225 feet of the north 150 feet of the SW/4 SW/4 SW/4 of Section 26, Township 16 North, Range 25 East, Adair County, Oklahoma,
And
The east 100 feet of the west 325 feet of the north 150 feet of the SW/4 SW/4 SW/4 of Section 26, Township 16 North, Range 25 East, Adair County, Oklahoma, less and except 15 feet on the south side of said east 100 feet of the west 325 feet of the north 150 feet of SW/4 SW/4 SW/4 for roadway and
The south fifteen (15) feet of the east 100 feet of the west 325 feet of the north 150 feet of SW/4 SW/4 SW/4 of Section 26, Township 16 North, Range 25 East, Adair County, Oklahoma, subject to easements of record.
Note: the south five (5) feet of the east 225 feet of the west 325 feet of the north 150 feet of the SW/4 SW/4 SW/4 of Section 26, Township 16 North, Range 25 East, Adair County, Oklahoma, has been annexed as a portion of the dry well addition to the city of Stilwell, Oklahoma.

Motion to Approve: Debbie **Second:** Jim

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes

Motion Carried 4-0

5. Discussion with possible decision to adopt, for the immediate preservation of the public peace, health and safety, an emergency clause by reason whereof the provisions of "Ordinance 448" adopted above shall become effective immediately upon passage and approval, all as required by Law.

Emergency approval requested to allow utility installation to proceed.

Motion to Approve: Debbie **Second:** Jim

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes

Motion Carried 4-0

6. Discussion with possible decision to approve, reject and/or amend Ordinance #447-A: An Amendment to Ordinance 447 Correcting an Error in the Legal Description of the Addition known as the "Ketcher Horn Addition" Not Affecting the Boundaries of Said Addition and Providing for Severability.

Motion to Approve: Coye **Second:** Barrett

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes

Motion Carried 4-0

7. Discussion with possible decision to adopt, for the immediate preservation of the public peace, health and safety, an emergency clause by reason whereof the provisions of "Ordinance 447-A" adopted above shall become effective immediately upon passage and approval, all as required by Law.

Emergency approval requested to allow utility installation to proceed.

Motion to Approve: Jim **Second:** Debbie

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes

Motion Carried 4-0

8. Discussion with possible decision to approve, reject and/or amend change order #3 to Cook Consulting for Second Street rehabilitation and drainage project in the amount of $58,659.94 from Federal Grant Two – Second Street – Construction Account #60-12-645303 with an additional Contract Time Adjustment for a total Contract Time of 250 days.

Motion to Approve: Jim **Second:** Debbie

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes

Motion Carried 4-0

9. Discussion with possible decision to approve, reject and/or amend pay application #3 to Cook Consulting for Second Street rehabilitation and drainage project in the amount of $1,252,144.16 from Federal Grant Two—Second Street--Construction Account #60-12-645303 requiring a budget adjustment of equal amount to the above-named account.

Motion to Approve: Barrett **Second:** Coye

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – NO

Motion Carried 3-1

10. Discussion with possible action to approve, reject and/or amend request for the purchase of 2 Police vehicles from Superior Auto of Siloam Springs for $120,140.70 ($46,152 each plus upfit cost of $13,918.35) from Fleet Management – Police – Fleet Vehicle Purchase Acct #21-09-645304 and Fleet Vehicle Upgrade Acct #21-09-645305 requiring a budget adjustment of equal amount to each of the above-named Police accounts and requiring transfer of $103,518.05 from General Fund – Administration – Transfer Out Acct #10-01-699999 to Fleet Management Fund – Police – Fleet Vehicle Purchase & Fleet Vehicle Upgrade requiring a budget adjustment of $53,518.05 to the above-named Administration account.

Motion to Approve: Jim **Second:** Barrett

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes

Motion Carried 4-0

11. Discussion with possible action to approve, reject and/or amend a proposed change to the Personnel Policy Handbook to read as follows:

ARTICLE SEVEN - COMPENSATION PLAN

H. HEALTH INSURANCE: The City of Stilwell provides and assumes the cost for group health insurance that includes group life insurance for employees who work thirty (30) or more hours per week.

1. Family coverage is available at the employee's expense.
2. A Cafeteria Plan is available for a variety of coverage at the employee's expense.
3. The City of Stilwell reserves the right to change insurance carriers and/or coverage at any time.
4. Health insurance contact is the payroll clerk.

I. RETIREMENT: A summary of the plan is available through the Payroll Office.

1. City employees who have been continuously employed by the city for 14.5 years or more and who are age 62 or older at time of retirement will have their health insurance paid for them until Medicare-eligible.

2. Retiring personnel who are eligible for health insurance after retirement may choose to receive cash payments equal to the insurance premium cost in lieu of insurance coverage.

Motion to Approve: Jim **Second:** Debbie

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes

Motion Carried 4-0

12. Discussion with possible action to approve, reject and/or amend the Personnel Policy Handbook ARTICLE SEVEN – COMPENSATION PLAN – B.-a. PAY SCHEDULE to match FY 2026 budget approved compensation and requiring each employee to be classified accordingly.

Motion to Approve: Coye **Second:** Jim

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes

Motion Carried 4-0

13. Discussion with possible action to approve, reject and/or amend the Personnel Policy Handbook ARTICLE SEVEN – COMPENSATION PLAN – B. SALARY with the addition of the following:

    10. "Certification related to job assignment" may be awarded by the council upon recommendation of the department head in the absence of an available third-party accrediting entity.

Motion to Approve: Barrett **Second:** Jim

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes

Motion Carried 4-0

14. Discussion with possible decision to approve, reject and/or amend agreement for legal representation by GabelGotwals, authorizing the mayor and city clerk to execute all documents and payments related to said representation.

REMOVED FROM AGENDA BY MAYOR THEREFORE NO ACTION

15. Discussion with possible decision to approve, reject and/or amend request to increase the contract amount for the Light Upgrade at Carson Park Ball Fields by Redstar Electric by $10,915.26 for equipment rental as per the previously approved contract.

Motion to Approve: Jim **Second:** Coye

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes

Motion Carried 4-0

16. Discussion with possible decision to approve, reject and/or amend a request by Clay Tinnell to place a 1996 Manufactured home in the mobile home park at 807 S 6th Street.

Request for more information – NO ACTION

17. Discussion only concerning possible changes to Ordinance 400-E Section 3 – #6 & #7 concerning dumpster requirements.

DISCUSSION ONLY

Possible Executive Session for discussion of Items 18-21 as per Title 25 O.S. 307 (B) (1)(2)(3)(4),(C)(11) and (E)(1)(2)(3).

Motion to ENTER EXECUTIVE SESSION at 6:38 p.m.: Debbie

Second: Coye

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes

Motion Carried 4-0

Possible Return from Executive Session as per Title 25 O.S. 307 (B) (1)(2)(3)(4),(C)(11) and (E)(1)(2)(3).

Motion to EXIT EXECUTIVE SESSION at 7:50 p.m.: Barrett

Second: Coye

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes

Motion Carried 4-0

Public Statement of Executive Session Minutes by City Clerk.

Items 18-21 were discussed in Executive Session. No other items were discussed, and no action was taken.

18. Discussion with possible decision to approve, reject and/or amend a Dispatching Agreement with Adair County 911 for $15,840 monthly, which would have a direct impact upon our dispatchers. Title 25 O.S. 307(B)(1)

NO ACTION

19. Discussion with possible decision to confirm termination of probationary employee Christopher Roberts effective August 18, 2026. Title 25 O.S. 307(B)(1)

Motion to Approve: Barrett **Second:** Debbie

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes

Motion Carried 4-0

20. Discussion with possible action to approve, reject and/or amend a request to grant a pay increase of $2.00/hr. for Concrete Mastery Certification related to job assignment based upon Department Head recommendation for Daniel Cochran and Kevin Pritchett effective September 8, 2026. Title 25 O.S. 307(B)(1)

Motion to Approve: Coye **Second:** Jim

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried 4-0

21. Discussion with City Attorney with possible decision to approve, reject and/or amend a recommended response to any claims, arbitrations, or other issues requiring possible legal action. Title 25 O.S. 307(B)(1)(2)(3)(4) and (C)(11).

EXECUTIVE DISCUSSION ONLY

Adjournment

Meeting adjourned at 7:52 p.m.

ATTEST:

Jean Ann Wright

Jean Ann Wright, Mayor

Larry Nettles, City Clerk-Treasurer

Agenda Posted: **Friday September 4, 2026, at 4:00 p.m.**
Stilwell City Hall, 20 South First
www.cityofstilwell.com

CITY OF STILWELL
CORPORATE
SEAL
STATE OF OKLAHOMA