CITY OF STILWELL

CITY COUNCIL

REGULAR MEETING

Monday August 3, 2026 – 5:30 p.m.
City Hall – 20 South First Street

City of Stilwell Mission Statement:

"The City of Stilwell is committed to providing an attractive, sustainable and secure environment for the enjoyment of residents and visitors. Fulfilling this commitment requires an open approach to business, a cooperative atmosphere in government, and a concern for the health and safety of all our citizens. Our constant goal is realistic innovation coupled with intelligent planning and quality action resulting in a positive and progressive city both now and in the future."

Invocation, Flag Salute, Call to Order, Roll Call

Mayor's Comments:

Public Comments – Comments will be accepted at this time from the general public.

- individuals must sign in with both name and address before discussion on agenda items begins on the sign-in sheet provided for that purpose
- Moderator will call upon each speaker in order of signing until the 15-minute time limit is expired; however, preference will be given to Stilwell residents
- Each speaker will be limited to 3 minutes of speaking time
- The cumulative total of all comments from the public shall not exceed 15 minutes.
- In compliance with the Oklahoma Open Meeting Act, no action or discussion is permitted by the City Council on any issue or topic raised by a speaker during this public comment period unless on the currently published agenda.
- Comments related to a specific agenda item may be allowed at the time the agenda item is addressed.

FYI:

1. The Annual Oklahoma Municipal League Conference is September 15-17 in Tulsa. Several city officials and employees will be attending.

Departmental Reports

☐ Police	☐ Community Dev.	☐ EMS
☐ Fire	☐ Municipal Works	☐ Utilities

Consent Agenda – A

1. Approval of minutes of Regular Meeting July 06, 2026, and Special Meeting July 16, 2026.
2. Approval of blanket purchase orders in the sum of $74,820.00
3. Approval of payment of claims for:
    a. $356,947.51 from Fund 10 – General
    b. $354,111.16 from Fund 20 – Capital Improvement
    c. $106,237.60 from Fund 21 – Fleet Management
    d. $29,410.47 from Fund 22 – Health Fund
    e. $0 from Fund 30 – Street & alley
    f. $31,900 from Fund 50 – Cemetery
    g. $0 from Fund 60 – Federal Grant Two – Second Street Project
    h. $0 from Fund 90 – Federal Grant One – Safe Routes to School
    i. $37,046.88 from Fund 91 – Special Projects – Golf Course
4. Approval of June 2026 payroll in the sum of $281,050.38.
5. Approval to un-surplus one laptop Computer from City Hall.
6. Approval of Honorary Designation of Poplar Street in Stilwell as the "Sammy Jack Claphan Memorial Drive."
7. Approval of bid for HVAC replacement at Fire Station #1 (EMS upstairs unit) from Larkin Mechanical Company for $10,095.79 from Capital Improvement – Emergency Services – Improvements Acct #20-20-645301 requiring a budget adjustment of equal amount to the above-named account.
8. Approval of School Resource Officer Contracts for FY 2026.
9. Approval of Resolution 08-03-2026 – Authorizing Application for Financial Assistance from the Rural Economic Action Plan Fund (REAP) for Drainage and Road Work on Third Street and Strawberry Springs Road.
10. Accept resignation of Hunter Scott from the Police Department effective July 27, 2026.
11. Accept resignation of Billy Ames from the Police Department effective August 7, 2026.
12. Approve donation of Police K-9 to the Adair County Sheriff's Department effective August 7, 2026.

13. Approve purchase of 2026 Chevrolet Silverado 1500 4WD Crew Cab 157" Work Truck from Superior Auto in Siloam Springs for a turnkey price of $41,478.00 from Fleet Management – Community Development – Fleet Vehicle Purchase Acct #21-15-645304 not requiring a budget adjustment.
14. Approve purchase of 2026 Chevrolet Tahoe 4WD 4dr Commercial from Superior Auto in Siloam Springs for a turnkey price of $65,987.55 from Fleet Management – Fire Department – Fleet Vehicle Purchase Acct #21-06-645304 and Fleet Vehicle Upgrade #21-06-645305 requiring a budget adjustment of $10,987.55 to the above-named accounts.
15. Approve closing of Division Street as needed for Trunk-0-Ween from Second Street to Fourth Street and Third Street from Olive Street to Oak Street from 3:30 p.m. until 6:30 p.m. on October 30.
16. Approve annual renewal of TimeClock Plus for payroll for $9652.78 from General Fund – City Clerk – Software Acct #10-04-630700 not requiring a budget adjustment.

Consent Agenda – B

1. Discussion with possible decision to approve, reject, and/or amend individually any consent agenda item(s) discussed or commented on, requiring a separate vote for each.

Agenda:

1. Discussion with possible decision to approve, reject and/or amend complete renovation of the Carson Park Baseball Field lights to fully LED units by Red Star Electric for $110,170 to be paid from Capital Improvement – Sports Facilities – Improvements Acct #20-16-645301 requiring a budget adjustment of $80,000 to the above-named account.
2. Discussion with possible decision concerning proposed Ordinance 309 J: *An Ordinance: Fixing Rates for Water, Sewer and Electric Effective December 1, 2026, Making Definitions, Setting Policy and Responsibility, and Declaring Emergency, As Set Forth Under Ordinance 309 G; And Repealing All Other Ordinances in Conflict Herewith, including Ordinances 309 H, I, And I-A.* from INITIATIVE PETITION #1 filed with the City Clerk on July 29, 2026.
3. Discussion and possible decision concerning ongoing safety concerns due to highway construction around Maryetta School.
4. Discussion with possible decision to approve, reject and/or amend request by Kaden & Guadalupe Kirk to place a modular home (16 ft x 54 ft and currently being built) on South Oklahoma Street between East Elm and East Cedar Streets requiring a variance to ordinance.
5. Discussion with possible action to approve, reject and/or amend the following proposed additions/changes to the Personnel Policy Handbook:

ARTICLE EIGHT – ABSENCES - F. SICK LEAVE: Reimbursement:

The employee shall be reimbursed for any sick leave accrued as follows:

a. Employees on staff before July 1, 2026, shall be reimbursed up to four hundred eighty (480) hours upon resignation or termination.
b. All employees on staff shall be reimbursed for any sick leave accrued up to seven hundred twenty (720) hours upon retirement.
c. Reimbursement rate shall be 75% of the employee's hourly rate.

6. Discussion and possible action to award or reject competitive bid to Walters-Morgan Construction in the amount of $6,495,505.00 for wastewater pretreatment construction project 08-79-05604, contingent on final approval from U.S. Department of Commerce-Economic Development Administration; authorizing the mayor and clerk to execute all documents related thereto; subject to final approval from the city attorney.

7. Discussion with possible decision to approve, reject and/or amend Ordinance #447-A: An Amendment to Ordinance 447 Correcting an Error in the Legal Description of the Addition known as the "Ketcher Horn Addition" Not Affecting the Boundaries of Said Addition and Providing for Severability.

8. Discussion with possible decision to adopt, for the immediate preservation of the public peace, health and safety, an emergency clause by reason whereof the provisions of "Ordinance 447-A" adopted above shall become effective immediately upon passage and approval, all as required by Law.

Possible Executive Session for discussion of Item 9-14 as per Title 25 O.S. 307 (B) (1)(2)(3)(4) and (C)(11).

Possible Return from Executive Session as per Title 25 O.S. 307(B)(1)(2)(3)(4) and (C)(11).

Public Statement of Executive Session Minutes by City Clerk as per Title 25 O.S. 312(A).

9. Discussion with possible decision to approve, reject, and/or amend the re-employment of Jacob Martin as a Full-time CLEET certified Police Officer at $19.80 (Level P1-4) per hour with all benefits effective August 3, 2026. Title 25 O.S. 307(B)(1).

10. Discussion with possible decision to approve, reject, and/or amend the employment of Tye Johnson as Full-time Animal Control Officer at $15.50 per hour with all benefits with additional $2.00 per hour upon completion of Animal Control Certification effective July 22, 2026. Title 25 O.S. 307(B)(1).

11. Discussion with possible decision to approve, reject, and/or amend the full-time employment of Marcus Pettit by the Street Department at $15.50 per hour with all benefits effective July 23, 2026. Title 25 O.S. 307(B)(1).

12. Discussion with possible decision to approve, reject, and/or amend the full-time employment of Christopher Roberts by the Street Department at $15.00 per hour with all benefits with additional $2.00 per hour for CDL Certification for a total of $17.00 per hour effective July 21, 2026. Title 25 O.S. 307(B)(1).

13. Discussion only concerning Adair County 911 and its relationship to current city employees. Title 25 O.S. 307(B)(1)

14. Discussion with City Attorney with possible decision to approve, reject and/or amend recommended response to any claims, arbitrations, or other legal actions. Title 25 O.S. 307(B)(1)(2)(3)(4) and (C)(11).

Adjournment

ATTEST:

Jean Ann Wright

Jean Ann Wright, Mayor

Larry Nettles, City Clerk-Treasurer

Agenda Posted: **Friday July 31, 2026, at 4:00 p.m.**
Stilwell City Hall, 20 South First
www.cityofstilwell.com

CITY OF STILWELL
CORPORATE
SEAL
STATE OF OKLAHOMA