

STILWELL IMPROVEMENT AUTHORITY

MINUTES

Regular Meeting – Monday April 7, 2025
5:30 p.m. – City Hall – 20 South First Street

REGULAR MEETING

Call to Order, Invocation, Flag Salute

Roll Call: Time: 5:30 p.m.: Coye Nettles – Present, Barrett Harris – Present, Debbie Johnson – Present, Jim Spray – Present, Lane Kindle – Present, Mayor Jean Ann Wright – Present, City Attorney Jeff Jones – Present, City Clerk-Treasurer Larry Nettles – Present

Guests: Shawn Noel, Renee Fite, Chad Smith, Ken Gorden, Keri Gordon, Donna Lowery, Rhea Toney, Tyler Terrapin, Tina Longstreet, Lance Self, Dale Dandridge, Brad Doublehead, Leon Burnett, Ken Hill, Alan Starr, Nicki Starr, Cy Bray, Ken Hill.

Consent Agenda

1. Approval of minutes of Regular Meeting January 6 and Special Meeting March 20, 2025.
2. Approval of payment of claims for:
 - a. \$66,120.24 – Fund 17 – SIA
 - b. \$0 – Fund 18 – SIA Asset Replacement
 - c. \$0 – Fund 19 – SIA Service Reserve

Motion to Approve: Lane **Second:** Debbie

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes, Jean Ann – Yes

Motion Carried

New Business: Consideration, discussion and possible approval regarding any matter not known about or which could have not reasonably been foreseen prior to the time of posting (Title 25, O.S. Sec. 311.)

Adjournment

Motion to adjourn: Debbie **Second:** Coye

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes, Jean Ann – Yes

Meeting adjourned at 5:33 p.m.

ATTEST:


Jean Ann Wright, Mayor


Larry Nettles, City Clerk-Treasurer

Posted:

Friday, April 4, 2025, at 3:30 p.m.
City Hall – 20 South First Street
www.cityofstilwell.com



CITY OF STILWELL

CITY COUNCIL MINUTES

REGULAR MEETING

Monday April 7, 2025 – 5:30 p.m.
City Hall – 20 South First Street

City of Stilwell Mission Statement:

“The City of Stilwell is committed to providing an attractive, sustainable and secure environment for the enjoyment of residents and visitors. Fulfilling this commitment requires an open approach to business, a cooperative atmosphere in government, and a concern for the health and safety of all our citizens. Our constant goal is realistic innovation coupled with intelligent planning and quality action resulting in a positive and progressive city both now and in the future.”

Call to Order, Invocation, Flag Salute

Roll Call: Time: 5:33 p.m.: Coye Nettles – Present, Barrett Harris – Present, Debbie Johnson – Present, Jim Spray – Present, Lane Kindle – Present, Mayor Jean Ann Wright – Present, City Attorney Jeff Jones – Present, City Clerk-Treasurer Larry Nettles – Present

Guests: Shawn Noel, Renee Fite, Chad Smith, Ken Gorden, Keri Gordon, Donna Lowery, Rhea Toney, Tyler Terrapin, Tina Longstreet, Lance Self, Dale Dandridge, Brad Doublehead, Leon Burnett, Ken Hill, Alan Starr, Nicki Starr, Cy Bray, Ken Hill.

Mayor’s Comments: Strawberry Season is coming up on us soon and lots of good things happen in the spring.

Public Comments – Comments will be accepted at this time from the general public.

- individuals must sign in with both name and address before discussion on agenda items begins on the sign-in sheet provided for that purpose
- Moderator will call upon each speaker in order of signing until the 15-minute time limit is expired; however, preference will be given to Stilwell residents
- Each speaker will be limited to 3 minutes of speaking time
- The cumulative total of all comments from the public shall not exceed 15 minutes.
- In compliance with the Oklahoma Open Meeting Act, no action or discussion is permitted by the City Council on any issue or topic raised by a speaker during this public comment period unless on the currently published agenda.
- Comments related to a specific agenda item may be allowed at the time the agenda item is addressed.

FYI:

1. Municipal Election is tomorrow, April 8, 2025.
 - a. Polls will be open from 7:00 a.m. until 7:00 p.m.

- b. Anyone in line at closing time will be allowed to vote.
 - c. Precinct 4 will vote at the Community Center.
 - d. Precinct 7 at the Church of Christ on West Young Avenue.
 - e. Precinct 14 at Fire Station #1 on Walnut Street.
- 2. We have received our third payment of \$15,000 on our Opioid Grant.
- 3. There are two cruise nights scheduled, June 7 and September 13, with no burnouts.
- 4. Approval was given by Mayor and Clerk-Treasurer – as per Council authority from April, 2024 – for purchase and delivery of a pond liner for the golf course for \$20,069.20.

Departmental Reports

- | | |
|---------------------------------|--|
| <input type="checkbox"/> Police | <input type="checkbox"/> Municipal Works |
| <input type="checkbox"/> Fire | <input type="checkbox"/> Community Development |

Consent Agenda

- 1. Approval of minutes of Regular Meeting March 3, 2025, and Special Meetings on March 10, March 11, and March 20.
- 2. Approval of blanket purchase orders in the sum of \$70,806.
- 3. Approval of budget increase to Police Department account #10-09-660400 of \$25,499.54 which equals the monthly received School Resource Officer reimbursement.
- 4. Approval of payment of claims for:
 - a. \$198,442.74 from Fund 10 – General
 - b. \$12,950.23 from Fund 20 – Capital Improvement
 - c. \$4,695.71 from Fund 30 – Street & Alley
- 5. Approval of March 2025 payroll in the sum of \$260,999.60.
- 6. Discussion with possible decision to approve, reject and/or amend a request to have a Child Abuse awareness event and Awareness Glo Walk from 4 p.m. until dark on April 11th with street closures by the courthouse to be coordinated with the Police Department as needed.
- 7. Discussion with possible decision to approve, reject and/or amend requested approval of abatement for three properties which have had their notices and administrative hearings for a total cost of \$21,000 from General Fund – Community Development – Abatements Account #10-05-660401 requiring a budget adjustment of equal amount to the above named account.
- 8. Discussion with possible decision to approve, reject and/or amend proposal to surplus and sell assorted items as follows:

- 1 – Scotsman ice maker – Model # Co322SA-1E – Ser. #....0954
- 1 – Scotsman ice machine cooler – Model # B322S – Ser. #....4244

- 9. Discussion with possible decision to approve, reject and/or amend projected purchase of lot markers for the new area of the Stilwell Cemetery from Lynch Supply Company for a total cost of \$13,977.90 from Cemetery Fund – Cemetery – Materials & Supplies Account #50-03-600100 requiring a budget adjustment of \$4,000 to the above named account.
- 10. Discussion with possible decision to approve, reject and/or amend requested renewal of 55 Samsara Vehicle Gateway trackers at \$24 per month each for an annual cost of \$15,840 from General Fund Account 10-04-630700 – City Clerk – Software requiring a budget adjustment of equal amount to the above-named account.

Motion to Approve: Lane **Second:** Debbie

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried 5-0

Agenda:

- 1. Discussion with possible decision to approve, reject and/or amend individually any consent agenda item(s) discussed or commented on, requiring a separate vote for each.

NO ACTION NEEDED

- 2. Discussion with possible decision to approve or reject the financial audit for FY 2023-2024 by Michael Green, CPA.

There were a few minor issues and only one of some import. All have been corrected and all of the issues from last year were corrected. A clean audit.
None of the issues involved money discrepancies.

Motion to Approve: Jim **Second:** Lane

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried 5-0

- 3. Discussion with possible decision to approve, reject and/or amend proposed AMBULANCE SERVICE AGREEMENT with the Adair County EMS.

Some discussion on the change requiring the city to pay utilities on the portion of Fire Station #1 which is being made available to ACEMS.
After discussion the council felt that was not of major importance.

Motion to Approve: Lane **Second:** Coye

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried 5-0

4. Discussion with possible decision to approve or reject a request by Alan Starr for a waiver of administrative fees for abatement.

Alan stated that he could not say whether they had or had not received the letter about the deadline to have the property cleaned without having an administrative fee.

However, Code Enforcement had records showing the city followed state law in the mailing and had record of delivery. No legal grounds for dismissal were found.

Also, the idea of setting the wrong precedent was discussed at length.

Motion to Reject Request: Lane **Second:** Debbie

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – NO, Lane – Yes

Motion Carried 4-1

5. Discussion with possible decision to approve, reject and/or amend a request to purchase 18 GLOCK 47 WITH REDPOINT sighting from H & H for \$16,069.50 from General Fund – Police Department – Police Equipment Account #10-09-640200 not requiring a budget adjustment.

Chad provided the council with information on the improvement in safety and accuracy in stressful situations with the REDPOINT sighting system. Accuracy drops on the average from 85% to 25% without the Redpoint system, but with the system, accuracy only drops from 85% to 75%. Also, the point was made that our current Glock pistols are not convertible to the REDPOINT system.

Motion to Approve: Jim **Second:** Barrett

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried 5-0

6. Discussion with possible decision to approve, reject and/or amend a proposed Dispatching Agreement with Adair County 911 for \$165,000 per year.

Current timeline is to open in mid-May. Planning to meet with all fire and police department heads before then. Decision was made to delay approval until a firmer schedule is set. Funds would provide one full-time 24/7 dispatcher for Stilwell.

Motion to TABLE: Lane **Second:** Debbie

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion TABLED 5-0

7. Discussion with possible decision to approve or reject each of the following invoices from Wheeler Electric for REAP funded lighting projects as follows:

- | | |
|-----------------------|------------------|
| a. Fire Department #1 | \$13,860 |
| b. Library | \$14,880 + \$450 |
| c. Police Department | \$ 9,450 |

d. Street Department	<u>\$17,235</u>
TOTAL	\$55,875

Council was informed that the remaining \$19,125 would be spent on upgrading the courtroom in the police station as per the grant conditions.

Motion to Approve: Jim **Second:** Coye

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried 5-0

8. Discussion only concerning REAP funded Maple Street work timeline.

A citizen who lives on East Maple spoke about the deterioration of the street and the fact that, among other issues, there is a water pipe completely exposed. Dale stated it was on the schedule but there were a couple of other projects ahead of it so he could not give a definite date to begin. The council was informed that the city has a REAP grant of \$75,000 for that work.

DISCUSSION ONLY

Possible Executive Session for discussion of Items 9-10 as per Title 25 O.S. 307(B)(1)(2)(3)(4) and (E)(1)(2)(3).

Motion to ENTER EXECUTIVE SESSION at 6:38 p.m.: Barrett

Second: Coye

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried 5-0

Possible Return from Executive Session as per Title 25 O.S. 307(B)(1)(2)(3)(4) and (E)(1)(2)(3).

Motion to RETURN FROM EXECUTIVE SESSION at 7:15 p.m.: Barrett

Second: Jim

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried 5-0

Public Statement of Executive Session Minutes by City Clerk as per Title 25 O.S. 312(A).

Items 9-10 were discussed in Executive Session. No other items were discussed, and no action was taken.

9. Discussion with possible decision to confirm hire of Jaxon Thomlinson as a part-time Police Officer effective 3/9/2025.

Motion to Approve: Jim Second: Barrett

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – NO

Motion Carried 4-1

10. Discussion with City Attorney with possible decision to approve, reject and/or amend recommended response to any claims, arbitrations, or other legal actions.

DISCUSSION ONLY

New Business: Consideration, discussion and possible approval regarding any matter not known about or which could not have reasonably been foreseen prior to the time of posting (Title 25, O.S. Sec. 311.)

NONE

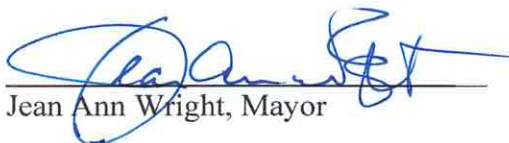
Adjournment

Motion to adjourn: Barrett Second: Jim

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Meeting adjourned at 7:18 p.m. 5-0

ATTEST:


Jean Ann Wright, Mayor


Larry Nettles, City Clerk-Treasurer

Agenda Posted: Friday, April 4, 2025, at 3:30 p.m.
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