

CITY OF STILWELL

CITY COUNCIL

REGULAR MEETING MINUTES

Monday November 3, 2025 – 5:30 p.m.
City Hall – 20 South First Street

City of Stilwell Mission Statement:

“The City of Stilwell is committed to providing an attractive, sustainable and secure environment for the enjoyment of residents and visitors. Fulfilling this commitment requires an open approach to business, a cooperative atmosphere in government, and a concern for the health and safety of all our citizens. Our constant goal is realistic innovation coupled with intelligent planning and quality action resulting in a positive and progressive city both now and in the future.”

Invocation, Flag Salute

Call to Order

Roll Call: Time: 5:30 p.m. Coye Nettles—Absent, Barrett Harris—present, Debbie Johnson—present, Jim Spray—present, Lane Kindle—present, Mayor Jean Ann Wright—present, City Attorney Jeff Jones—present, City Clerk Treasure Larry Nettles—Absent, Amy Duncan—Acting City Clerk Treasure—present

Guests: Chad Smith, Tina Longshore, Lance Terry, Cindy Carson, Robert Stolz, Scott Walsh, Breanna Benham, Valerie Benham, Sheila Lopez, Isaac Merchant, Shania Merchant, Jason Ritchie

Guest Speakers: Shawn Wright, Chris Wallace

Mayor’s Comments: The 2nd Annual Fall Festival was Saturday, November 1, 2025, and was a success. We had a parade with over 40 entries. The Fire Department beat the Police Department on the chili cook off. The Christmas train will be in town on November 29, 2025. This event will take place at Adair Park. There will be music performed by Smash Mouth and JJ Wild and also Food Insecurity Awareness. They will be presenting a check to one of the local food banks. The Christmas Parade will be on Friday, December 12, 2025.

Public Comments – Comments will be accepted at this time from the general public.

- individuals must sign in with both name and address before discussion on agenda items begins on the sign-in sheet provided for that purpose

- Moderator will call upon each speaker in order of signing until the 15-minute time limit is expired; however, preference will be given to Stilwell residents
- Each speaker will be limited to 3 minutes of speaking time
- The cumulative total of all comments from the public shall not exceed 15 minutes.
- In compliance with the Oklahoma Open Meeting Act, no action or discussion is permitted by the City Council on any issue or topic raised by a speaker during this public comment period unless on the currently published agenda.
- Comments related to a specific agenda item may be allowed at the time the agenda item is addressed.

Departmental Reports

- | | |
|---------------------------------|--|
| <input type="checkbox"/> Police | <input type="checkbox"/> Municipal Works |
| <input type="checkbox"/> Fire | <input type="checkbox"/> Community Development |

Consent Agenda

1. Approval of minutes of Regular Meeting October 6, 2025 & Special Meeting Minutes October 23, 2025.
2. Approval of blanket purchase orders in the sum of \$71,406.00
3. Approval of payment of claims for:
 - a. \$265,891.80 from Fund 10 – General
 - b. \$64,728.00 from Fund 20 – Capital Improvement
 - c. \$0 from Fund 21 – Fleet management
 - d. \$0 from Fund 30 – Street & Alley
 - e. \$0 from Fund 50 – Cemetery
 - f. \$225,515.31 from Fund 60 – Federal Grant Two – Second Street Project
 - g. \$0 from Fund 90 – Federal Grant One – Safe Routes to School
 - h. \$295,835.62 from Fund 91 – Special Projects – Golf Course
4. Approval of October 2025 payroll in the sum of \$402,536.40
5. Approve surplus of 1 computer and 2 printers at the Street Department.
6. Approve surplus of old scuba gear which includes 6 bottles, 3 packs, 3 wet suits, 4 sets of flippers and some misc. items, and a Kubota lowboy 2 diesel engine generator.

7. Approval of moving November 27, 2025 payroll to be paid on November 26, 2025 due to Thanksgiving Holiday.
8. Approval of moving December 25, 2025 payroll to be paid on December 24, 2025 due to the Christmas Holiday.
9. Approval of changing the 2025 Holiday Schedule for Christmas from December 24th & 25th to December 25th & 26th.

Motion to approve all except #1: Debbie

Second: Barrett

Barrett-- yes , Jim-- yes ,Debbie-- yes ,Lane—yes

Motion Carried 4-0

Agenda:

1. Discussion with possible decision to approve, reject, and/or amend individually any consent agenda item(s) discussed or commented on, requiring a separate vote for each.
 1. *Approval of Regular Meeting on October 6, 2025 and Special Meeting on October 23, 2025. Lane was absent on the October 23, 2025 meeting, he abstained.*

Motion to approve: Barrett

Second: Jim

Barrett-- yes ,Jim-- yes ,Debbie-- yes ,Lane--abstain

Motion Carried 3-0

2. Discussion from the representatives of the Adair County 911 Center.

Discussion Only

3. Discussion only concerning installing stop at Maryetta Crossing.
This was Item# 9 on the agenda. Mayor moved to Item #3. Chris Wallace with ODOT was present to discuss this item.

Discussion Only

4. Discussion with possible decision to approve, reject, and/or amend request to make the property at 120 S. 1st Street commercially zoned.

Motion to approve: Lane

Second: Debbie

Barrett—yes, Jim—yes, Debbie—yes, Lane—yes

Motion Carried 4-0

5. Discussion with possible decision to approve, reject, and/or amend possible action Concerning proposed safety course under the following guidelines.
- a. Required for all employees excluding elected or contract personnel.
 - b. Those who successfully complete the course and pass an appropriate test, will earn as compensation:
 - i. \$650.00 for full-time employees
 - ii. \$600.00 for volunteer fire fighters(who are not full-time employees of the city) and
 - iii. \$250.00 for part-time employees who have worked 24 hours a week for the last 90 days.
 - c. Payment to be made by separate check with taxes and retirement withheld as appropriate.
 - d. Payment to be made available on November 24, 2025.

Motion to table: Lane

Second: Debbie

Barrett-- yes

,Jim--yes

Debbie-- yes

,Lane—yes

Motion Carried 4-0

6. Discussion with possible decision to approve, reject, and/or amend Schedule of Holidays and Council Meeting Dates for calendar year 2026.

Motion to approve: Jim

Second: Lane

Barrett-- yes

,Jim-- yes

Debbie-- yes

,Lane—yes

Motion Carried 4-0

7. Discussion with possible decision to approve, reject and /or amend Municipal Liability/Auto Protection Plan with Oklahoma Municipal Assurance Group(OMAG) in the amount of \$82,031.00 for General Fund—Administration—Insurance Account # 10-01-630500 not requiring a budget adjustment.

Motion to approve: Jim

Second: Barrett

Barrett-- yes

,Jim-- yes

Debbie-- yes

,Lane—yes

Motion Carried 4-0

8. Discussion with possible decision to approve, reject and/or amend proposed Resolution for CI-2550 concerning bridge inspection responsibility by local governments for compliance with national bridge inspection standards.

Motion to approve: Lane

Second: Debbie

Barrett--yes

Jim-- yes

,Debbie--yes

,Lane—yes

Motion Carried 4-0

9. Discussion with possible decision to approve, reject and/or amend new application for credit cards through TIB, National Association a corresponding bank of Carson Community Bank.

Motion to approve: Debbie

Second: Jim

Barrett-- yes

,Jim-- yes

,Debbie-- yes

,Lane—yes

Motion Carried 4-0

10. Discussion with possible decision to approve, reject, and/or amend request by Stilwell Police Department for the officers to be able to purchase from the City of Stilwell the Sig P220s pistols for \$250.00 and the Glock 17 Gen-4 pistols for \$350.00.

Motion to approve: Barrett

Second: Jim

Barrett-- yes

,Jim-- yes

,Debbie--yes

,Lane—yes

Motion Carried 4-0

11. Discussion with possible decision to approve, reject, and/or amend the dispatch agreement with the Adair County 911 Center.

Motion to reject agreement: Debbie

Second: Barrett

Barrett-- yes

,Jim-- yes

,Debbie--yes

,Lane—yes

Motion Carried 4-0

Possible Executive Session for discussion of Item 12-16 as per Title 25 O.S. 307(B)(1)(2)(3)(4).

Council recessed at 6p.m. to enter executive session from regular session to consider items 12, 13, 14, 15 & 16 pursuant to Title 25 O.S. 307 (B)(1)(2)(3)(4)

Motion to ENTER EXECUTIVE SESSION at 6:00 p.m. by: Barrett

Second: Jim

Barrett--yes ,Jim-- yes ,Debbie-- yes ,Lane—yes

Motion Carried 4-0

Possible Return from Executive Session as per Title 25 O.S. 307.(B)(1)(2)(3)(4) and (E)(1)(2)(3)(4).

Motion to RETURN FROM EXECUTIVE SESSION AT 7:27 p.m.

By: Debbie

Second: Jim

Barrett-- yes ,Jim-- yes ,Debbie--yes ,Lane—yes

Motion Carried 4-0

Public Statement of Executive Session Minutes by Mayor as per Title 25 O.S. 312 (A).

The Stilwell City Council has concluded its Executive Session. The time is 7:27 p.m. we are returning to open session. Discussion was held on items 12-16 as listed on the posted agenda. No votes were taken & no binding action decided during Executive Session.

12. Discussion with possible decision to approve, reject, and/or amend request by Stilwell Volunteer Fire Department to hire Nate Glass, Tiny Lopez, Isaac Merchant as volunteer firemen.

Motion to approve: Jim

Second: Barrett

Barrett-- yes ,Jim-- yes ,Debbie-- yes ,Lane--yes

Motion Carried 4-0

13. Discussion with possible decision to accept resignation of Tony Worley effective October 26, 2025 with payment of remaining vacation and sick leave in the amount of \$9,881.07 per employee policy handbook.

Motion to approve: Barrett

Second: Jim

Barrett--yes

,Jim--yes

,Debbie--yes

,Lane—yes

Motion Carried 4-0

14. Discussion with possible decision to accept resignation of Rhett Page effective October 17, 2025 with payment of remaining vacation and sick leave in the amount of \$5,273.10 per employee policy handbook.

Motion to approve: Jim

Second: Barrett

Barrett-- yes

,Jim-- yes

,Debbie--yes

,Lane—yes

Motion Carried 4-0

15. Discussion with possible decision to appoint Cindy Carson wellness/safety coordinator with additional duty pay of \$250.00 per month.

Motion to approve: Barrett

Second: Jim

Barrett--yes

,Jim-- yes

,Debbie-- yes

,Lane—yes

Motion Carried 4-0

16. Discussion with City Attorney regarding possible action concerning pending claims and/or other legal matters.

NONE DISCUSSED

New Business: Consideration, discussion and possible approval regarding any matter not known about or which could not have reasonably been foreseen prior to the time of posting (Title 25, O.S. Sec. 311.)

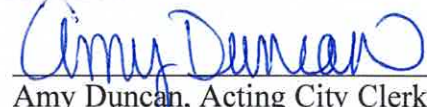
NONE DISCUSSED

Adjournment **Motion to Adjourn:** Meeting adjourned by Mayor

Meeting Adjourned at 7:40 p.m.


Jean Ann Wright, Mayor

ATTEST


Amy Duncan, Acting City Clerk-Treasurer

Agenda Posted: Friday, October 31, 2025, at 3:30 p.m.
Stilwell City Hall, 20 South First
www.cityofstilwell.com

