



Mary of Nazareth Catholic School
HSA General Meeting Minutes
May 11, 2026

Prayer and Opening Remarks

Kryisia Novotny, HSA President

Father, We thank you and for the opportunity to perform all the tasks and duties that are set before us, with integrity and diligence. We are thankful for our school community here and I am grateful for the many lessons that You are teaching us. We pray that you will guide us in all ways, so that we will seek your will in everything that we do. We ask this in the name of Jesus Christ our Lord. Amen

The HSA reflected on a successful second half of the school year and extended appreciation to the many volunteers and chairs who helped make events and programs possible.

Special thanks were shared with Ali Wright for coordinating the Father-Daughter Dance; Sandi Estrada for the Mother-Son Event; Danielle Capano and Lordes Bonds for International Night; Caroline Baker and Lisa Laffey for May Crowning; Tara Deane and Maj Roembke for the K-5 Dance; Nancy Dillman and Elizabeth Bedell for the 2nd Grade Communion Celebration; Kristy Traini for the upcoming 8th Grade Graduation events; and Emily Solomon for coordinating the Kindergarten Graduation celebration.

Recognition was also given to Sean Hand and the Sports Committee, the Teacher Appreciation Committee, the Field Trip Coordinators, Restaurant Night organizers, Used Uniform volunteers, Spirit Shop volunteers, and all Room Parents and the Room Parent Coordinator for their efforts throughout the year, including support of Spirit Day activities.

Special recognition was given to Kate Polcaro and Megan Coughlin for their service and dedication to the HSA. A donation in their honor will be made to the Little

Sisters of the Poor in recognition of their service and dedication to the HSA and school community.

Ongoing and upcoming events:

May 13th Volunteer Thank You 6:00PM
May 13th Communion Celebration for 2nd Grade
May 27th 8th Grade Banquet
May 28th 8th Grade Graduation Reception

Mark your calendars and volunteer!

As always, events are noted in the school calendar – please consider how your family can participate. <https://t.ly/FCWEh>

Nominating Committee

Daniela Diaz & Erica Spencer

Caroline Baker was nominated for the position of 2nd Vice President. The motion was approved unanimously with no opposition.

Molly Fawley was nominated for the position of Secretary. The motion was approved unanimously with no opposition. No additional nominations were presented.

The Nominating Committee serves a one-year term and must be approved annually. Erica Spencer, Megan Coughlin, and Daniella Diaz were nominated to serve on the committee for the upcoming school year. Following a vote, all were approved unanimously, with no additional nominations presented.

Principal's Address

Michael J. Friel, Principal

Gratitude was extended to the HSA Board and all volunteers for their dedication and support throughout the school year.

Spirit Day was a great success, with special recognition given to Kindergarten as this year's winner and appreciation extended to all participating grades.

The Gala was highly successful, raising a total of \$253,644.60 with 330 attendees. Additional highlights included \$31,599 raised through "Let There Be Lights" and \$76,200 raised during the live auction.

Special appreciation was expressed for Megan Coughlin and Kate Polcaro for their continued efforts, dedicated service to the school community, and their leadership on the HSA as they conclude their terms on the Board.

Volunteer hour requirements for next school year were discussed, including a requirement of 10 volunteer hours per family or a \$25 per hour contribution directly to the HSA. Additional information and guidelines will be shared in the coming weeks. Appreciation was extended to the Board for its work in implementing these efforts.

During the State of the School update, it was shared that enrollment remains full and steady, finances are stable, parish partnerships remain strong, and continued support from the Board helps maintain affordability. Updates were also provided on facility improvements, including Ned's Nook, which will serve as an extension of the

Pre-K program and support outdoor activities and class events. Additional projects include new HVAC systems in the KFC building, a new roof and bathrooms, Pre-K upgrades, and faculty room improvements. Future priorities include campus lighting, improved signage, a new cloud phone system, and faculty bathroom renovations. Safety and security improvements were also reviewed, including upgraded campus lighting, two-step authentication for building entry, a new phone system, improved camera coverage, enhanced communication systems, and additional safety measures for on-campus events.

Winter uniform considerations were discussed, including the possibility of long-sleeve red polo shirts replacing the current white collared shirt and tie requirement. No decision has been made at this time.

The HSA Volunteer Appreciation Party will be held at 6:00 p.m. in the KFC.

Closing Prayer

Father, We give you thanks that you have allowed us to work together and serve you during this meeting. We ask your blessing upon our endeavors, and upon all present today. May your love and grace continue to guide us, in everything that we do, today and in the future. We pray in Jesus' name, Amen.