



**BOYS & GIRLS CLUBS  
OF HUTCHINSON**

**Volunteer Application**

*Please Print*

Last Name	First Name	Middle Name	
Address			
City	County	State	Zip
Home Phone	Cell Phone	Email	

Proof of Identification (Driver's License, Social Security Card and Date of Birth for Background Check):

Social Security Number: \_\_\_\_\_

Drivers License: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Occupation: \_\_\_\_\_ Employer Name: \_\_\_\_\_

Employer Address: \_\_\_\_\_

Employer Contact: \_\_\_\_\_ Phone: \_\_\_\_\_

Where did you learn about our volunteer opportunities? \_\_\_\_\_

How long have you lived in Hutchinson? \_\_\_\_\_

**Emergency Contact**

In the event of an emergency, contact the following person:

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_ Phone: \_\_\_\_\_

**References**

List two people who know you well and can attest to your character, skill and dependability. (Do not list family):

Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Name \_\_\_\_\_ Phone \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

### Interest Inventory

This section will help you determine what volunteer activities you might like to participate in. Please check all areas that interest you.

- ☐ Tutoring – which subjects? \_\_\_\_\_
- ☐ Sports coach/assistant – which sports? \_\_\_\_\_
- ☐ Music leader/assistant – which types? \_\_\_\_\_
- ☐ Arts & crafts activity assistant/instructor which types? \_\_\_\_\_
- ☐ Assisting with office and clerical work
- ☐ Acting as a mentor for teens
- ☐ Leading a recreational activity
- ☐ Chaperoning a field trip
- ☐ Helping a child use a computer
- ☐ Playing board games and table games (pool, foosball etc.)
- ☐ Leading a discussion group

Members of the Boys & Girls Clubs are 6 to 18 years old. Which age groups would you most enjoy working with? Check all that apply.

- ☐ 6–8-year-olds
- ☐ 9–10-year-olds
- ☐ 11–12-year-olds
- ☐ 13–15-year-olds
- ☐ 16–17-year-olds
- ☐ Does not matter

### I prefer to

- ☐ Work one on one with a single child
- ☐ Work directly with a staff member as an assistant
- ☐ Work on group projects
- ☐ Work independently with groups of children
- ☐ Perform general administrative duties
- ☐ No preference

### Availability

I can volunteer on the following days at the following times:

Monday	Tuesday	Wednesday	Thursday	Friday

What date will you be able to begin volunteering? \_\_\_\_\_

### Commitment

What kind of time commitment are you able to make?

- ☐ One time
- ☐ 6 weeks – 3 months
- ☐ 3 months – 6 months
- ☐ 6 months – 9 months
- ☐ 9 months – year
- ☐ Other time commitment \_\_\_\_\_

**Additional Information:** Please check the applicable response.

Do you currently use illegal drugs?

☐ Yes ☐ No

Have you ever been convicted of a criminal offense?

☐ Yes ☐ No

Have you ever been convicted of child abuse or neglect or is there a pending charge against you for child abuse or neglect.

☐ Yes ☐ No

Has your driver's license been suspended or revoked?

☐ Yes ☐ No

Are there any other facts or circumstances involving you or your background that would call into question you're being entrusted with the supervision, guidance and care of young people?

☐ Yes ☐ No

If you responded "yes" to any of the above, please provide a brief explanation below:

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### Understanding and Authorization

I certify that all the answers on this publication and any attachments are true to the best of my knowledge. I also certify that I have not withheld any pertinent information.

I understand that the information that I have provided may be verified, and I give permission to Boys & Girls Clubs to make inquiries, which include a criminal background check, concerning my suitability to act as a Boys & Girls Club volunteer. I specifically authorize the Boys & Girls Club to investigate all statements in this application. I authorize educational institutions, employers, and references listed above to give the Boys & Girls Club any and all information concerning my education, employment and fitness to work with youth. I further agree to release and hold harmless the Boys & Girls Club from all liability and any damage that may result from furnishing this information.

I acknowledge that the Boys & Girls Club does not provide workers compensation for volunteers who are on the premises of the Club or working as a volunteer in any capacity for the Boys & Girls Clubs.

I grant the Boys & Girls Club to use my likeness, voice, and words in television, radio, film, or in any form to promote activities of the Boys & Girls Club.

I affirm that I have read the above.

Volunteer Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent Signature (if Volunteer is under 18) \_\_\_\_\_ Date \_\_\_\_\_

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*For office use only:*

Personal References Checked

Reference # 1

Reference # 2

Criminal Background Check Confirmed

Yes

No

Interview Date \_\_\_\_\_

Volunteer Accepted/Denied \_\_\_\_\_

Date Notified \_\_\_\_\_

Orientation Date Scheduled \_\_\_\_\_

Start Date \_\_\_\_\_

Position \_\_\_\_\_

Staff member contact \_\_\_\_\_

Schedule \_\_\_\_\_