



In attendance:

President	Douglas Holmes
Vice President	Keri-Ann Austin
Treasurer	Angila Bains
Rocky Mountain	Karen Cote
North Central	Maureen Connelly
Vancouver Island	Michael Dillabaugh
Thompson Okanagan	Jennifer Sham

Regrets:

Director at Large	Maggie Arruda
Past President	Curtis Helgesen
West Kootenay Boundary	Sarah Winton
Director at Large	Al Radke

Staff/Guests:

Executive Director	Candace Witkowski
Finance Officer	Randee Platz
BDO Partner	Kristine Simpson
Former WKB Chapter Representative	Bryan Teasdale

Call to Order

The meeting was called to order at 1:02 p.m. by the President.

The President began by acknowledging that he joins the Board meeting from the traditional territories of the traditional territories of the Coast Salish Nations and encouraged the Board members to consider and reflect on the traditional territories where they reside.

Kristine Simpson joined the meeting at 1:03 p.m.

2024 Year-End Financial Statements

MOVED by Maureen Connelly,
Seconded by Michael Dillabaugh, That the 2024 Engagement Review Report and Financial Statements be approved.

CARRIED

Kristine Simpson and Randee Platz left the meeting at 1:09 p.m.

Member Awards

Professional Service Award for Volunteer Service

Moved by Jennifer Sham,
Seconded by Angila Bains, That the following be awarded the Professional Service Award for Volunteer Service:

That the following be awarded a Professional Service Award for Volunteer Service:

- Laura Bentley, City Clerk, City of Kelowna

CARRIED

Professional Service Award for Leadership

Moved by Angila Bains,
Seconded by Jennifer Sham, That the following be awarded the Professional Service Award for Leadership:

- Dennis Back, Retired Director of Corporate Services, District of North Vancouver
- Maria Mazzotta, Corporate Officer, City of Kamloops
- Marie Watmough, Deputy Director of Corporate Services/ Corporate Officer, City of Langford

CARRIED

Regional Chapter Award

Moved by Angila Bains,
Seconded by Michael Dillabaugh, That the following be awarded the Regional Chapter Award:

- Alice Johnston, Manager of Corporate Services/Deputy CAO, Cariboo Regional District
- Dawn Low, former CAO/ TOLGMA Chapter,

CARRIED

Distinguished Member Award

Moved by Angila Bains,

Seconded by Maureen Connelly, That the following be awarded the Distinguished Member Award:

- Curtis Helgesen, CAO, Regional District of Bulkley-Nechako
- Lisa Spitale, CAO, City of New Westminster
- Selina Williams, CAO, District of Oak Bay

CARRIED

Distinguished Partner Award

Moved by Jennifer Sham,

Seconded by Maureen Connelly, That the following be awarded the Distinguished Partner Award:

- Jamie McEwan, PADM Program Chair, Capilano University

CARRIED

Life Member Award

Douglas Holmes passed the role of Chair to Angila Bains.

The President presents a verbal nomination of two individuals for life membership:

- Darlene Morgan, CAO, Nisga'a Village of Gitlaxt'aamiks
- Kevin Ramsay, Principal, Innova Strategy Group

Moved by Douglas Holmes,

Seconded by Michael Dillabaugh, That Darlene Morgan be awarded to the Life Membership Award.

CARRIED

Moved by Douglas Holmes,

Seconded by Karen Cote, That Kevin Ramsay be awarded the Life Membership Award.

CARRIED

Douglas Holmes reclaims his role as Chair.

Keri-Ann Austin joined the meeting at 1:26 p.m.

Most Impactful New Professional Award

Moved by Jennifer Sham,

Seconded by Angila Bains, That Brooke McCourt be awarded Most Impactful New Professional.

CARRIED

Overseas Exchange Program – Applicant Selection

Moved by Keri-Ann Austin,
Seconded by Jennifer Sham, That the Board conditionally approve the application of Linda Glenday for the 2025-2026 NZ Overseas Exchange program.

CARRIED

Board of Examiners Annual Report

Moved by Maureen Connelly,
Seconded by Michael Dillabaugh, That the Board receive the Board of Examiners Annual Report for information.

CARRIED

IIMC Hosting: Member Request

Moved by Angila Bains,
Seconded by Keri-Ann Austin, That the Board receive the request for information.

CARRIED

Financial Management Policy

Moved by Karen Cote,
Seconded by Angila Bains, That the Board of Directors approve the revised Financial Management Policy as presented.

CARRIED

The meeting was adjourned at 1:47 p.m.