



**LGMA**

LOCAL GOVERNMENT  
MANAGEMENT ASSOCIATION  
OF BRITISH COLUMBIA

**LGMA Executive Nomination Form**

*Please fill in electronically*

We, the undersigned, being members in good standing of the Local Government Management Association of British Columbia, hereby nominate:

Name: Michael Dillabaugh  
(Nominee must be a member in good standing)

Position: Director of Finance

Local Government: City of Langford

I accept the nomination:   
(Signature of Nominee)

May 12/26  
(Date)

**For the position of:**

President (one-year term)

Vice President (one-year term)

Treasurer (one-year term)

Director at large (two-year term)

<b>Nominator 1</b>	<b>Nominator 2</b>
Name: Pete Nelson-Smith	Name: Melisa Miles
Position: CAO	Position: Manager of Legislative Services
Local Government: Zeballos	Local Government: City of Langford
Signature: <u></u>	Signature: <u></u>

## To be completed by Nominator 1: Reasons for Recommendation

How long have you known the nominee?

Nominator 1: 3 years

In what capacity?

Nominator 1: Michael was the president of the Vancouver Island Local Government Management Association chapter, and I was first a board member and then Vice-President under him.

Please provide information on why you are recommending this individual and how they fulfill the expertise outlined in the nomination requirements:

Nominator 1:

Mike leads with a quiet calm and pragmatic approach to board decisions, while also carrying a great sense of humour and friendly disposition in working with board members, external supports, conference presenters and attendees. Mike leads by doing, while keeping the rest of the board apprised so we are able to follow his lead. Always eager to jump into whatever task needs doing (nothing too big or too small) to support the progress of our plans.

Mike was also the Chapter director on the LGMA Board, which provides him the experience needed to fulfil the requirements of the board.

Describe the nominee's skills and talents that you feel would benefit the LGMA Board:

Nominator 1:

Mike's experience in local government and his time serving on both the VILGMA Board and LGMA puts him in a good position for understanding how to support the organization in a positive manner. His calm approach to decision making will provide a template for new board members to follow from a position of leadership. Finally, Mike's broad connection to so many other local government professionals will provide another arm in which LGMA can support their members.

### To be completed by Nominator 2: Reasons for Recommendation

How long have you known the nominee?

Nominator 2:

4 years

In what capacity?

Nominator 2:

Colleague

Please provide information on why you are recommending this individual and how they fulfill the expertise outlined in the nomination requirements:

Nominator 2:

**Mike shows exemplary leadership skills. He is a true listener, and approaches situations with a great balance of strength and kindness.**

**He brings a perspective to roundtable discussions that is often nuanced and detail oriented. He speaks with confidence and is not afraid to jump in and take the lead when needed but also possesses the skill to sit back and listen to fully understand (a rare but crucial trait, and one that groups navigating time sensitive situations highly benefit from).**

Describe the nominee's skills and talents that you feel would benefit the LGMA Board:

Nominator 2:

- Sound financial and administrative management skills
- Strong verbal & written leadership skills
- Understands how to read a room and contribute effectively during high stress situations
- Excellent time management skills
- Great sense of humor
- Zero ego; amazing team player
- Works to bring people together

### To be completed by the Nominee: Supporting Information

Why are you interested in serving on the LGMA Board?

Having been involved with the Vancouver Island Chapter since 2012 and having had the privilege of serving as the VILGMA Chapter Director on the LGMA Board since 2019, I believe this is a great opportunity to continue to contribute to the organization and to the profession that has given me so much personally.

Serving on the LGMA board has been very fulfilling for me and I have been able to continue to expand my network, work with and learn from so many incredible local government professionals.

I also believe that with my experience on the board, as well as my professional experience, I would be suited to be able to step into the Vice President role on the Board at this time.

Please highlight your local government experience, particularly your human resources expertise (attach a resume if relevant):

I have worked in Local Government since 2010 in three municipalities in the CRD of varying size from 11,000 up to 60,000. In that time I have held the following positions:

- Deputy Director of Finance (one municipality)
- Director of Finance (all three municipalities)
- Deputy CAO (one municipality)
- Acting CAO (one municipality)

I have experience overseeing all aspects of the Finance Department functions as well as overseeing the IT/GIS departments in each of these municipalities. I also have experience with collective bargaining, all other HR functions from the time that I was in Sooke while HR was one of my portfolios.

Describe areas of expertise and contributions you feel you can make to the LGMA as a Board Director:

As a Chartered Accountant with 16 years experience working as a Finance Officer in the local government setting, in addition to having served the LGMA board since 2019 as a Chapter Director, I believe I bring the necessary professional training and background to assume the role of Vice President with the Board. As a solutions oriented leader, I am able to observe and collaborate with others on the Board and staff and contribute my experience and expertise as part of the team.

I have also completed each of the Capilano University courses for local government and have received three of the four Board of Examiners Certificates, showing a dedication to the profession and professional development. The opportunity to continue to contribute and give back to the LGMA in any way possible is something that is of great interest to me and is a true privilege and honour.

Other relevant volunteer experience / commitments:

I have been on the VILGMA board since 2012 and I have been a member of the LGMA board since 2019 as the Vancouver Island Chapter Director and having served this past year as Treasurer.

**Check to ensure that the nomination package includes the following:**

- Completed nomination form, including
  - all contact information and signatures for the nominee as well as the nominators. The nominee's consent is required before a nomination is forwarded to the Nomination Committee.
  - reasons for recommendation (completed by the nominators)
  - supporting information (completed by the nominee)
  
- Additional materials (optional), including
  - resume
  - recent headshot

**Please forward Nomination to:**

Douglas Holmes,  
Past President, LGMA

Please email completed nomination form to  
[office@lgma.ca](mailto:office@lgma.ca)