



In attendance:

President	Keri-Ann Austin
Vice President	Angila Bains
Treasurer	Michael Dillabaugh
Director at Large	Maggie Arruda
Director at Large	Al Radke
Director at Large	Sheldon Tetreault
West Kootenay Boundary	Sarah Winton
North Central	Maureen Connelly
Thompson Okanagan	Jennifer Sham

Staff:

Executive Director	Candace Witkowskyj
Senior Program Manager	Vanessa Gelhaar
Finance Manager	Randee Platz

Regrets:

Past President	Douglas Holmes
Rocky Mountain	Karen Cote

Call to Order

The meeting was called to order at 1:02 p.m. by the President.

The President began by acknowledging that she joins the Board meeting from the ancestral, traditional and unceded territory of the Okanagan Nation and the Syilx People, and encouraged the Board members to consider and reflect on the traditional territories where they reside.

SECTION A

ITEM A1: Agenda

MOVED by Maureen Connelly,

Seconded by Michael Dillabaugh, That the agenda be approved as amended by adding an additional nominee for consideration of the Distinguished Partner Award.

CARRIED

SECTION H

ITEM H1-01 & H1-02: Review Engagement Results and 2025 Financial Statements

Kristine Simpson joined the meeting at 1:11 p.m.

MOVED by Michael Dillabaugh,
Seconded by Angila Bains, That the 2025 BDO Engagement Review Report and 2025 Financial Statements be approved.

CARRIED

Kristine Simpson and Randee Platz left the meeting at 1:21 p.m.

SECTION B1

ITEM B1-01: Member Awards

Professional Service Award – Volunteer

MOVED by Angila Bains,
Seconded by Jennifer Sham, That the following be awarded a Professional Service Award - Volunteer:

- Cindy Hutchinson, Manager of Community Programs, District of Tofino
- Claire Negrin, Manager of Subdivision, Deputy Approving Officer, City of Nanaimo
- Anne Yanciw, Chief Administrative Officer, Village of Valemount

CARRIED

Professional Service Award - Leadership

Angila Bains recused herself from voting as a nominator.

MOVED by Al Radke,
Seconded by Maureen Connelly, That the following be awarded the Professional Service Award – Leadership:

- Carroll Porter, Senior Manager of Human Resources, District of Saanich

CARRIED

Keri-Ann Austin recused herself from voting as a former direct report of the nominee.

MOVED by Al Radke,

Seconded by Michael Dillabaugh, That the following be awarded the Professional Service Award – Leadership:

- Trevor Seibel, Chief Administrative Officer, City of Armstrong

CARRIED

MOVED by Maureen Connelly,
Seconded by Angila Bains, That the following be awarded the Professional Service Award – Leadership:

- Cheryl Hardisty, Intergovernmental Relations Manager, City of Penticton

CARRIED

Professional Service Award - Innovation

Angila Bains recused herself from voting as nominator.

MOVED by Michael Dillabaugh,
Seconded by Sarah Winton, That the following be awarded the Professional Service Award - Innovation:

- Brent Reems, Chief Administrative Officer, District of Saanich

CARRIED

MOVED by Maureen Connelly,
Seconded by Al Radke, That the following be awarded the Professional Service Award - Innovation:

- Jim Zaffino, Chief Administrative Officer, Regional District of Okanagan–Similkameen (RDOS)

CARRIED

Regional Chapter Award

Keri-Ann Austin recused herself from voting as nominator. Michael Dillabaugh recused himself and entered the waiting room given his role in the Chapter at 1:23 p.m.

MOVED by Maureen Connelly,
Seconded by Jennifer Sham, That the following chapter executive be awarded with the Regional Chapter Award:

- Vancouver Island Local Government Management Association (VILGMA) Chapter Executive and Volunteers

CARRIED

Michael Dillabaugh returned to the meeting at 1:25 p.m.

Distinguished Partner Award

MOVED by Angila Bains,

Seconded by Sheldon Tetreault, That the following be awarded the Distinguished Partner Award:

- Amy Every, First Nations Public Service Secretariat
- Amory Adrian, First Nations Public Service Secretariat

CARRIED

SECTION C1

ITEM C1-01: Overseas Exchange Program – Applicant Selection

Maggie Arruda recused herself and went into the waiting room as one of the applicants is her direct report at 1:28 p.m.

MOVED by Maureen Connelly,

Seconded by Sheldon Tetreault, That the Board conditionally approve the application of Danielle Myles-Wilson for the 2026-2027 NZ Overseas Exchange program.

CARRIED

Maggie Arruda returned to the meeting at 1:33 p.m.

SECTION D1

ITEM D1-01: Board of Examiners Annual Report

MOVED by Angila Bains,

Seconded by Sarah Winton, That the Board receive the Board of Examiners Annual Report for information.

CARRIED

SECTION E1

ITEM E1-01: Annual Conference Venues

MOVED by Angila Bains,

Seconded by Al Radke, That LGMA staff be authorized to negotiate contracts for Annual Conference to be held in Victoria in 2028 and Vancouver or Kelowna (depending on availability) in 2029.

CARRIED

SECTION F1

ITEM F1-01: Building Policy Advisory Committee (BPAC)

MOVED by Al Radke,

Seconded by Maureen Connelly, That the Board of Directors direct the Executive Director to issue a call for volunteers to represent the Association on the Building Policy Advisory Committee

AND

That the Board of Directors will review and identify the volunteer representative.

CARRIED

SECTION G1

ITEM G1-01: Pre-Hospital Care Committee Appointment

MOVED by Angila Bains,

Seconded by Al Radke, That the Pre-Hospital Care Committee provide an updated Terms of Reference for the Board of Directors to consider at a future meeting.

CARRIED

Note: Board meeting locations will be discussed at the June 8 Board meeting.

The meeting was adjourned at 2:23 p.m.