

	MINUTES BOARD MEETING June 8, 2026 12:30 – 4:30 p.m. PST Penticton and/or Zoom
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In attendance:

President	Keri-Ann Austin
Vice President	Angila Bains
Treasurer	Michael Dillabaugh
Director at Large	Maggie Arruda
Director at Large	Al Radke
Vancouver Island	Pete Nelson-Smith
West Kootenay Boundary	Sarah Winton
Rocky Mountain	Karen Cote
North Central	Maureen Connelly
Thompson Okanagan	Jennifer Sham
Past President	Douglas Holmes

Staff:

Executive Director	Candace Witkowskyj
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Regrets:

Director at Large	Sheldon Tetreault
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Call to Order

The meeting was called to order at 12:42 p.m. by the President.

The President began by acknowledging that the land on which the Board meeting takes place on the traditional, ancestral, uncaded territory of the Syilx Okanagan people. I offer my respect and gratitude to them. For those joining us online, I encourage you to reflect on the territories where you reside.

SECTION A

ITEM A1: Agenda

MOVED by Douglas Holmes,

Seconded by Jennifer Sham, That the agenda be approved as amended.

CARRIED

ITEM A2: Minutes

MOVED by Sarah Winton,

Seconded by Micheal Dillabaugh, There were no errors or omissions, and as such the minutes of the board meeting on March 13 and May 11, 2026 and shall be adopted.

CARRIED

ITEM A3: President's Report

The President shared the following verbal report:

It is an honour and a privilege to Chair my final Board meeting as President here in the beautiful Okanagan. I recently got back from attending the 2026 CAMA Conference in Whistler on behalf of the Board and it was an excellent learning opportunity. Thank you to the Board for allowing me the opportunity to attend on behalf of the Association. It was incredibly valuable to hear of common challenges, shared strategies, and key insights from local government colleagues across the country. I am also incredibly excited for the week ahead as I understand 220 delegates have registered to join us at the 2026 Annual Conference here in Penticton. As I reflect on the past year, I am grateful to have had this opportunity to serve such a prestigious organization amongst so many esteemed colleagues. I am grateful to Past President Douglas Holmes for the mentorship, and for Angila Bains, Vice President, for the support as well. I am incredibly proud of the work we do and it has been an honour to lead the organization with the support and guidance of this board. Thank you to my fellow board members, to LGMA staff, our incredible partners, and this membership for all that we do to support excellence in local government.

MOVED by Maureen Connelly,

Seconded by Karen Cote, That the President's Report be received.

CARRIED

SECTION B: Financial Management Section

The Treasurer presented the Financial Management Committee Report.

Section B1: Action Agenda

ITEM B1-01: First Quarter Financial Report

MOVED by Douglas Holmes,

Seconded by Angila Bains, That the Financial Statements to March 31, 2026 be approved.

CARRIED

ITEM B1-02: Chapter Standing Committee's 2026 First Quarter Financial Reports

MOVED by Keri-Ann Austin,

Seconded by Douglas Holmes, That the Q4 Chapter Standing Committee of the LGMA Reports be approved:

- The Rocky Mountain Chapter Standing Committee of the LGMA Report
- The Thompson-Okanagan Chapter Standing Committee of the LGMA Report
- The Vancouver Island Chapter Standing Committee of the LGMA Report
- The West Kootenay Boundary Chapter Standing Committee of the LGMA Report

CARRIED

ITEM B1-03: 2026 June Risk Matrix

MOVED by Al Radke,

Seconded by Maureen Connelly, That the June 2026 Risk Matrix be received for information.

CARRIED

ITEM B2 01-03: Consent Agenda

MOVED by Douglas Holmes,

Seconded by Maureen Connelly, That the following items contained in the Financial Management Progress Report be received:

- Short to Medium Term Opportunities
- In Progress
- Successes

CARRIED

SECTION C: Governance Section

The Governance Committee Chair presented the Governance Committee Report.

Section C1: Action Agenda

ITEM C1-01: Internship Program Update Memo

MOVED by Maureen Connelly,

Seconded by Sarah Winton, That the Board receive the Internship program update for information

CARRIED

ITEM C2: Consent Agenda

MOVED by Karen Cote,

Seconded by Micheal Dillabaugh, That the following items contained in the Governance Committee Progress Report be received:

- Short to Medium Term Opportunities
- In Progress
- Successes

CARRIED

SECTION D: Professional Development and Education Section***Professional Development and Education Committee Report***

The Professional Development and Education Committee Chair presented the Professional Development and Education Committee Report.

Section D1: Action Agenda***ITEM D1-01: Meeting Notes LGLA Representative***

MOVED by Maureen Connelly,

Seconded by Sarah Winton, That the Board receives the LGLA report for information.

CARRIED

Section D2: Consent Agenda

MOVED by Al Radke,

Seconded by Angila Bains, That the following items contained in the Professional Development and Education Progress Report be received:

- Short to Medium Term Opportunities
- In Progress
- Successes

CARRIED

SECTION E: New Business

N/A

SECTION F: Correspondence***ITEM F1-01 & 02: Request for LG Representation on Safety Officer Technical Working Group***

MOVED by Douglas Holmes,

Seconded by Al Radke, That the LGMA decline the invitation to participate in the working group.

MOVED by Angila Bains,
Seconded by Pete Nelson-Smith, That the Board request an invitation for all LGMA members to any upcoming Townhall meetings regarding the Safety Officer Program.

CARRIED

SECTION G

ITEM G1-01: Chapter Reports

Lower Mainland

N/A

Rocky Mountain

The RM Chapter Director noted unfortunately a previously scheduled PADM course in the region has been cancelled. The Chapter Director noted a willingness amongst the region to assist in promoting future opportunities given the value of having diverse learning opportunities in remote locations. The Chapter Director extended her appreciation to the WKB Chapter for the efforts in hosting the joint Chapter Conference to deliver a very high quality learning opportunity.

Thompson-Okanagan

The TOLGMA Conference was held in Sicamous, April 15-17 and was well received by the membership. There was strong attendance, however the Executive is continuing its work to build engagement with the Chapter. The Chapter has decided to host the 2027 Conference in Vernon and continues to work to rotate locations within the region.

Vancouver Island

The VILGMA Chapter has been reinvigorated and have seen some growth, including 40 participants in the recent Chapter Conference in Parksville. The new Chapter Director thanked the former Chapter Director and all of the Chapter volunteers for their work to bring the Chapter to where it is today. The Chapter has been discussing whether a spring conference will be an appropriate time in 2027, given the work of local governments to onboard councils and boards following the election.

North Central

The NCLGMA Chapter held its conference in April and filled the room, but continues to try to engage the membership. The Chapter has noted that given the vast geography of the region, they more explore more virtual options. The North is excited to be featured in the upcoming *Exchange* magazine. The NCLGMA Chapter Director extended her appreciation to the Board for the support to attend the IIMC Conference on behalf of the LGMA and identified key learning that is of value to the work we do in B.C.

West Kootenay Boundary

The WKB Chapter Director reported the joint Chapter Conference went very well. In friendly competition, the WKB was noted as winner and the Chapter Director extended her appreciation to the Chapter participants. The joint chapter conference had strong focus on AI and found value in drawing in policy examples from the City of Kelowna and City of Burnaby. The Chapter hasn't done a membership drive in two years, so at the recent Chapter meeting they discussed how to best engage the membership and planning the bi-annual meeting where the Chapter will discuss what are key priorities for future learning activities.

MOVED by Michael Dillabaugh,
Seconded Angila Bains, That the Chapter reports be received.

CARRIED

SECTION H

In Camera

MOVED by Angila Bains,
Seconded by Karen Cote, That the Board moves in camera at 2:21 p.m.

CARRIED

The regular meeting resumed at 2:57 p.m.

SECTION I

The next board meeting will be held from 12:30 pm – 4:30 pm on Monday, September 14 (Vancouver and via Zoom).

Adjournment

MOVED by Angila Bains,
Seconded by Al Radke, That the meeting be adjourned at 2:58 p.m.