



FEBRUARY 14-16, 2023

CAO FORUM, POST-ELECTION: CULTIVATING GROWTH

DELTA OKANAGAN, KELOWNA, BC

The CAO Forum is an annual offering for local government chief administrative officers (CAOs) to meet with their colleagues and discuss issues of mutual concern in a congenial atmosphere. The Forum will feature interactive, two-way discussions with speakers on subjects of interest to local governments and provide an excellent opportunity for frank and open dialogue. The 2023 Forum is designed to inspire CAOs to cultivate growth and includes sessions on building relations with First Nations, managing the next generation, housing affordability, labour market shortages, legal update and more.

[Registration Deadline is February 7, 2023](#)



**2023
Professional
Development
Partners**

LIDSTONE & COMPANY

YA YOUNG ANDERSON
BARRISTERS & SOLICITORS

T. 250.383.7032 E. office@lgma.ca [LGMA | 2023 CAO Forum](#)

REGISTRATION DEADLINE

February 7, 2023

Registration is limited to CAOs,
appointed Deputy CAOs and
Executive Director CEOs of
Affiliate Members

CAO Forum sessions can be used
towards Continuous Professional
Learning credits

Early Bird Rates for
LGMA Members until
December 31, 2022:
\$730

Regular Rates:
\$825 LGMA Member;
\$900 Non-member

In 2023, be sure to update your
LGMA membership before
registering for this event.

Cancellations

**Cancellations are accepted
without penalty before
February 7, 2023**

(No refunds after February 7)

Delta Okanagan
1310 Water Street
Kelowna, BC

Accommodations can be made
by quoting LGMA CAO Forum

[Book your group rate online](#)

Standard Room \$169 + taxes
until February 7, 2023

Notice of Filming and Photography: When you attend this event, photography, audio, and video recording may occur. By entering the event venue, you consent to such recording media and its release, publication, exhibition or reproduction for educational or promotional purposes.

TUESDAY, FEBRUARY 14, 2023

6:30 – 9:00 PM	WELCOME RECEPTION
-----------------------	--------------------------



Greetings from LGMA President, Corie Griffiths, and the opportunity to network with friends, colleagues, and meet new CAOs.

WEDNESDAY, FEBRUARY 15, 2023

7:45 – 8:30 AM	BREAKFAST and LGMA UPDATE
-----------------------	----------------------------------

8:30 – 10:00 AM	ADAPTING TO THE ACCESSIBLE BC ACT
------------------------	--

Presenters:

- Trish Kelly, Managing Director, Untapped Accessibility**
- Helaine Boyd, Executive Director, Disability Alliance BC**
- Megan Latimer, Director of Public Safety, District of Squamish**

Effective September 1, 2022, the *Accessible BC Act* states that “local governments will be required to establish an accessibility committee, have an accessibility plan and have a mechanism for providing feedback on accessibility.” What is an accessibility plan and how does it relate to existing accessibility legislation? This session will provide guidance to local governments working to meet the legislative requirements to establish their own accessibility committees made up of people from diverse backgrounds, including Indigenous peoples, develop accessibility plans to identify, remove, and prevent barriers for individuals seeking to access their services, and provide avenues for input and feedback from the public.

10:00 -10:30 AM	REFRESHMENT BREAK
------------------------	--------------------------

10:30 – NOON	COMMUNITY POLICING: A CHANGING LANDSCAPE
---------------------	---

Presenters: **Tonia Enger, BluelineVantage Consulting Co.**
Trevor Seibel, CAO, District of Coldstream

Many communities are receiving pressure from the public to increase policing and the presence of bylaw officers in public spaces. Other communities are receiving pressure to decrease policing and enhance community support measures. Regardless of the position of your council or board, navigating community policing amidst complex social issues is not an easy task. Engage in facilitated dialogue with your peers as you share strategies to navigate these top-of-mind issues.

NOON – 1:00 PM	LUNCH
-----------------------	--------------

1:00 – 2:30 PM	HOUSING AFFORDABILITY: MANAGING AN UPHILL BATTLE
-----------------------	---

Panelists: **Evan Woolley, Colliers Project Leaders**
Beth Veenkamp, Economic Development Officer, City of Williams Lake

Local governments are faced with mounting pressures to navigate the housing crisis, while juggling the varying and often opposition pressures from community members, funding challenges, labour shortages, and more. The deficit in rental housing has been felt by communities around the province, causing ripple effects that are layered amidst a labour market shortage, supply issues, and more. But what can be done? Join in this session to learn more about strategies and supports for local governments and learn from your peers.

LGMA gratefully acknowledges
the financial support of:



2:30 – 3:00 PM	REFRESHMENT BREAK
-----------------------	--------------------------

3:00 – 4:00 PM

CHANGING WORKPLACE CULTURE: MANAGING A NEW GENERATION**Presenter:** Flo Follero Pugh, Tall Cedars Search and Recruitment

The 2021 BC Labour Market Report notes B.C. is expected to have over one million job openings between 2021 and 2031. Approximately 63 percent of these future job openings will be to replace workers leaving the labour force, mainly through retirements. The composition of the present-day workforce has changed significantly over the past decade. Coupled with the challenges of a competitive market, managing the workplace culture while juggling recruitment and retention issues has become a herculean task for local government leaders. Learn what you can do to navigate the labour market challenges.

4:00 – 5:00 PM

KNOWLEDGE CAFÉ AND NETWORKING

This session will create an opportunity for CAOs to informally discuss common problems and the solutions that are working for them.

6:00 – 9:00 PM

RECEPTION DINNER and NETWORKING EVENING

Enjoy a variety of delicious food at the hotel from 6 – 7 p.m. for a reception dinner, then walk down the street to BNA Brewing Co & Eatery at 7 p.m. for a relaxed time of networking and socializing.



Photos used by permission from the BNA Brewing Co & Eatery

THURSDAY, FEBRUARY 16, 2023

7:30 – 8:30 AM	BREAKFAST
-----------------------	------------------

8:30 – 10:00 AM	WORKING WITH FIRST NATIONS: BUILDING STRONG RELATIONS TO ADDRESS SHARED CHALLENGES
------------------------	---

Presenters: **Travis Anderson, Executive Director, Finance, Tk'emlúps te Secwépemc**
David Trawin, CAO with the City of Kamloops


Navigating local emergencies, environmental impacts, labour shortages, and service provision are some examples of the various ways in which First nations and local governments navigate similar, often overlapping challenges. Building strong relations improves opportunities to develop coordinated efforts while enhancing overall resources within the region. Join in this important session to learn more about how to establish or begin relationship building and surface shared opportunities for strategic collaboration.

10:00 – 10:30 AM	REFRESHMENT BREAK
-------------------------	--------------------------

10:30 – 11:30 PM	LEGAL UPDATE
-------------------------	---------------------

Presenter: **Don Lidstone, Barrister & Solicitor, Lidstone & Co.**

An update on the current legal cases of interest and how they impact local government decision-making.

LGMA gratefully acknowledges the financial support of:	
---	--

11:30 AM – NOON	UPDATE from the Ministry of Municipal Affairs
------------------------	--

12:00– 1:00 PM	LUNCH
-----------------------	--------------

1:00 – 3:00 PM

DEALING WITH THE FALL-OUT: LEGAL CONSIDERATIONS AND PROTECTIONS

Presenters: Carolyn MacEachern, Barrister & Solicitor, Young Anderson
Sukhbir Manhas, Barrister & Solicitor, Young Anderson

Working as a CAO has its risks. One of the riskiest times is immediately following an election when a newly elected council or board decides it is time for a change. In the extreme, that can mean a change in CAO. There are the financial and legal aspects to a termination of course, and there is the emotional aspect. In part one of this session, learn from an experienced labour lawyer about the legal considerations and protections in the case of termination with and without a contract and what other CAOs have included in contracts to protect them in the case of termination.

LGMA gratefully acknowledges
the financial support of:



3:00 PM

ADJOURN



The program was designed with the input of experienced local government practitioners.

LGMA wishes to thank the following people:

CAO FORUM PROGRAM ADVISORY COMMITTEE

Scott Hartman, CAO, City of Maple Ridge

Doug Holmes, CAO, Nanaimo Regional District

Danielle Myles-Wilson, CAO, Cowichan Valley Regional District

Daniel Sailland, CAO, Regional District of Alberni-Clayoquot

Trevor Seibel, CAO, District of Coldstream