



LGMA is pleased to offer a webinar on

## Property Records and Building Permits – Records Management and FOI Aspects

Thursday, October 14, 2021  
10 a.m. – noon PST

*Do you have questions or concerns about the records management or FOI aspects of property records and building permits?*

Join Kim Paterson, Records Coordinator/FOI Clerk, City of Vernon, her colleague Dan Gellein, Manager Building and Licensing, and Marisa Cruickshank, Partner, Lidstone & Company for this 90-minute webinar providing guidance and tips for managing property records and building permits in accordance with effective records management principles and in compliance with the *Freedom of Information and Protection of Privacy Act* (FIPPA).

Through attendance at this webinar, you will gain a better understanding of:

- Effective ways of managing property records.
- Managing access to property records in compliance with FIPPA.
- Discussion of the interpretation of “discretion” as it pertains to building and other permits under section 22(4)(i) of FIPPA.
- Review of relevant Office of the Information and Privacy Commissioner Orders pertaining to building and property records.

There will also be plenty of opportunity during the session to raise issues or questions that interest you.

**Date and Time:** Thursday, October 14 – 10 a.m.- noon

**Cost:** \$100 LGMA member + GST; \$135 non-member + GST  
[Register online](#) before October 8, 2021

Bulk pricing is offered to those organizations who register more than one participant. Register all employees at the regular rate under one invoice first, then contact [office@lgma.ca](mailto:office@lgma.ca) for more information.

**Cancellation Policy: No refunds will be provided after October 8, although substitutions within your organization are permitted.**

### Course Format

The course is presented in a webinar format with registrants participating via Zoom. Participants will have an opportunity to ask questions during the webinar. Information on accessing the Zoom platform will be sent to registered participants one day prior.

## About the Presenters:

### Marisa Cruickshank



Marisa Cruickshank is a partner at Lidstone & Company, where she has been practicing local government law since 2010. She assists local government clients with a wide range of labour and employment matters, privacy and FOI matters, governance issues, and bylaw enforcement matters. Marisa has represented clients before all levels of court in British Columbia and boards and tribunals, including arbitration boards, the Human Rights Tribunal, the Information and Privacy Commissioner, and the Labour Relations Board. Prior to joining Lidstone & Company, Marisa clerked for two justices at the British Columbia Court of Appeal and articulated at the Vancouver office of a leading national law firm.

### Dan Gellien



Dan Gellien is a Building Official with the City of Vernon and since 2018 has worked for the City of Revelstoke and the City of Vernon as Manager, Building & Licensing/Chief Building Official. He has over 40 years' experience. He first worked with the 1980 National Building Code while completing a Diploma of Building Technology at BCIT. Dan has worked with Tempest permitting software since 2004 and has recently been working on projects to implement digital plan checking and electronic applications for business licensing. Dan is currently working on updating the Building Bylaw and implementing the BC Energy Step Code for the City of Vernon.

### Kim Paterson



Kim Paterson is the Records Coordinator and FOI Clerk at the City of Vernon. Kim is responsible for maintaining the City's corporate records system, coordinating, and researching FOI requests and assists with privacy initiatives in the organization. Kim has a certificate in Local Government Administration from Camosun College, as well as a BCIT certificate in Interior Design and an associate certificate in Building Design and Architectural CAD. Kim brings 10 years of Local Government experience in records management, and over 20 years of experience in new home construction. Kim is a member and active participant on the LGMA Records and FOI Advisory Committee.