



JOB DESCRIPTION – RECREATIONAL GAME MANAGER

Organization: Westside Youth Soccer Association

Salary: \$23 per hour

Hours: 6 Sundays (Nov 2/9/16/23/30 + Dec 7) from 8am-4:30pm / 8.5 hrs each Sunday
(possibility to extend into the January-March indoor game sessions)

Location: West Kelowna multisport dome

Reports to: Executive Director

Pay Logistics: Hours worked are paid at the end of each month

Start Date: Nov 2 (hire date by Oct 24 for planning purposes)

Westside Youth Soccer Association (WYSA) is a community-oriented organization dedicated to promoting soccer excellence, teamwork, and personal development. We provide recreational and competitive programs for youth, emphasizing inclusivity, sportsmanship, and community engagement.

Position Summary

The Recreational Game Manager serves as a key part of WYSA's winter programs for supporting all aspects of the Sunday rec game program. Reporting to the Executive Director, the Recreational Game Manager ensures the recreational players, coaches and referees are supported, thus providing the best soccer experience possible. Reporting to the Executive Director, you will help deliver a highly organized program to all members. You will work directly with members who attend Sunday soccer sessions and will be the point of contact on site for this program.

Responsibilities:

- Ensure fields are set up and ready for game play (goals set up, balls ready, pinnies laid out, etc)
- Check-in referees and direct them to fields
- Manage the first aid kit and be available to support any supplies to treat injuries
- Work independently and self-manage the 8.5 hour shift each Sunday
- Contact the ED with any issues or items the club needs to be aware of

Qualifications:

- Experience working with youth sports programs
- Excellent verbal and communication skills
- Strong organizational and time management skills
- First aid knowledge

To apply, email WYSA Executive's Director, Matt Holbrook: matt@wysa.ca. Please provide a resume and a few notes telling WYSA why you'd be a great fit for this opportunity