

# St. Francis School Emergency Drills

## Documentation Form

### Type of Drill

- ☒ Fire Drill (6 required)  
☐ Tornado Drill (2 required)  
☐ Lock Down/Shelter in Place Drill  
(2 required)

### Time of Drill

- ☒ Standard  
☐ Class Change  
☐ Recess  
☐ Other Events

Name of Reporting School: St. Francis of Assisi

Date of Drill: 10/5/26 Time drill was held: 8:30 (am/pm)

Exact time required to evacuate/shelter/secure: 3:03

Total Participants: 462

Remarks: \_\_\_\_\_

This report is for emergency drill # 4 for school year 26-27

Name of person conducting drill: Julie Pritzel

Title of Person conducting drill: Principal

Signature of person conducting drill: Julie Pritzel

Drill was coordinated with:

- ☐ Emergency Management Coordinator

Name & Title \_\_\_\_\_

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)

Name & Title \_\_\_\_\_

OR

- ☐ Fire (fire chief or designee)

Name & Title \_\_\_\_\_