

The Greene County Agricultural Society

120 Fairground Road • Xenia, Ohio 45385

Tel: (937) 372-8621

www.greenecountyfairgrounds.com



April 14, 2023

Dear Vendor:

The 2023 Greene County Fair is quickly approaching! July 30th through August 5th We are excited to invite you to join us as a Vendor this year and be a part of our great Fair!

We have enclosed your contract for the Greene County Fair; please read it over. All blanks must be filled in to consider the contract to be valid. We would appreciate your printing the information and then signing the contract. By signing the contract, you agree to follow the rules and conditions.

We will not hold booth space for vendors who have not sent in their completed contract and certificate of liability. Please let us know if you do not plan to exhibit at the fair this year so we can release your space to others. Either way, please return the contract on or before July 3, 2023.

The tent company we have used in the past is no longer renting tents so if you need a tent please let me know as we are currently working on securing another company.

Additional parking and passes may be purchased with this contract or when you pick up your contract in the Fair office upon final payment for your booth. Additional passes are \$30.00 each and will admit one person unlimited access into the fair daily. This pass can be exchanged for 7 one-day passes if you choose. Please Note: With the One Day Passes We have a "no re-entry" policy, which means that once you come into the fair and leave, you may not re-enter without paying again (or using another one-day pass.)

If you have any questions, please call the Fair Office Secretary Liz Jordan at 937-372-8621, ext. #11

Payment for your booth may be made with cash, check, money order or credit card. All checks must clear the bank before the packet for your booth is given out. A fee of \$50 will be applied for all returned checks. No checks will be accepted for payment after July 15, 2023.

We look forward to you being a part of our 183rd consecutive Greene County Fair!

Sincerely,

John Wooten and Liz Jordan

July 30th through August 5th 2023 Greene County Fair Vendor Contract

Greene County Fairgrounds

120 Fairground Road Xenia, Ohio 45385

John Wooten, Superintendent

Fairground Office: 937-372-8621 Ext. 11 email: liz.greenecofair@gmail.com

Name of Vendor: _____ Contact Person _____

Phone: _____ Cell Phone: _____ e-mail: _____

Street: _____ City: _____ State: _____ Zip _____

Briefly describe your booth:

Any items to be distributed from this booth such as give-a-ways before, during, or after the fair including inside the booth or outside the booth or anywhere around the booth, must be reported to the Fair Board Director signing this contract. If the Director deems the article or item offensive, the holder of this contract must dispense with distributing the item. Failure to do so will result in the termination of this contract and the removal of the booth without any money being returned.

Approximate lot size: 13' front x 10' deep. Price: \$250.00. Lot includes 1 parking space on the fairgrounds plus 1 weekly ticket **Extra lot:** 13' front x 10' deep. Price for second lot \$200.00. Lot includes 1 additional weekly pass.

Vendor must provide your own tables and chairs they are NOT provided with any booth space.

Are you self-contained? Y___N___. Do you need a tent? Y___ N___ If supplying your own tent; What is the size of your tent _____?

We are working on securing tent rental information. The company we have used in the past is no longer renting tents, so is not an option. If you are in need of a tent please indicate above and I will get back with you once we have this worked out. At this time all vendors are responsible for ordering and paying for their own tents. **All tents used on the grounds must have the official stamp as being flame retardant as required by the county Inspector.** No stakes will be allowed to be driven in the asphalt or ground.

Do you need electric? Y___N___. 110___220___. There is no additional charge for electricity however; you are responsible for supplying your own extension cord(s) which must be UL approved for OUTDOOR use only. The FAIRGROUND ELECTRICIAN will be responsible to show you the correct area for hook-up, but you will be responsible for plugging/unplugging extension cords. All extension cords must be supplied by the vendor.

Please return this contract and your certificate of liability Insurance by July 3rd, 2023 we will not hold booth space for vendors who have not sent in their signed contract, and certificate of liability Insurance. Please sign and return this contract, an envelope has been enclosed for your convenience. All vendors are responsible for displaying vendor's license and collecting, reporting and paying any sales tax collected at this event.

The Greene County Agricultural Society assumes no responsibility for sales tax. By signing this contract, you agree to the rules attached to the contract.

I agree to keep my booth open from 12 noon until 9:00 p.m. daily _____ please initial

Vendor

John Wooten, Superintendent

Payment may be made by check, money order or credit card. Please do not enclose cash. **Fair RENTAL fees will be due no later than July 3, 2023. FINAL PAYMENT DUE: July 15, 2023**

___1 Lot \$250.00 (1 parking space on fairgrounds and 1 weekly pass)

___1 Additional lot: \$200.00 (includes 1 extra weekly pass OR 7-1 day passes)

___ Additional tickets: \$30.00 each. NOTE: 7 one day passes may be substituted for weekly passes.

___ Additional reserved parking: \$40.00 each.

Total for Contract \$ _____ Check# _____

Final Payment Bal.: _____ Date _____ Check # _____ Type of card: Visa ___ Mastercard _____

Credit Card Authorization Form

Please complete all fields. You may cancel this authorization at any time by contacting us. This authorization will remain in effect until cancelled.

Credit Card Information				
Card Type:	<input type="checkbox"/> MasterCard	<input type="checkbox"/> VISA	<input type="checkbox"/> Discover	<input type="checkbox"/> AMEX
	<input type="checkbox"/> Other _____			
Cardholder Name (as shown on card): _____				
Card Number: _____				
Expiration Date (mm/yy): _____				
Cardholder ZIP Code (from credit card billing address): _____				

I, _____, authorize _____ to charge my credit card above for agreed upon purchases. I understand that my information will be saved to file for future transactions on my account.

Customer Signature

Date

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MAKE CHECKS PAYABLE TO GCAS AND MAIL TO.

GREENE COUNTY FAIRGROUNDS, 120 FAIRGROUND ROAD, XENIA, OHIO 45385

Policies for Greene County Fair

The contract on the reverse side of this sheet is sold upon the condition the privileged named is to be conducted in accordance with the following rules and regulations: any violation of these forfeits all rights of the purchases to the privilege named, and all payments that may have been made on same. This contract is subject to the Lessee securing a state License from the Director, Ohio Department of Agriculture, Columbus, Ohio or the Greene County Health Department, if required, for making direct sales to fair patrons. All games will be conducted in accordance with the laws of the Ohio Department of Agriculture.

The Lessee agrees to sell pure, wholesome food or goods, at reasonable prices; will not suffer any gaming device to be displayed or given away, or cause to be displayed, sold or given away, any obscene literature, lewd-photos, buttons, mirrors, or ~ other article of a demoralizing character, will not display conspicuously any banners, lithographs, signs, etc., that will tend to give an untidy or shoddy appearance to his/her place of business; will conduct his sales in a legitimate manner; will sell and display only such articles as named on the face of this contract; will employ such help as is necessary to the proper conduct of his business, and these persons so employed to be of good character, will always be responsible for any misconduct of any employee or employees under his/her charge; will conform strictly to the regulations herein named, or any subsequent rules governing privilege concessions that may be adopted by the State Board of Agriculture or the Greene County Agriculture Society, in the exercise of this privilege said Lessee agrees to and conform to and obey all laws and ordinances and all rules, regulations, requirements and orders of all governmental authorities. All concessions and exhibitors must have written permission from the Fair Board Manager to use the P.A. Systems, sound projectors, T.V.s, radios and other noise or music making or recording devices.

No roving solicitations' or sales permitted by any person or persons of organizations, except holders of Grandstand contract.

All contract holders and their employees or volunteers must stay within two feet of their rented space, except holders of Grandstand contract.

No person will be permitted to post or display signs, distribute handbills or advertising material or sell or distribute free, any merchandise except persons under contract, and who must operate under the Rules and Regulations of the Greene County Agricultural Society.

ALL CONTRACT HOLDERS MUST SHOW PROOF OF PRODUCT LIABILITY ORDERS AND LIABILITY INSURANCE IN THE AMOUNT OF TWO MILLION DOLLARS (\$2,000,000.00) AND PROPERTY DAMAGE OF \$500,000.00 (FIVE HUNDRED THOUSAND) WITH THE GREENE

NO REFUNDS WILL BE MADE ON DEPOSITS FROM CONTRACTS or CANCELED FOR ANY REASON, REGARDLESS OF WHEN THEY ARE CANCELED (Time and date)

No sub-leasing of space permitted without approval of the Concession Managers.

NO DRAWING OF TICKETS PERMITTED FOR GIVING AWAY PRIZES

OR MERCHANDISE on the fairgrounds; drawing must be in your business office and you are to notify the Greene County Agriculture Society Office of the names and addresses of the winners.

This contract is accepted upon condition that the business above stated is to be conducted in accordance with the rules and regulations of the Greene County Agricultural Society, and that the purchaser of this contract agrees to decorate his/her own trailer or booth, remove all his/her property promptly at close of fair, and further agrees not to sell or give away anything or any article in conflict with any privileges said by the said lesser.

The location of said trailer or tent will be assigned by the Concession Manager and the conducting of said exhibits or display shall meet with the satisfaction of the Lesser, Lessee agrees to hold Lesser free and harmless from any liability or damages to Lessee's workmen or property in the construction or dismantling of trailers or tasks.

I, the undersigned, and those under my leadership hereby covenant and agree to save said the Greene County Agricultural Society, from any and all claims of every type including but not limited to: any liability claim, loss or expense arising out of any injury or damage to which is caused by or arises from, or is in any manner connected with attendance or participation in the Greene County Fair. The fair management shall not be responsible for accidents or losses that may occur before, during or after this event on the property of the Greene County Fairgrounds. I will assume leadership to those involved with my business/concession during this event beginning when my concession enters the Greene County Fairgrounds until it leaves the fairgrounds at the conclusion of the fair.

Signed as Lessee: _____

Concession Manager: _____

Date signed: _____