

Meeting Minutes – Special Session
Heart of Iowa Regional Transit Agency

May 14, 2026

1. **Call to Order:** Chair, Lisa Heddens, called meeting to order at 12:00PM
2. **Roll Call:**
Present: Lisa Heddens, Diane Fitch, Scott Longhorn, Steve McCombs
Employees: Julia Castillo, Chief Executive Officer
Others: Kim Chapman – unable to join due to issue with HIRTA phone option
Absent: Doug Cupples, Brian Arnold, Brooke Ramsey
3. **Agenda Approval:** Motion by Diane Fitch to approve agenda; seconded by Scott Longhorn. Motion unanimously carried.
4. **Public Comment:** None
5. **Action Items:**
 - A. Motion by Diane Fitch to authorize Board Chair to execute a purchase agreement on behalf of HIRTA, for parcel #088425314400005, in the amount of \$325,000, contingent upon FTA concurrence on the Administrative Settlement; seconded by Scott Longhorn. Motion unanimously carried.
 - B. Motion by Diane Fitch to approve Chief Executive Officer to determine service reductions based on discussions; seconded by Steve McCombs. Motion unanimously carried.
6. **Discussion / Informational Items:** Buy America Waiver Request, Letter of Support
7. **Next Meeting:** 05/28/2026
8. **Adjournment:** Motion by Diane Fitch to adjourn at 12:23PM; seconded by Scott Longhorn. Motion unanimously carried.

Chair

Date