

Meeting Minutes

Heart of Iowa Regional Transit Agency

June 25, 2026

1. **Call to Order:** Chair, Lisa Heddens, called meeting to order at 9:02AM
2. **Roll Call:**
Present: Lisa Heddens, Diane Fitch, Scott Longhorn, Kim Chapman, Steve McCombs
Employees: Julia Castillo, Chief Executive Officer; Brooke Ramsey, Chief Operating Officer
Others: Andrew Collings, CIRTPA Director; Alyssa Schaeffer, Jim Caufield, Richard Dixon, Nick Eakins
Absent: Doug Cupples, Brian Arnold
3. **Agenda Approval:** Motion by Diane Fitch to approve agenda, seconded by Scott Longhorn; motion unanimously carried.
4. **Public Comment:** Nick Eakins from Perry spoke about service reductions; Richard Dixon from Indianola spoke about service reductions; Jim Caufield from Perry spoke about service reductions; Kim Chapman has received several phone calls regarding service reductions.
5. **Minutes:**
 - A. Motion by Scott Longhorn to approve May 28, 2026 and June 4, 2026 minutes, seconded by Steve McCombs; motion unanimously carried.
 - B. Motion by Scott Longhorn to approve June 15, 2026 minutes, seconded by Steve McCombs, Kim Chapman abstained; motion carried.
6. **Financial Report:** Motion by Scott Longhorn to receive and file May 2026 financial report, seconded by Diane Fitch; motion unanimously carried.
7. **Action Items:**
 - A. Motion by Steve McCombs to approve FY2026 Iowa DOT Contract 00010322, seconded by Scott Longhorn; motion unanimously carried.
 - B. Motion by Scott Longhorn to authorize staff to reach out to Freedom Financial Bank and inquire about issuing a money market account based off a 90-day T-bill minus 25 basis points. If not, will they match the offer at Vision Bank of a 90-day T-bill minus 50 basis points, seconded Diane Fitch; motion unanimously carried.
 - C. Motion by Scott Longhorn to approve the FY2026 amended budget and FY2027 budget as presented with a 5% increase to audit expense, seconded by Kim Chapman; motion unanimously carried.

8. **Discussion / Informational Items:**

- A. KIA Minivans order from ICAM Grant – Update from attorney and next steps.
- B. Service Reductions – Update

9. **Reports to the Board:**

- A. CIRTPA – Regional Planning Agency Director, Andrew Collings, and Alyssa Schaeffer
- B. HIRTA – Chief Executive Officer, Julia Castillo

10. **Next Meeting:** 07/23/2026

11. **Adjournment:** Motion by Scott Longhorn to adjourn at 9:53AM, seconded by Kim Chapman; motion unanimously carried.

Chair

Date