

Meeting Minutes
Heart of Iowa Regional Transit Agency

June 26, 2025

1. **Call to Order:** Chair, Lisa Heddens, called meeting to order at 9:00AM
2. **Roll Call:**
 - Present:** Lisa Heddens, Diane Fitch, Scott Longhorn, Kim Chapman, Steve McCombs
 - Employees:** Brooke Ramsey, HIRTA Chief Operations Officer; Andrew Collings, CIRTPA Director
 - Absent:** Doug Cupples, Brian Arnold, Julia Castillo
3. **Board Meeting Agenda:** Motion by Scott Longhorn to approve board agenda, seconded by Diane Fitch. Motion unanimously carried.
4. **Public Comment:** None
5. **Public Hearing:**
 - A. **Public Hearing for HIRTA Facility Equity Analysis:** Motion by Diane Fitch to open public hearing for comment on Facility Draft Equity Analysis, seconded by Scott Longhorn. Motion unanimously carried. No comments received. Motion by Scott Longhorn to close public hearing, seconded by Diane Fitch. Motion unanimously carried.
 - B. **Public Hearing for Proposed Fare Increase:** Motion by Diane Fitch to open public hearing for comment on Proposed Fare Increase, seconded by Scott Longhorn. No comments received. Motion by Scott Longhorn to close public hearing, seconded by Diane Fitch. Motion unanimously carried.
6. **Minutes:** Motion by Steve McCombs to approve April 14th 2025 Special Session and May 22nd 2025 minutes, seconded by Scott Longhorn. Motion unanimously carried.
7. **Financial Report:** Motion by Diane Fitch to receive and file May 2025 report, seconded by Steve McCombs. Motion unanimously carried.
8. **Action Items:**
 - A. **Approval of Proposed Fare Increases:** Motion by Scott Longhorn to approve fare increase to \$3 within town and \$6 within county, seconded by Diane Fitch. Motion unanimously carried.
 - B. **Approval of FY2026 Budget:** Motion by Scott Longhorn to approve FY2026 Budget, seconded by Steve McCombs. Motion unanimously carried.

- C. **Reviewed Policies:** Motion by Scott Longhorn to approve the following revised polices: Accounting Policy; Service Reduction and Fare Increase; and Bylaws, seconded by Diane Fitch. Motion unanimously carried.
- D. **FY2026 United Way of Story County Partner Agreement:** Motion by Steve McCombs to approve FY2026 UWSC Partner Agreement, seconded by Diane Fitch. Motion unanimously carried.
- E. **Resolution Authorizing Brooke Ramsey as Signatory for Iowa Department of Transportation in Julia Castillo's Absence:** Motion by Scott Longhorn to approve resolution authorizing Brooke Ramsey as signatory for Iowa D.O.T. in Julia Castillo's absence, seconded by Diane Fitch. Motion unanimously carried.
- F. **Funding Agreement with City of Newton:** Motion by Steve McCombs to approve FY2026 Funding Agreement with City of Newton, seconded by Scott Longhorn. Motion unanimously carried.
- G. **Approve Access2Care Rate Amendment and Authorize Chief Operations Officer as Signer:** Motion by Diane Fitch to approve Access2Care rate amendment and approve HIRTA COO as signer, seconded by Steve McCombs. Motion unanimously carried.
- H. **Acknowledgement of Treasurer Added as Signer:** Motion by Steve McCombs to acknowledge Board Treasurer as being added as Signatory on United Bank of Iowa Investment Account, seconded Diane Fitch. Motion unanimously carried.

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