

Meeting Minutes

Heart of Iowa Regional Transit Agency

January 22, 2026

1. **Call to Order:** Chair, Lisa Heddens, called meeting to order at 9:00AM
2. **Roll Call:**
 - Present:** Lisa Heddens, Diane Fitch, Scott Longhorn, Steve McCombs, Brian Arnold
 - Employees:** Julia Castillo, Chief Executive Officer; Brooke Ramsey, Chief Operations Officer
 - Others:** Andrew Collings, CIRTPA Director; Alyssa Schaeffer
 - Absent:** Kim Chapman, Doug Cupples
3. **Agenda Approval:** Motion by Brian Arnold to approve agenda, seconded by Steve McCombs. Motion unanimously carried.
4. **Public Comment:** None
5. **Minutes:** Motion by Scott Longhorn to approve December 4, 2025 minutes, seconded by Steve McCombs. Motion unanimously carried
6. **Financial Report:** Motion by Steve McCombs to receive and file September and October 2025 Journal Entries, seconded by Brian Arnold. Motion unanimously carried. Motion by Lisa Heddens to receive and file November 2025 financial report, seconded by Scott Longhorn. Motion unanimously carried.
7. **Action Items:**
 - A. Motion by Diane Fitch to approve ISU AWD-026186 Agreement Extension 3, seconded by Steve McCombs. Motion unanimously carried.
 - B. Motion by Scott Longhorn to approve Acknowledgement of Investment CD Rollover, seconded by Diane Fitch. Motion unanimously carried.
 - C. Motion by Brian Arnold to approve Acknowledgement of Vehicle Disposals, seconded by Scott Longhorn. Motion unanimously carried.
 - D. Motion by Diane Fitch to approve Health Connector Agreement Amendment 3, seconded by Steve McCombs. Motion unanimously carried.
8. **Discussion / Informational Items:** None
9. **Reports to the Board:**
 - A. CIRTPA – Regional Planning Agency Director, Andrew Collings, and Alyssa Schaeffer
 - B. HIRTA – Chief Executive Officer, Julia Castillo
10. **Next Meeting:** 02/26/2026
11. **Adjournment:** Motion by Scott Longhorn to adjourn at 9:25AM, seconded by Brian Arnold. Motion unanimously carried.

Chair

Date