



Heart of Iowa Regional Transit Agency HIRTA Public Transit

Boone, Dallas, Jasper, Madison, Marion, Story, and Warren Counties

Agenda

TEAMS MEETING:

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Lisa Heddens, Board Chair, presiding

HIRTA June 2026 Board Meeting

Thursday, 06/25/2026 at 9:00 a.m.

1. HIRTA Board Meeting Call to order
2. Roll call of members
3. Approve Agenda
4. Public comment
5. Minutes
 - A. May 28, 2026, June 4, 2026 and June 15, 2026
6. Financial report to receive and file
 - May 2026
7. Action Items
 - A. STBG – Contract 00010109 (Exhibit 1)
 - Consider Approval of the FY2026 Iowa DOT Contract 00010322
 - B. Certificate of deposit valued at \$1,185,115 matures 7/9/26 (Exhibit 2)
 - Consider Approval of moving \$1,185,115 to Money Market Account
 - C. FY2026 Amended Budget and FY2027 Budget (Exhibit 3)
 - Consider Approval of the FY2026 Amended Budget and FY2027 Budget

CHAIR
Lisa Heddens
Story County

VICE CHAIR
Diane Fitch
Madison County

TREASURER
Scott Longhorn
Boone County

BOARD MEMBERS

Kim Chapman
Dallas County

Doug Cupples
Jasper County

Steve McCombs
Marion County

Brian Arnold
Warren County

CHIEF EXECUTIVE OFFICER
Julia Castillo

CHIEF OPERATING OFFICER
Brooke Ramsey

The Heart of Iowa Regional Transit Agency (HIRTA) Board of Director meetings are open to all individuals regardless of disability. Any person requiring a reasonable accommodation to participate HIRTA at (515) 309-9283 at least two business days prior to the Meeting.

8. Discussion and Possible Action items

- A. Kia minivans order from ICAM grant - Update from Attorney and next steps
- B. Service Reductions – Update

9. Reports to the Board

- A. CIRTPA – Regional Planning Agency Director: Andrew Collings / Alyssa Schaeffer
- B. HIRTA – CEO: Julia Castillo

10. Other business

11. Next meeting: 07/23/2026

12. Adjourn

Meeting Minutes

Heart of Iowa Regional Transit Agency

May 28, 2026

1. **Call to Order:** Chair, Lisa Heddens, called meeting to order at 9:01AM
2. **Roll Call:**
 - Present:** Lisa Heddens, Diane Fitch, Scott Longhorn, Kim Chapman, Steve McCombs
 - Employees:** Julia Castillo, Chief Executive Officer; Brooke Ramsey, Chief Operating Officer
 - Others:** Andrew Collings, CIRTPA Director; Alyssa Schaeffer
 - Absent:** Doug Cupples, Brian Arnold
3. **Agenda Approval:** Motion by Diane Fitch to approve agenda; seconded by Scott Longhorn. Motion unanimously carried.
4. **Public Comment:** None
5. **Minutes:**
 - A. Motion by Diane Fitch to approve April 23 and May 14, 2026 minutes; seconded by Scott Longhorn. Motion unanimously carried.
6. **Financial Report:** Motion by Scott Longhorn to receive and file April 2026 Financial Report; seconded by Kim Chapman. Motion unanimously carried.
7. **Action Items:**
 - A. Motion by Diane Fitch to approve FY2027 Iowa DOT Contract 00010109 for HIRTA Awareness Campaign Funding Agreement; second Steve McCombs. Motion unanimously carried.
 - B. Motion by Scott Longhorn to approve FY2027 Story County Provider Participation Agreement; seconded by Steve McCombs; Lisa Heddens abstained. Motion unanimously carried.
 - C. Motion by Kim Chapman to approve FY2027 Funding Agreement with the City of Newton; seconded by Scott Longhorn. Motion unanimously carried.
 - D. Motion by Scott Longhorn to approve Updated Accounting Policy; seconded by Diane Fitch. Motion unanimously carried.
 - E. Motion by Steve McCombs to approve Updated Expense Reimbursement Policy for Employee Handbook; seconded by Scott Longhorn. Motion unanimously carried.
 - F. Motion by Scott Longhorn to approve acknowledgement that some bank reconciliations were delayed due to unforeseen circumstances during FY2026; seconded by Steve McCombs. Motion unanimously carried.

- G. Motion by Diane Fitch to approve executive committee to serve as signatories on HIRTA and Heart of Transit bank accounts; seconded by Scott Longhorn. Motion unanimously carried.
- H. Motion by Diane Fitch to approve Board Chair to sign Temporary Authorized Signatory for HIRTA request letter to DOT; seconded by Scott Longhorn. Motion unanimously carried.

8. **Discussion / Possible Action Items:** Motion by Kim Chapman to engage Ahlers and Cooney Law Firm to review and provide guidance to Board on how to proceed with Kia minivans order from ICAM Grant; seconded by Scott Longhorn. Motion unanimously carried.

9. **Reports to the Board:**

- A. CIRTPA – Regional Planning Director, Andrew Collings, and Alyssa Schaeffer
- B. HIRTA – Chief Executive Officer, Julia Castillo

10. **Other Business:** 6/4/2026 @ 9:00AM to discuss construction loan.

11. **Next Meeting:** 06/25/2026

12. **Adjournment:** Meeting adjourned at 9:48AM

Chair

Date

Meeting Minutes

Heart of Iowa Regional Transit Agency

June 4, 2026

1. **Call to Order:** Chair, Lisa Heddens, called meeting to order at 9:06AM
2. **Roll Call:**
Present: Lisa Heddens, Diane Fitch, Scott Longhorn, Kim Chapman
Employees: Julia Castillo, Chief Executive Officer; Brooke Ramsey, Chief Operations Officer
Others: Travis Nicolson, VP Commercial Lending, Freedom Financial Bank
Absent: Steve McCombs, Brian Arnold, Doug Cupples
3. **Agenda Approval:** Motion by Diane Fitch to approve agenda; seconded by Kim Chapman. Motion unanimously carried.
4. **Discussion and Possible Action Items:**
Presenter: Travis Nicolson, VP Commercial Lending, Freedom Financial Bank

Possible Board Action:

1. Select a preferred financing option;
2. Authorize staff to negotiate terms with Freedom Financial Bank; or
3. Table the matter pending additional information.

Motion by Diane Fitch to use CD as collateral for a loan to purchase land and authorize CEO to work with Freedom Financial bank on terms for construction loan. No Second.

Motion by Diane Fitch to withdraw first motion. Second by Lisa Heddens.

Motion by Diane Fitch to table the matter pending additional information. Second by Kim Chapman. Motion unanimously carried.

5. Meeting adjourned at 9:57AM

Chair

Date

Meeting Minutes – Special Session
Heart of Iowa Regional Transit Agency

June 15, 2026

1. **Call to Order:** Chair, Lisa Heddens, called meeting to order at 2:00PM
2. **Roll Call:**
Present: Lisa Heddens, Diane Fitch, Scott Longhorn, Steve McCombs
Employees: Julia Castillo, Chief Executive Officer; Brooke Ramsey, Chief Operating Officer
Others: None
Absent: Kim Chapman, Doug Cupples, Brian Arnold,
3. **Agenda Approval:** Motion by Diane Fitch to approve agenda; seconded by Scott Longhorn.
Motion unanimously carried.
4. **Action Items:**
 - A. Motion by Scott Longhorn to authorize the CEO to move \$225,000 from United Bank of Iowa money market account to Freedom Financial Bank checking account, and to make subsequent draws if new expenses are incurred; seconded by Diane Fitch.
Motion unanimously carried.
5. **Next Meeting:** 06/25/2026
6. **Adjournment:** Motion by Scott Longhorn to adjourn at 2:32PM; seconded by Diane Fitch.
Motion unanimously carried.

Chair

Date

HIRT Public Transit A/P Aging Summary As of May 31, 2026

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
1 It Source	5,893.00	0.00	0.00	0.00	0.00	5,893.00
Amy Gadbaw	549.84	0.00	0.00	0.00	0.00	549.84
Aspen Waste Systems Inc	538.68	0.00	0.00	0.00	0.00	538.68
Barney's Services Inc	367.50	0.00	0.00	0.00	0.00	367.50
Bluefin	148.54	0.00	0.00	0.00	0.00	148.54
Braintree Funding	671.23	0.00	0.00	0.00	0.00	671.23
Casey's Business Advantage	25,721.18	0.00	0.00	0.00	0.00	25,721.18
CenturyLink	0.00	944.77	0.00	0.00	0.00	944.77
Debbie Comito	225.00	0.00	0.00	0.00	0.00	225.00
Delta Dental	0.00	-2,040.66	0.00	0.00	0.00	-2,040.66
Donna Adams	13.00	0.00	0.00	0.00	0.00	13.00
Dutch Clean Auto Wash	8.34	0.00	0.00	0.00	0.00	8.34
Flexlynqs LLC	45,669.00	0.00	0.00	0.00	0.00	45,669.00
Freedom Tire & Auto Center	0.00	0.00	0.00	0.00	-480.00	-480.00
Iowa State University Science & Tech	16,717.50	0.00	0.00	0.00	0.00	16,717.50
Jim Bever	36.08	0.00	0.00	0.00	0.00	36.08
Kia Of Des Moines	0.00	44,685.00	0.00	0.00	0.00	44,685.00
Krisi Kranz	8.92	0.00	0.00	0.00	0.00	8.92
Language Link	0.00	0.00	0.00	0.00	-14.26	-14.26
Linda Akwa	153.92	0.00	0.00	0.00	0.00	153.92
Manpower	840.96	0.00	0.00	0.00	0.00	840.96
MCGowen, Hurst, Clark & Smith, PC	70.00	0.00	0.00	0.00	0.00	70.00
Merchant Service	167.47	0.00	0.00	0.00	0.00	167.47
Mid American Energy	315.68	0.00	0.00	0.00	0.00	315.68
Moffitt's	29,841.38	0.00	0.00	0.00	0.00	29,841.38
Napa Auto Parts - Des Moines COJ	27.62	0.00	0.00	0.00	0.00	27.62
NEORide	6,113.64	0.00	0.00	0.00	0.00	6,113.64
Summit Companies	0.00	0.00	0.00	0.00	-134.11	-134.11
Thomas Bus Sales	0.00	0.00	0.00	0.00	-33.56	-33.56
Time Management Systems, Inc.	194.32	0.00	0.00	0.00	0.00	194.32
Unplugged Wireless	5,021.99	0.00	0.00	0.00	0.00	5,021.99
Verlin Goodyk	287.12	0.00	0.00	0.00	0.00	287.12
Wild Water Car Wash & Pet Wash	163.75	0.00	0.00	0.00	0.00	163.75
TOTAL	139,765.66	43,589.11	0.00	0.00	-661.93	182,692.84

HIRT Public Transit A/R Aging Summary As of May 31, 2026

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
Access2Care-MTM	16,611.97	0.00	16,611.97	0.00	0.00	33,223.94
Accura of Knoxville	72.00	48.00	0.00	0.00	0.00	120.00
Accura of Newton - East	516.00	0.00	564.00	0.00	0.00	1,080.00
Accura Riverside North	33.00	78.00	0.00	0.00	0.00	111.00
Aging Resources of Central Iowa	12,695.78	0.00	0.00	0.00	0.00	12,695.78
Americorp	11,849.65	0.00	0.00	0.00	0.00	11,849.65
Azria Health	490.79	0.00	688.36	1,342.34	0.00	2,521.49
Boone - Westhaven	48.00	0.00	24.00	0.00	0.00	72.00
Boone County Auditor.	3,750.00	0.00	0.00	0.00	0.00	3,750.00
Boone County Hospital	192.00	0.00	144.00	0.00	0.00	336.00
City of Ames - ASSET	4,113.25	4,113.25	0.00	0.00	0.00	8,226.50
City of Grimes rec'd 6/18	1,023.19	0.00	2,418.95	3,415.92	7,233.02	14,091.08
City Of Norwalk	0.00	0.00	-1,333.34	0.00	0.00	-1,333.34
City of Pella, IA	0.00	0.00	-1,803.34	0.00	0.00	-1,803.34
City Of Winterset	833.33	0.00	833.33	833.34	1,666.66	4,166.66
CyRide/DAR rec'd 6/5	24,907.53	30,538.82	0.00	0.00	0.00	55,446.35
Dallas County	0.00	0.00	-4,229.16	0.00	0.00	-4,229.16
Fieldprint Equipment Corp	1,358.50	0.00	0.00	0.00	0.00	1,358.50
Heart Of Transit Transfer Done 6/3	0.00	4,263.56	4,263.56	0.00	0.00	8,527.12
HIPP (IME) rec'd 6/18	739.70	0.00	1,431.42	1,162.05	2,722.48	6,055.65
Insurance Reimbursement	0.00	-127.72	0.00	0.00	0.00	-127.72
Iowa DOT	0.00	16,111.00	0.00	0.00	691.37	16,802.37
IOWA DOT - FTA/STA rec'd \$137,789 6/11	33,332.00	0.00	65,517.52	64,879.00	258,750.00	422,478.52
Jasper - Newton Health Care Center LLC	410.00	0.00	0.00	0.00	0.00	410.00
Madison County Auditor	0.00	-1,416.66	0.00	0.00	0.00	-1,416.66
Marion - West Ridge Nursing Home	24.00	54.00	0.00	0.00	0.00	78.00
Marion Co Auditor	0.00	0.00	0.00	0.00	3,000.00	3,000.00
Norwalk Library	113.63	0.00	225.00	0.00	0.00	338.63
Pamela Peterson	0.00	0.00	0.00	0.00	45.00	45.00
Story County Asset	10,719.00	0.00	10,719.00	0.00	0.00	21,438.00
United Way Of Central Iowa	0.00	2,500.00	2,500.00	0.00	0.00	5,000.00
USDOT rec'd \$38,278.86 6/17	52,687.57	0.00	38,278.86	0.00	0.00	90,966.43
Warren Co	3,970.00	3,970.00	0.00	0.00	0.00	7,940.00
TOTAL	180,490.89	60,132.25	136,854.13	71,632.65	274,108.53	723,218.45

HIRTA Public Transit Balance Sheet As of May 31, 2026

	May 31, 26
ASSETS	
Current Assets	
Checking/Savings	
10100 · Heart of Iowa Regional Transit	96,275.04
10200 · Petty Cash	50.00
10300 · Certificate of Deposit	
10301 · CD - ICS	22,975.17
10302 · CD - ARS	1,185,115.00
10303 · CD - UBI	512,148.95
Total 10300 · Certificate of Deposit	<u>1,720,239.12</u>
Total Checking/Savings	<u>1,816,564.16</u>
Accounts Receivable	
11000 · QB - Accounts Receivable	723,218.45
Total Accounts Receivable	<u>723,218.45</u>
Total Current Assets	<u>2,539,782.61</u>
Fixed Assets	1,640,946.56
Other Assets	<u>0.00</u>
TOTAL ASSETS	<u><u>4,180,729.17</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	182,692.84
Total Accounts Payable	<u>182,692.84</u>
Credit Cards	
20100 · Credit Card	-26,098.03
Total Credit Cards	<u>-26,098.03</u>
Other Current Liabilities	
20200 · Payroll Liabilities	24,727.63
20300 · IPERS	26,129.14
20400 · Deferred Revenue-Bus Tickets	19,064.60
20500 · Deferred Revenue-Adopt A Rider	343.50
Total Other Current Liabilities	<u>70,264.87</u>
Total Current Liabilities	<u>226,859.68</u>
Total Liabilities	<u>226,859.68</u>
Equity	<u>3,953,869.49</u>
TOTAL LIABILITIES & EQUITY	<u><u>4,180,729.17</u></u>

HIRTA Public Transit

Profit & Loss Budget vs. Actual

May 2026

	May 26	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
30100 · FTA				
30101 · 5311	44,229.00			
30105 · FTA - Special	0.00	26,666.67	-26,666.67	0.0%
30107 · FTA - ICAM	0.00	35,924.67	-35,924.67	0.0%
30108 · FTA - Facility Grant	0.00	81,000.00	-81,000.00	0.0%
30109 · FTA - STBG	16,666.00			
30100 · FTA - Other	0.00	44,228.42	-44,228.42	0.0%
Total 30100 · FTA	60,895.00	187,819.76	-126,924.76	32.4%
30200 · STA Grant	28,177.31	33,931.00	-5,753.69	83.0%
30300 · Passenger Revenue				
30301 · Passenger Revenue	18,182.00	22,916.67	-4,734.67	79.3%
30302 · Passenger Donations	217.50			
Total 30300 · Passenger Revenue	18,399.50	22,916.67	-4,517.17	80.3%
30400 · Contract Revenue				
30401 · Access2Care	16,611.97	15,666.67	945.30	106.0%
30402 · Federal 3B	12,695.78	18,565.00	-5,869.22	68.4%
30404 · CICS	0.00	1,250.00	-1,250.00	0.0%
30405 · Accura	621.00			
30406 · Waiver	739.70	2,333.33	-1,593.63	31.7%
30413 · Story Asset	10,719.00	10,666.67	52.33	100.5%
30414 · City Of Ames ASSET	4,113.25	4,113.25	0.00	100.0%
30415 · Dial A Ride	24,907.53	26,750.00	-1,842.47	93.1%
30416 · United Way Of Story County	729.17	729.17	0.00	100.0%
30418 · ITS4US	52,687.57	42,490.00	10,197.57	124.0%
Total 30400 · Contract Revenue	123,824.97	122,564.09	1,260.88	101.0%
30600 · Fuel Tax Refund	0.00	2,500.00	-2,500.00	0.0%
30700 · Vehicle Capital Purchase	0.00	34,416.66	-34,416.66	0.0%
30900 · Vehicle Revenue				
30903 · Salvaged Vehicle Revenue	3,400.00	250.00	3,150.00	1,360.0%
30904 · Insurance Settlement - Vehicles	0.00	833.33	-833.33	0.0%
Total 30900 · Vehicle Revenue	3,400.00	1,083.33	2,316.67	313.8%
31100 · Fellowship and Training Income				
31102 · Fellowship Reimbursements RTAP	16,111.00	3,750.00	12,361.00	429.6%
Total 31100 · Fellowship and Training Income	16,111.00	3,750.00	12,361.00	429.6%
31300 · Grant Income				
31301 · Grant - revenue	7,500.00	833.33	6,666.67	900.0%
31303 · United Way	7,500.00			
31305 · United Way Of Boone County	0.00	500.00	-500.00	0.0%
31306 · United Way Of Central Iowa	2,500.00	1,666.67	833.33	150.0%
Total 31300 · Grant Income	17,500.00	3,000.00	14,500.00	583.3%
31400 · NSF Items	0.00	7.50	-7.50	0.0%
31500 · Interest				
31503 · Finance Charge - ICS	34.12	750.00	-715.88	4.5%
31504 · Finance Charge - CDARS	0.00	6,250.00	-6,250.00	0.0%
31505 · Finance Charge - UBI	1,193.40			
31500 · Interest - Other	295.91	1,666.67	-1,370.76	17.8%
Total 31500 · Interest	1,523.43	8,666.67	-7,143.24	17.6%

HARTA Public Transit

Profit & Loss Budget vs. Actual

May 2026

	May 26	Budget	\$ Over Budget	% of Budget
31600 · Local Taxes				
31601 · Donations	0.00	16.67	-16.67	0.0%
31602 · Boone County	3,750.00	3,750.00	0.00	100.0%
31603 · Dallas County	4,229.17	4,229.17	0.00	100.0%
31604 · Jasper County	1,125.00	1,125.00	0.00	100.0%
31605 · City Of Newton	0.00	2,937.50	-2,937.50	0.0%
31606 · Madison County	1,416.67	1,416.67	0.00	100.0%
31607 · Marion County	3,000.00	3,000.00	0.00	100.0%
31608 · Warren County	3,970.00	3,970.00	0.00	100.0%
31609 · City Of Norwalk	1,333.33			
31610 · City Of Waukeee	0.00	2,500.00	-2,500.00	0.0%
31618 · City Of Ogden	0.00	83.33	-83.33	0.0%
31619 · City Of Winterset	833.33	833.33	0.00	100.0%
31620 · City Of Pleasantville	0.00	41.67	-41.67	0.0%
31621 · City Of Boone	0.00	2,125.00	-2,125.00	0.0%
31622 · City Of Grimes	1,023.19	6,250.00	-5,226.81	16.4%
31623 · City Of Pella	1,803.33			
Total 31600 · Local Taxes	22,484.02	32,278.34	-9,794.32	69.7%
31700 · Other Revenue				
31703 · Fieldprint	1,358.50	833.33	525.17	163.0%
Total 31700 · Other Revenue	1,358.50	833.33	525.17	163.0%
31800 · RSVP				
31801 · Americorp	11,849.65	12,500.00	-650.35	94.8%
31802 · CDBG	1,247.33	1,247.33	0.00	100.0%
Total 31800 · RSVP	13,096.98	13,747.33	-650.35	95.3%
Total Income	306,770.71	467,514.68	-160,743.97	65.6%
Gross Profit	306,770.71	467,514.68	-160,743.97	65.6%
Expense				
40100 · Wage Expense	185,748.82	114,695.17	71,053.65	161.9%
40200 · Payroll Taxes	30,922.55	18,953.33	11,969.22	163.2%
40300 · Employee Benefits	15,366.74	17,345.84	-1,979.10	88.6%
40400 · Professional Services				
40401 · CPA	70.00	58.33	11.67	120.0%
40402 · IT	5,893.00	2,083.33	3,809.67	282.9%
40403 · Legal	99.00	54.17	44.83	182.8%
40405 · Audit	27,343.60	1,833.33	25,510.27	1,491.5%
40406 · Cleaning Service	927.18	1,625.00	-697.82	57.1%
40407 · AOD	194.32	250.00	-55.68	77.7%
40409 · Translations	0.00	20.83	-20.83	0.0%
40410 · VIA	6,113.64	7,250.00	-1,136.36	84.3%
40411 · Insurance - Broker Fees	0.00	2,083.33	-2,083.33	0.0%
40412 · Architecture	0.00	17,916.67	-17,916.67	0.0%
40413 · Actuary	0.00	125.00	-125.00	0.0%
Total 40400 · Professional Services	40,640.74	33,299.99	7,340.75	122.0%
40500 · Office Supplies				
40501 · Office Supplies	369.42	1,125.00	-755.58	32.8%
40502 · Postage & Freight	385.11	83.33	301.78	462.2%
40503 · Cleaning Supplies	0.00	83.33	-83.33	0.0%
Total 40500 · Office Supplies	754.53	1,291.66	-537.13	58.4%
40600 · Telephone				
40601 · Phone & Internet	1,534.79	2,666.67	-1,131.88	57.6%
Total 40600 · Telephone	1,534.79	2,666.67	-1,131.88	57.6%
40700 · Fellowship / Training Expense				
40701 · Training Expense	0.00	125.00	-125.00	0.0%
40702 · Fellowship - RTAP Approved Exp	3,729.31	3,750.00	-20.69	99.4%
Total 40700 · Fellowship / Training Expense	3,729.31	3,875.00	-145.69	96.2%

HIRTA Public Transit
Profit & Loss Budget vs. Actual
May 2026

	May 26	Budget	\$ Over Budget	% of Budget
40800 · Insurance				
40801 · WC Insurance	3,299.40	2,916.67	382.73	113.1%
Total 40800 · Insurance	3,299.40	2,916.67	382.73	113.1%
40900 · Organizational Dues	0.00	691.67	-691.67	0.0%
41000 · Employee Expenses	63.20	508.34	-445.14	12.4%
41100 · Advertising	213.06	2,400.00	-2,186.94	8.9%
41200 · Rent				
41201 · Rent	2,219.02	11,583.75	-9,364.73	19.2%
Total 41200 · Rent	2,219.02	11,583.75	-9,364.73	19.2%
41300 · Office Equipment	0.00	291.67	-291.67	0.0%
41400 · Subscriptions	180.03	1,333.33	-1,153.30	13.5%
41500 · Meeting / Mileage Expenses				
41502 · Meeting Expense	0.00	12.50	-12.50	0.0%
41503 · Mileage Reimbursement	64.42	33.33	31.09	193.3%
41504 · Meal Expense	67.20	250.00	-182.80	26.9%
41505 · Volunteer Mileage Reimbursement	1,048.88	1,000.00	48.88	104.9%
Total 41500 · Meeting / Mileage Expenses	1,180.50	1,295.83	-115.33	91.1%
41600 · Contracted Services				
41601 · Website - Domain Registration	0.00	29.17	-29.17	0.0%
41603 · Quickbook Expenses	540.69	375.00	165.69	144.2%
41604 · ITS4US - CTAA	0.00	1,458.33	-1,458.33	0.0%
41606 · ITS4US - VIA	0.00	416.67	-416.67	0.0%
41607 · ITS4US - Capture Management	0.00	2,083.33	-2,083.33	0.0%
41608 · ITS4US - Flexlynqs	45,669.00	39,166.67	6,502.33	116.6%
41610 · ITS4US - Legal	0.00	20.83	-20.83	0.0%
41611 · ITS4US - ISU	16,717.50	9,583.33	7,134.17	174.4%
41612 · ITS4US - KIOSK	0.00	83.33	-83.33	0.0%
41613 · ITS4US - NaviLens	0.00	8.33	-8.33	0.0%
41614 · ITS4US - Events	0.00	291.67	-291.67	0.0%
41615 · Hosting	1,442.36			
41621 · GVSS	2,000.00	291.67	1,708.33	685.7%
Total 41600 · Contracted Services	66,369.55	53,808.33	12,561.22	123.3%
41700 · Premise Expense				
41701 · Utilities	1,480.54	2,083.33	-602.79	71.1%
41702 · Building Maint & Repairs	0.00	16.67	-16.67	0.0%
Total 41700 · Premise Expense	1,480.54	2,100.00	-619.46	70.5%
41800 · Vehicle Expense				
41801 · Vehicle Repairs & Maint	30,535.81	20,833.33	9,702.48	146.6%
41802 · Op/Vehicle Supplies	27.62	125.00	-97.38	22.1%
41803 · Auto Insurance	0.00	29,166.67	-29,166.67	0.0%
41804 · Fuel	25,721.18	20,833.33	4,887.85	123.5%
41806 · Radio	0.00	208.33	-208.33	0.0%
41807 · Tires	545.08	1,250.00	-704.92	43.6%
41808 · Bus Washing	172.09	333.33	-161.24	51.6%
41809 · Deductible & Accident	0.00	1,666.67	-1,666.67	0.0%
Total 41800 · Vehicle Expense	57,001.78	74,416.66	-17,414.88	76.6%
41900 · Vehicle and Equipment Capital				
41901 · Vehicle Capital	44,685.00	41,666.67	3,018.33	107.2%
41902 · Make Ready	4,775.99	1,083.33	3,692.66	440.9%
Total 41900 · Vehicle and Equipment Capital	49,460.99	42,750.00	6,710.99	115.7%
41910 · Facilities	0.00	83,333.33	-83,333.33	0.0%

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06/22/26

Accrual Basis

HARTA Public Transit Profit & Loss Budget vs. Actual May 2026

	May 26	Budget	\$ Over Budget	% of Budget
42000 · Bank Charges				
42003 · Returned Check	0.00	4.17	-4.17	0.0%
42004 · Merchant Service Merch Fee	987.24	666.67	320.57	148.1%
42000 · Bank Charges - Other	0.00	6.67	-6.67	0.0%
Total 42000 · Bank Charges	987.24	677.51	309.73	145.7%
42100 · Grant Expense	0.00	1,041.67	-1,041.67	0.0%
Total Expense	461,152.79	471,276.42	-10,123.63	97.9%
Net Ordinary Income	-154,382.08	-3,761.74	-150,620.34	4,104.0%
Net Income	-154,382.08	-3,761.74	-150,620.34	4,104.0%

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June 22, 2026

Accrual Basis

HIRTA Public Transit

Expenses by Vendor Summary

May 2026

	May 26
1 It Source	5,893.00
Accident Fund Insurance Company	3,299.40
Ahlers & Cooney, P.C.	99.00
Amy Gadbaw	549.84
Aspen Waste Systems Inc	538.68
Barney's Services Inc	367.50
Big Brand Tire & Service	80.93
Bluefin	148.54
Braintree Funding	671.23
Casey's Business Advantage	25,721.18
CenturyLink	1,472.25
Cintas Loc 22M	27.18
Crystal Clear Water	85.50
Debbie Comito	900.00
Delta Dental	2,040.66
Donna Adams	13.00
Dutch Clean Auto Wash	8.34
Flexlynqs LLC	45,669.00
Freedom Tire & Auto Center	545.08
GVSS	2,000.00
Indianola Municipal Utilities	88.00
Iowa State University Parking	1,810.17
Iowa State University Science & Tech	16,717.50
Jasper County Treasurer	500.00
Jim Bever	36.08
Kia Of Des Moines	44,685.00
Krisi Kranz	8.92
Linda Akwa	153.92
LISCO	153.00
Manpower	3,821.95
MCGowen, Hurst, Clark & Smith, PC	70.00
Mediacom	394.18
Merchant Service	-3,288.19
Mid American Energy	315.68
Midwest Office Technology	157.65
Moffitt's	29,841.38
Multi Specialty HoldCo	4,022.41
Napa Auto Parts - Des Moines COJ	27.62
NEORide	6,113.64
Office of Auditor of State	27,343.60
Pella Floral & Greenhouse	150.00
Pitney Bowes	300.00
QuickBooks Payroll Service	540.69
RAMP	5,093.14
Time Management Systems, Inc.	194.32
U.S. Cellular	53.54
Unplugged Wireless	5,021.99
Verlin Goodyk	287.12
Wellmark	19,689.50
Wild Water Car Wash & Pet Wash	163.75
TOTAL	254,596.87

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06/22/26

Accrual Basis

HARTA Public Transit Journal Entry Report May 2026

Type	Date	Num	Memo	Account	Amount	Balance
May 26						
General Journal	05/05/2026	DONATION	DEE VIERA VIA DONATION	30301 - Passenger Re...	10.00	10.00
General Journal	05/05/2026	DONATION	DEE VIERA VIA DONATION	30302 - Passenger Do...	-10.00	0.00
General Journal	05/05/2026	DONATION	MARY LEE HRABA VIA DONATION	30301 - Passenger Re...	5.00	5.00
General Journal	05/05/2026	DONATION	MARY LEE HRABA VIA DONATION	30302 - Passenger Do...	-5.00	0.00
General Journal	05/05/2026	DONATION	BARBARA MCDONALD VIA DONATION	30301 - Passenger Re...	33.00	33.00
General Journal	05/05/2026	DONATION	BARBARA MCDONALD VIA DONATION	30302 - Passenger Do...	-33.00	0.00
General Journal	05/08/2026	DONATION	DANIELLE WIRTH VIA DONATION	30301 - Passenger Re...	13.00	13.00
General Journal	05/08/2026	DONATION	DANIELLE WIRTH VIA DONATION	30302 - Passenger Do...	-13.00	0.00
General Journal	05/08/2026	DONATION	DAVID KRAGSKOW VIA DONATION	30301 - Passenger Re...	3.00	3.00
General Journal	05/08/2026	DONATION	DAVID KRAGSKOW VIA DONATION	30302 - Passenger Do...	-3.00	0.00
General Journal	05/11/2026	DONATION	JERI DAVIS CULP VIA DONATION	30301 - Passenger Re...	10.00	10.00
General Journal	05/11/2026	DONATION	JERI DAVIS CULP VIA DONATION	30302 - Passenger Do...	-10.00	0.00
General Journal	05/12/2026	DONATION	RODNEY SWENSON VIA DONATION	30301 - Passenger Re...	20.00	20.00
General Journal	05/12/2026	DONATION	RODNEY SWENSON VIA DONATION	30302 - Passenger Do...	-20.00	0.00
General Journal	05/12/2026	DONATION	VIRGENE BULLIS VIA DONATION	30301 - Passenger Re...	9.00	9.00
General Journal	05/12/2026	DONATION	VIRGENE BULLIS VIA DONATION	30302 - Passenger Do...	-9.00	0.00
General Journal	05/12/2026	DONATION	SHERRY BACHMAN VIA DONATION	30301 - Passenger Re...	6.00	6.00
General Journal	05/12/2026	DONATION	SHERRY BACHMAN VIA DONATION	30302 - Passenger Do...	-6.00	0.00
General Journal	05/14/2026	DONATION	JOVY JERGENS VIA DONATION	30301 - Passenger Re...	3.00	3.00
General Journal	05/14/2026	DONATION	JOVY JERGENS VIA DONATION	30302 - Passenger Do...	-3.00	0.00
General Journal	05/15/2026	DONATION	PEGGY KRUSE VIA DONATION	30301 - Passenger Re...	20.00	20.00
General Journal	05/15/2026	DONATION	PEGGY KRUSE VIA DONATION	30302 - Passenger Do...	-20.00	0.00
General Journal	05/18/2026	DONATION	MARY LEE HRABA VIA DONATION	30301 - Passenger Re...	5.00	5.00
General Journal	05/18/2026	DONATION	MARY LEE HRABA VIA DONATION	30302 - Passenger Do...	-5.00	0.00
General Journal	05/18/2026	DONATION	BEVERLY STOCKTON VIA DONATION	30301 - Passenger Re...	5.00	5.00
General Journal	05/18/2026	DONATION	BEVERLY STOCKTON VIA DONATION	30302 - Passenger Do...	-5.00	0.00
General Journal	05/18/2026	DONATION	VICKIE ROBINSON VIA DONATION	30301 - Passenger Re...	20.00	20.00
General Journal	05/18/2026	DONATION	VICKIE ROBINSON VIA DONATION	30302 - Passenger Do...	-20.00	0.00
General Journal	05/22/2026	DONATION	JEAN NORDYKE VIA DONATION	30301 - Passenger Re...	5.00	5.00
General Journal	05/22/2026	DONATION	JEAN NORDYKE VIA DONATION	30302 - Passenger Do...	-5.00	0.00
General Journal	05/22/2026	DONATION	TONIA SAUZAMEDA VIA DONATION	30301 - Passenger Re...	3.00	3.00
General Journal	05/22/2026	DONATION	TONIA SAUZAMEDA VIA DONATION	30302 - Passenger Do...	-3.00	0.00
General Journal	05/22/2026	DONATION	TONIA SAUZAMEDA VIA DONATION	30301 - Passenger Re...	2.50	2.50
General Journal	05/22/2026	DONATION	TONIA SAUZAMEDA VIA DONATION	30302 - Passenger Do...	-2.50	0.00
General Journal	05/22/2026	DONATION	KATHLEEN WINTERS VIA DONATION	30301 - Passenger Re...	10.00	10.00
General Journal	05/22/2026	DONATION	KATHLEEN WINTERS VIA DONATION	30302 - Passenger Do...	-10.00	0.00
General Journal	05/22/2026	DONATION	DANIELLE WIRTH VIA DONATION	30301 - Passenger Re...	19.00	19.00
General Journal	05/22/2026	DONATION	DANIELLE WIRTH VIA DONATION	30302 - Passenger Do...	-19.00	0.00
General Journal	05/26/2026	DONATION	BEV GUTERMUTH VIA DONATION	30301 - Passenger Re...	7.00	7.00
General Journal	05/26/2026	DONATION	BEV GUTERMUTH VIA DONATION	30302 - Passenger Do...	-7.00	0.00
General Journal	05/28/2026	DONATION	KAI MING VIA DONATION	30301 - Passenger Re...	3.00	3.00
General Journal	05/28/2026	DONATION	KAI MING VIA DONATION	30302 - Passenger Do...	-3.00	0.00
General Journal	05/29/2026	DONATION	MARY JO CRABTREE VIA DONATION	30301 - Passenger Re...	3.00	3.00
General Journal	05/29/2026	DONATION	MARY JO CRABTREE VIA DONATION	30302 - Passenger Do...	-3.00	0.00
General Journal	05/29/2026	DONATION	MARY JO CRABTREE VIA DONATION	30301 - Passenger Re...	3.00	3.00
General Journal	05/29/2026	DONATION	MARY JO CRABTREE VIA DONATION	30302 - Passenger Do...	-3.00	0.00
May 26					0.00	0.00

Exhibit 1

Exhibit 1

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UEI: EY6CSJBGGM25

TRANSIT JOINT PARTICIPATION AGREEMENT
TO IMPLEMENT A FEDERAL TRANSIT ADMINISTRATION (FTA)
NON-URBANIZED FORMULA PROGRAM (FLEX FUND PROJECTS)
NON-URBAN SURFACE TRANSPORTATION BLOCK GRANT (STBG)
[CFDA 20.509]

WHEREAS, the Iowa Department of Transportation (hereinafter called the DEPARTMENT) has, in accordance with Chapter 324A of the Code of Iowa, secured a grant under 49 U.S.C. 5311 from the Federal Transit Administration on behalf of Iowa public transit systems, and

WHEREAS, the **Heart of Iowa Regional Transit (Region 11)** (hereinafter called the AGENCY) has been duly designated as a public transit system by local officials, in accordance with Chapter 324A of the Code, and

WHEREAS, Grant 2026-016-00 (Executed by FTA on 06/18/2026) includes the Surface Transportation Block Grant Program/Flex funding project detailed below, programmed for the AGENCY:

Description of Project Element	FTA Code	Federal Funds Ceiling	% Federal Participation
1. Capital – Mobility Management	11.7L.00	\$ 200,000	80%
Total Federal Ceiling:		\$ 200,000	

NOW, THEREFORE, THE DEPARTMENT AND THE AGENCY HAVE AGREED THAT THE AGENCY shall proceed with implementation of the above-described project, subject to all terms, conditions and obligations connected with the federal grant, and also subject to such policies, procedures and conditions as have been established by the DEPARTMENT and which are documented in Part II of this AGREEMENT (found at http://www.iowadot.gov/transit/joint_participation.html).

BE IT FURTHER AGREED THAT THE DEPARTMENT shall reimburse the AGENCY for eligible costs of implementing each element of said project at the participation rate(s) and subject to the funding ceiling(s) delineated above.

THIS AGREEMENT TO BE IN EFFECT from **July 1, 2025**, through **June 30, 2028**. [Any project element not obligated twelve months prior to the original expiration date of this AGREEMENT will be forfeited, unless prior written approval of other arrangements is received from the DEPARTMENT.]

IN WITNESS WHEREOF, the parties hereunto have caused this AGREEMENT to be executed by their proper officials thereunto duly authorized as of the dates below indicated, in consideration of the mutual covenants, promises and representations herein.

For The AGENCY:

For the DEPARTMENT:

Julia Castillo, Executive Director
Heart of Iowa Regional Transit Agency
Date: 06/22/2026

Tamara Nicholson, Director
Modal Transportation Bureau
Iowa Department of Transportation
Date: 06/22/2026

Exhibit 2

Exhibit 2

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Exhibit 2

CD MATURING JULY 9, 2026

HIRTA currently maintains approximately \$1.72 million in investment funds, including \$247,975 in a money market account, a \$1,185,115 certificate of deposit (CD), and a second money market account valued at \$287,148. The CD is scheduled to mature on July 9, 2026. HIRTA's operating account functions as a sweep account, automatically transferring funds between checking and money market accounts on a daily basis to maximize interest earnings while maintaining liquidity.

As HIRTA moves forward with the Administrative and Maintenance Facility project, Iowa DOT has approved the use of advance federal payments rather than the traditional reimbursement process. Under this arrangement, HIRTA may request the federal share of eligible project costs before payments are made, with Iowa DOT retaining 5% of the federal share until proof of payment is submitted. This process will significantly reduce the amount of cash HIRTA must have available during construction. Federal funds may take approximately three weeks to be deposited after a request is submitted, and HIRTA remains responsible for providing the required local match.

Staff recommendation: Authorize the investment funds in the CDARS account to mature and be moved into Money Market with Freedom Financial Bank.

Exhibit 3

Exhibit 3

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Exhibit 3

Exhibit 3

		UPDATED FY 26 Amended Budget	FY 27 Budget	
Ordinary Income/Expense				
Income				
30100 · FTA				
FTA	\$	530,740.00	\$ 687,891.00	Federal Operating funds
STBG	\$	200,000.00	\$ 200,000.00	CIRTPA funds received for Mobility Management Program
FTA FACILITY GRANT	\$	800,000.00	\$ 100,174.40	
ICAAP (Iowa Clean Air Attainment Program)			\$ 58,400.00	Special Federal CMAQ funds for Vanpool Subsidy
ICAM (Innovative Coordinated Access & Mobility)	\$	29,500.00	\$ 135,094.00	Special Federal Funds for Hybrid Minivans/Sedan
FTA TOTAL	\$	1,560,240.00	\$ 1,181,559.40	
30200 · STA Grant				
30201 · Special STA	\$	-	\$ 25,000.00	State Operating funds
Total 30200 · STA Grant	\$	407,172.00	\$ 536,589.00	Special State Funds for Advocacy/Marketing HIRTA services
30300 · Passenger Revenue				
30301 · Passenger Revenue		230,000.00	200,000.00	
30302 · Passenger Donations		1,000.00	1,000.00	
30305 · Knoxville Raceway	\$	6,870.00	\$ 13,000.00	
Total 30300 · Passenger Revenue	\$	237,870.00	\$ 214,000.00	
30400 · Contract Revenue				
30401 · Access2Care/MTM	\$	188,000.00	\$ 200,000.00	
30402 · Federal 3B	\$	222,780.00	\$ 225,000.00	
30404 · CICS	\$	15,008.60	\$ -	
30405 · Accura	\$	10,000.00	\$ 10,000.00	
30406 · Waiver	\$	9,000.00	\$ 17,400.00	
30413 · Story Asset	\$	128,000.00	\$ 131,840.00	
30414 · City Of Ames ASSET	\$	49,359.00	\$ 49,634.00	
30415 · Dial A Ride	\$	300,000.00	\$ 300,000.00	
30416 · United Way Of Story County	\$	8,750.00	\$ 9,003.00	
30418 · ITS4US	\$	420,689.60	\$ 99,840.00	
Total 30400 · Contract Revenue	\$	1,351,587.20	\$ 1,042,717.00	
30600 · Fuel Tax Refund				
	\$	27,000.00	\$ 25,000.00	
30700 · Vehicle Capital Purchase				
30701 · Vehicle Capital	\$	137,388.00	\$ 276,000.00	80% reimbursement for 3 Ford Transits
30702 · Make Ready	\$	-	\$ 19,200.00	
Total 30700 · Vehicle Capital Purchase	\$	137,388.00	\$ 295,200.00	
30900 · Vehicle Revenue				
30903 · Salvaged Vehicle Revenue	\$	3,400.00	\$ 1,200.00	
30904 · Insurance Settlement - Vehicles	\$	1,000.00	\$ 1,000.00	
30905 · Insurance Revenue	\$	-	\$ -	
Total 30900 · Vehicle Revenue	\$	4,400.00	\$ 2,200.00	
30910 · Facility				
30910 · Facility	\$	-		
Total 30910 · Facility	\$	-	\$ -	
31100 · Fellowship and Training Income				
31102 · Fellowship Reimbursements RTAP	\$	25,000.00	\$ 20,000.00	
Total 31100 · Fellowship and Training Income	\$	25,000.00	\$ 20,000.00	
31300 · Grant Income				
31301 · Grant - revenue	\$	32,500.00	\$ 63,500.00	31K RTAP Special Grant to expand Health Connector Program
31302 · Community Care Corp	\$	-	\$ 210,087.00	New Grant to expand HIRTA's Volunteer Program
31305 · Grant - UWBC	\$	8,000.00	\$ 8,000.00	
31306 · United Way Of Central Iowa	\$	24,000.00	\$ 24,000.00	
31307 · Flex Connect-Mobility	\$	-		
31308 · United Way Of Marion County	\$	590.63	\$ 590.63	
Total 31300 · Grant Income	\$	65,090.63	\$ 306,177.63	
31400 · NSF Items				
31410 · Returned Check	\$	50.00	\$ 50.00	
31420 · Returned Check Fee	\$	40.00	\$ 40.00	
Total 31400 · NSF Items	\$	90.00	\$ 90.00	
31500 · Interest				
31503 · Finance Charge - ICS	\$	750.00	\$ 750.00	
31504 · Financial Charge - CDARS	\$	44,348.59	\$ 44,348.59	
31505 · Financial Charge - UBI	\$	12,500.00	\$ 12,500.00	
31500 · Interest - Other	\$	6,500.00	\$ 6,500.00	
Total 31500 · Interest	\$	64,098.59	\$ 64,098.59	
31600 · Local Taxes				
31601 · Donations	\$	3,185.00	\$ 3,000.00	
31602 · Boone County	\$	45,000.00	\$ 45,000.00	
31603 · Dallas County	\$	50,750.00	\$ 50,750.00	
31604 · Jasper County	\$	13,500.00	\$ 13,500.00	
31605 · City of Newton	\$	35,251.00	\$ 35,251.00	

	UPDATED FY 26 Amended Budget	FY 27 Budget
31606 · Madison County	\$ 17,000.00	\$ 17,000.00
31607 · Marion County	\$ 36,000.00	\$ 36,000.00
31608 · Warren County	\$ 47,640.00	\$ 36,000.00
31609 · City Of Norwalk	\$ 16,000.00	\$ 16,000.00
31610 · City Of Waukee	\$ 30,000.00	\$ 30,000.00
31613 · Ragbrai	\$ -	
31616 · Miscellaneous Income	\$ -	
31618 · City Of Ogden	\$ 1,000.00	\$ 1,000.00
31619 · City Of Winterset	\$ 10,000.00	\$ 10,000.00
31620 · City Of Pleasantville	\$ 1,500.00	\$ 1,500.00
31621 · City Of Boone	\$ 25,500.00	\$ 25,500.00
31622 · City Of Grimes	\$ 30,000.00	\$ 40,000.00
31623 · City Of Pella	21,640.00	21,640.00
Total 31600 · Local Taxes	\$ 383,966.00	\$ 382,141.00
31700 · Other Revenue		
31701 · Miscellaneous Income	\$ 36,000.00	\$ 12,000.00
31703 · Fieldprint	\$ 13,000.00	\$ 13,000.00
31704 · Cobra Payment Income	-	-
Total 31700 · Other Revenue	\$ 49,000.00	\$ 25,000.00
31800 · RSVP		
31801 · Americorp	\$ 150,000.00	\$ 150,000.00
31802 · CDBG	\$ 14,968.00	\$ 14,968.00
Total 31800 · RSVP	\$ 164,968.00	\$ 164,968.00
Total Income	\$ 4,477,870.42	\$ 4,259,740.62
Gross Profit	\$ 4,477,870.42	\$ 4,259,740.62
Expense		
40100 · Wage Expense		
40101 · Hourly Wages	\$ 1,141,000.00	\$ 782,000.00
40102 · Holiday Pay	\$ 36,000.00	\$ 31,000.00
40103 · Overtime	\$ 24,600.00	\$ 20,000.00
40104 · Floating Holiday	\$ 17,500.00	\$ -
40105 · PTO	\$ 91,000.00	\$ 91,000.00
40106 · Jury Duty Pay	\$ 132.00	\$ 132.00
40107 · Bereavement	\$ 240.00	\$ 240.00
40108 · Salaries	\$ 315,000.00	\$ 325,500.00
40109 · PTO Payout	\$ -	\$ -
40111 · Temporary Wage Expenses	\$ 7,400.00	\$ 7,400.00
Total 40100 · Wage Expense	\$ 1,632,872.00	\$ 1,257,272.00
40200 · Payroll Taxes		
40201 · IPERS Employer Match	\$ 150,000.00	\$ 117,574.79
40202 · FICA & Medicare	\$ 120,000.00	\$ 91,727.10
40203 · Iowa Unemployment	\$ 4,200.00	\$ 3,256.64
Total 40200 · Payroll Taxes	\$ 274,200.00	\$ 212,558.54
40300 · Employee Benefits		
40301 · Health Insurance	\$ 217,000.00	\$ 258,276.00
40302 · Dental Insurance	\$ 21,500.00	\$ 20,996.08
40303 · Vision Insurance	\$ -	\$ -
40304 · Life, Disability	\$ 21,600.00	\$ 24,888.00
40306 · EAP	\$ -	\$ -
Total 40300 · Employee Benefits	\$ 260,100.00	\$ 304,160.08
40400 · Professional Services		
40401 · CPA	\$ 700.00	\$ 500.00
40402 · IT	\$ 30,000.00	\$ 30,000.00
40403 · Legal	\$ 650.00	\$ 1,000.00
40405 · Audit	\$ 27,350.00	\$ 27,350.00
40406 · Cleaning Service	\$ 13,000.00	\$ 13,000.00
40407 · AOD (Time Clock)	\$ 3,000.00	\$ 2,400.00
40409 · Translations	\$ 250.00	\$ 250.00
40410 · VIA	\$ 100,000.00	\$ 80,000.00
40411 · Insurance - Broker Fees	\$ 25,000.00	\$ 25,000.00
40412 · Architecture	\$ -	\$ 125,000.00
40413 · Actuary	\$ 4,700.00	\$ 900.00
Total 40400 · Professional Services	\$ 204,650.00	\$ 305,400.00
40500 · Office Supplies		
40501 · Office Supplies	\$ 9,000.00	\$ 8,000.00
40502 · Postage & Freight	\$ 1,200.00	\$ 1,200.00
40503 · Cleaning Supplies	\$ 400.00	\$ 200.00
40504 · Sanitation	\$ -	\$ -
Total 40500 · Office Supplies	\$ 10,600.00	\$ 9,400.00

Decreases in wage/payroll/taxes due to cuts in service hours
Includes 3% wage increase / No raises were given in FY26

Includes 3% wage increase / No raises were given in FY26

More people opted for ins and/or included family members in FY27

We will be looking at how to reduce cost of Audit in FY27

Reduced due to service cuts

	UPDATED FY 26 Amended Budget	FY 27 Budget	
40600 · Telephone			
40601 · Phone & Internet	\$ 32,000.00	\$ 33,000.00	
Total 40600 · Telephone	\$ 32,000.00	\$ 33,000.00	
40700 · Fellowship / Training Expense			
40701 · Training Expense	\$ 1,000.00	\$ 1,000.00	
40702 · Fellowship - RTAP Approved Exp	\$ 25,000.00	\$ 20,000.00	
Total 40700 · Fellowship / Training Expense	\$ 26,000.00	\$ 21,000.00	
40800 · Insurance			
40801 · WC Insurance	\$ 47,200.00	\$ 43,000.00	
Total 40800 · Insurance	\$ 47,200.00	\$ 43,000.00	
40900 · Organizational Dues			
40901 · Membership Dues	\$ 3,000.00	\$ 3,000.00	
Total 40900 · Organizational Dues	\$ 3,000.00	\$ 3,000.00	
41000 · Employee Expenses			
41001 · Medical Testing	\$ 800.00	\$ 600.00	
41002 · Background Checks	\$ 1,000.00	\$ 800.00	
41004 · Employee Uniforms	\$ -	\$ -	
41005 · Drug Testing	\$ 300.00	\$ 200.00	
41006 · Employee Events	\$ -	\$ -	
Total 41000 · Employee Expenses	\$ 2,100.00	\$ 1,600.00	
41100 · Advertising			
41101 · Advertising	\$ 1,000.00	\$ 1,000.00	
41102 · Employment Ads	\$ -	\$ -	
41103 · Marketing Campaign	\$ 30,000.00	\$ 25,000.00	
41104 · Minutes/Public Hearing Notices	\$ 800.00	\$ 800.00	
Total 41100 · Advertising	\$ 31,800.00	\$ 26,800.00	
41200 · Rent			
41201 · Rent	\$ 139,005.00	\$ 90,000.00	
41202 · Moving Expenses	\$ -	\$ -	
41203 · Office Repairs	\$ -	\$ -	
Total 41200 · Rent	\$ 139,005.00	\$ 90,000.00	Decrease due to change in Boone location
41300 · Office Equipment			
41301 · Office Eq Maint/Repairs	\$ 2,500.00	\$ 2,500.00	
41302 · Office Equipment	\$ 7,400.00	\$ 5,000.00	
Total 41300 · Office Equipment	\$ 9,900.00	\$ 7,500.00	
41400 · Subscriptions	\$ 21,000.00	\$ 21,000.00	Site Docs, Constant Contact, Go Daddy, Zoom, RSVP programs, etc
41500 · Meeting / Mileage Expenses			
41501 · Travel expense	\$ 200.00	\$ 200.00	
41502 · Meeting expense	\$ 150.00	\$ 150.00	
41503 · Mileage Reimbursement	\$ 300.00	\$ 300.00	
41504 · Meal Expense	\$ 1,000.00	\$ 1,000.00	
41505 · Volunteer Mileage Reimbursement	\$ 6,000.00	\$ 6,000.00	
Total 41500 · Meeting / Mileage Expenses	\$ 7,650.00	\$ 7,650.00	
41600 · Contracted Services			
41601 · Website - Domain Registration	\$ 350.00	\$ 350.00	
41603 · Quickbook Expenses	\$ 4,600.00	\$ 5,500.00	
41604 · ITS4US - CTAA	\$ 13,500.00	\$ -	
41605 · ITS4US - IBI	\$ -	\$ -	
41606 · ITS4US - VIA	\$ -	\$ -	
41607 · ITS4US - Capture Management	\$ 13,000.00	\$ -	
41608 · ITS4US - FLEXLYNQS	\$ 350,000.00	\$ 103,000.00	
41609 · ITS4US - Ryan Ward	\$ -	\$ -	
41610 · ITS4US - Legal	\$ 62.00	\$ -	
41611 · ITS4US - ISU	\$ 142,000.00	\$ 20,000.00	
41612 · ITS4US - KIOSK	\$ -	\$ -	
41613 · ITS4US - NAVILENS	\$ 300.00	\$ -	
41614 · ITS4US - EVENTS	\$ -	\$ -	
41615 · hosting	\$ 7,000.00	\$ 1,800.00	
41620 · VAN POOL SUBSIDY	\$ -	\$ 43,800.00	
41621 · GVSS	\$ 2,000.00	\$ 2,000.00	
Total 41600 · Contracted Services	\$ 532,812.00	\$ 176,450.00	
41700 · Premise Expense			
41701 · Utilities	\$ 20,000.00	\$ 20,000.00	
41702 · Building Maint & Repairs	\$ 200.00	\$ -	
Total 41700 · Premise Expense	\$ 20,200.00	\$ 20,000.00	
41800 · Vehicle Expense			Decrease in expenses due to Service reductions
41801 · Vehicle Repairs & Maint	\$ 410,000.00	\$ 380,000.00	
41802 · Op/Vehicle Supplies	\$ 800.00	\$ 800.00	
41803 · Auto Insurance	\$ 342,000.00	\$ 342,000.00	

	UPDATED FY 26 Amended Budget	FY 27 Budget	
41804 · Fuel	\$ 270,000.00	\$ 250,000.00	
41806 · Radio	\$ 4,500.00	\$ 4,500.00	
41807 · Tires	\$ 15,500.00	\$ 13,000.00	
41808 · Bus Washing	\$ 3,500.00	\$ 3,500.00	
41809 · Deductible & Accident	\$ 11,000.00	\$ 10,000.00	
Total 41800 · Vehicle Expense	\$ 1,057,300.00	\$ 1,003,800.00	
41900 · Vehicle and Equipment Capital			
41901 · Vehicle Capital	\$ 278,000.00	\$ 345,000.00	3 Ford Transits
41902 · Make Ready	\$ 36,000.00	\$ 24,000.00	
41903 · Tablet	\$ -	\$ -	
Total 41900 · Vehicle and Equipment Capital	\$ 314,000.00	\$ 369,000.00	
41910 · Facilities			
41911 · Facilities	\$ 1,000,000.00	\$ 325,000.00	
Total 41910 · Facilities	\$ 1,000,000.00	\$ 325,000.00	
42000 · Bank Charges			
42003 · Returned Check	\$ 30.00	\$ 50.00	
42004 · Merchant Service Merch Fee	\$ 11,000.00	\$ 11,000.00	
42005 · Wire Fee	\$ 30.00	\$ -	
42000 · Bank Charges - Other	\$ 80.00	\$ 100.00	
Total 42000 · Bank Charges	\$ 11,140.00	\$ 11,150.00	
42100 · Grant Expense			
42103 · Mobility For All			
New - Financial Sustainability Study	\$ 7,615.52		
42107 · NADTC			
42107 · Flex Connect-Mobility			
42100 · Grant Expense - Other			
Total 42100 · Grant Expense	\$ 7,615.52	\$ -	
42300 · Miscellaneous Expenses	\$ 30,000.00	\$ -	
Total Expense	\$ 5,675,144.52	\$ 4,248,740.62	
Net Ordinary Income	\$ (1,197,274.10)	\$ 11,000.00	
	\$ (1,197,274.10)	\$ 11,000.00	