



# Heart of Iowa Regional Transit Agency HIRTA Public Transit

Boone, Dallas, Jasper, Madison, Marion, Story, and Warren Counties

## Agenda

**Zoom Meeting:** +1 312 626 6799 US (Chicago)

ID: 892 8108 5757 Password: 627357

Lisa Heddens, Board Chair, presiding

### **HIRTA August Board Meeting**

Thursday, 06/26/2025 at 9:00 a.m.

1. HIRTA Board Meeting Call to order
2. Roll call of members
3. Approve Agenda
4. Public comment
5. **Presentation: Kati Dray, Community Foundation of Greater Des Moines**
6. Minutes
  - A. July 17, 2025
  - B. July 24, 2025
7. Financial report to receive and file June 2025 and July 2025
8. Action Items
  - A. **Approval of the SFY2026 5311 Federal Operating Funds Agreement (Exhibit 1)**
    - Consider Approval of SFY2026 5311 Federal Operating Funds Agreement
  - B. **Approval of the HIRTA new building contract 00009029 (Exhibit 2)**
    - Consider Approval of HIRTA new building contract 00009029
  - C. **Approval of the HIRTA R11 FY24 STBG 00009030 (Exhibit 3)**
    - Consider Approval of HIRTA R11 FY24 STBG 00009030
  - D. **Approval of the HIRTA vehicles contract 00009028 (Exhibit 4)**
    - Consider Approval of HIRTA vehicles contract 00009028
  - E. **Approval of the New MTM Rates for FY2026 (Exhibit 5)**
    - Consider Approval of new rates for MTM for FY2026 due to MTM changing their rate structure.

**CHAIR**  
**Lisa Heddens**  
*Story County*

**VICE CHAIR**  
**Diane Fitch**  
*Madison County*

**TREASURER**  
**Scott Longhorn**  
*Boone County*

#### **BOARD MEMBERS**

**Kim Chapman**  
*Dallas County*

**Doug Cupples**  
*Jasper County*

**Steve McCombs**  
*Marion County*

**Brian Arnold**  
*Warren County*

**CHIEF EXECUTIVE OFFICER**  
**Julia Castillo**

**CHIEF OPERATING OFFICER**  
**Brooke Ramsey**

*The Heart of Iowa Regional Transit Agency (HIRTA) Board of Director meetings are open to all individuals regardless of disability. Any person requiring a reasonable accommodation to participate HIRTA at (515) 309-9283 at least two business days prior to the Meeting.*

**9. Discussion / Informational Items**

- A. **Investment into Community Foundation of Greater Des Moines** (*Exhibit 6*)  
from Heart of Transit reserved savings \$57,093 (*with option to take action*)

**10. Reports to the Board**

- A. CIRTPA – Regional Planning Agency Director: Andrew Collings
- B. HIRTA – CEO: Julia Castillo

**11. Next meeting: 9/25/2025**

**12. Motion to Adjourn**

**Meeting Minutes – Special Session**  
**Heart of Iowa Regional Transit Agency**

**July 17, 2025**

- 1. Call to Order:** Chair, Lisa Heddens, called meeting to order at 9:00AM
- 2. Roll Call:**
  - Present:** Lisa Heddens, Diane Fitch, Scott Longhorn, Kim Chapman, Steve McCombs, Jerry Marckres (Iowa Realty)
  - Employees:** Julia Castillo, Chief Executive Officer; Brooke Ramsey, Chief Operations Officer
  - Absent:** Doug Cupples, Brian Arnold
- 3. Approval of Agenda:** Motion by Scott Longhorn to approve meeting agenda, seconded by Diane Fitch. Motion unanimously carried.
- 4. Public Comment:** None
- 5. Action Items:**
  - A.** Motion by Scott Longhorn to authorize the CEO to negotiate an offer on a property for maintenance and administrative facility, seconded by Diane Fitch. Motion unanimously carried
  - B.** Motion by Steve McCombs to approve FY25 Certifications and Assurances for FTA Assistance Programs, seconded by Diane Fitch. Motion unanimously carried.
- 6. Next Meeting:** 7/24/2025
- 7. Adjourn:** Motion by Scott Longhorn to adjourn at 9:22AM, seconded by Steve McCombs. Motion unanimously carried.

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**Board Chair**

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**Date**

**Meeting Minutes**  
**Heart of Iowa Regional Transit Agency**

**July 24, 2025**

- 1. Call to Order:** Chair, Lisa Heddens, called meeting to order at 9:00AM
- 2. Roll Call:**
  - Present:** Lisa Heddens, Diane Fitch, Scott Longhorn, Steve McCombs
  - Employees:** Julia Castillo, Chief Executive Officer; Brooke Ramsey, Chief Operations Officer
  - Absent:** Kim Chapman, Doug Cupples, Brian Arnold, Andrew Collings
- 3. Public Comment:** None
- 4. Minutes:** Motion by Diane Fitch to approve June 26<sup>th</sup>, 2025 minutes, seconded by Scott Longhorn. Motion unanimously carried.
- 5. Agenda:** Motion by Diane Fitch to approve board agenda, seconded by Steve McCombs. Motion unanimously carried.
- 6. Action Items:**
  - A. Motion by Steve McCombs to approve Health Connector ISU Contract Extension, seconded by Diane Fitch. Motion unanimously carried.
  - B. Motion by Diane Fitch to approve ICAM Contract, seconded by Steve McCombs. Motion unanimously carried.
  - C. Motion by Scott Longhorn to approve Revised D&A Policy per federal updates to include Drug and Alcohol Policy, seconded by Diane Fitch. Motion unanimously carried.
  - D. Motion by Steve McCombs to approve STA FY26 Contract, seconded by Diane Fitch. Motion unanimously carried.
  - E. Motion by Diane Fitch to approve United Way of Central Iowa FY26 Contract, seconded by Scott Longhorn. Motion unanimously carried.
  - F. Motion by Scott Longhorn to approve Story County FY26 Asset Contract Amendment, seconded by Steve McCombs. Chair Heddens abstained; motion carried.

**7. Discussion / Informational Items:** None

**8. Report to the Board:**

A. HIRTA – Julia Castillo, CEO

**9. Other Business:** None

**10. Next Meeting:** 8/28/2025

**11. Adjournment:** Motion by Steve McCombs to adjourn at 9:18AM, seconded by Diane Fitch. Motion unanimously carried.

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**Board Chair**

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**Date**

# HIRT Public Transit A/R Aging Summary As of July 31, 2025

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
A/P Overpayments <i>Rec'd</i>	0.00	2,520.00	6,810.72	0.00	0.00	9,330.72
Access2Care- <i>Rec'd</i>	5,938.75	0.00	11,501.65	0.00	0.00	17,440.40
Accura of Knoxville	24.00	0.00	0.00	0.00	96.00	120.00
Accura of Newton - East <i>Rec'd</i>	492.00	0.00	600.00	0.00	0.00	1,092.00
Accura of Pleasantville	60.00	0.00	0.00	0.00	0.00	60.00
Accura Riverside North	81.00	115.00	0.00	0.00	0.00	196.00
Aging Resources of Central Iowa <i>Rec'd</i>	19,204.02	21,620.47	7,950.25	0.00	0.00	48,774.74
Americorp	9,777.14	0.00	0.00	0.00	0.00	9,777.14
Boone - Westhaven	75.00	0.00	0.00	0.00	0.00	75.00
Boone County Auditor.	3,750.00	0.00	0.00	0.00	0.00	3,750.00
Boone County Community Services <i>Rec'd</i>	0.00	521.22	0.00	0.00	0.00	521.22
Boone County Hospital	6.00	0.00	0.00	0.00	0.00	6.00
City of Ames - ASSET	4,113.25	0.00	0.00	0.00	0.00	4,113.25
City Of Boone	0.00	-6,375.00	0.00	0.00	0.00	-6,375.00
City of Newton -	0.00	-8,812.75	0.00	0.00	0.00	-8,812.75
City Of Norwalk	0.00	4,000.00	0.00	0.00	0.00	4,000.00
City of Pella, IA	1,803.33	0.00	0.00	0.00	0.00	1,803.33
City Of Winterset	833.34	0.00	0.00	0.00	0.00	833.34
CyRide/DAR <i>Rec'd</i>	23,620.34	23,935.27	0.00	0.00	0.00	47,555.61
Fieldprint Equipment Corp	1,390.00	0.00	0.00	0.00	0.00	1,390.00
HyVee - Pella	125.00	0.00	0.00	0.00	0.00	125.00
IME	549.00	0.00	0.00	0.00	0.00	549.00
Indy Balloon Camp	37.50	0.00	0.00	0.00	0.00	37.50
IOWA DOT - FTA/STA <i>Delayed due to YE</i>	49,228.41	0.00	52,333.25	75,692.72	43,773.03	221,027.41
Jasper - Newton Health Care Center LLC	360.00	0.00	440.00	0.00	0.00	800.00
Jasper - Willowbrook, WesleyLife	441.00	900.00	0.00	0.00	0.00	1,341.00
Jasper County Community Services <i>Rec'd</i>	0.00	569.02	0.00	0.00	0.00	569.02
Madison County Auditor <i>Rec'd</i>	0.00	4,250.00	0.00	0.00	0.00	4,250.00
Marion - West Ridge Nursing Home	39.00	40.00	0.00	0.00	0.00	79.00
Mary Greeley Bliss	36.00	0.00	0.00	0.00	0.00	36.00
Monsoon	0.00	0.00	0.00	0.00	50.00	50.00
Pamela Peterson	45.00	0.00	0.00	0.00	0.00	45.00
Shan Bear	0.00	0.00	0.00	0.00	25.00	25.00
Story County Asset	9,583.33	0.00	0.00	0.00	0.00	9,583.33
Story County Community Services <i>Rec'd</i>	0.00	556.82	0.00	0.00	0.00	556.82
Terry Anderson	0.00	0.00	0.00	0.00	25.00	25.00
USDOT	64,678.82	0.00	56,965.56	0.00	0.00	121,644.38
Warren - Park & Recreation	0.00	0.00	37.50	0.00	0.00	37.50
Warren County Community Service	0.00	0.00	852.06	0.00	0.00	852.06
William Sharp	0.00	0.00	0.00	0.00	33.20	33.20
<b>TOTAL</b>	<b>196,291.23</b>	<b>43,840.05</b>	<b>137,490.99</b>	<b>75,692.72</b>	<b>44,002.23</b>	<b>497,317.22</b>

*Aging Resources rec'd \$12,978 Bonus*

# HIRTA Public Transit A/P Aging Summary As of July 31, 2025

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
1 It Source	5,693.00	0.00	0.00	0.00	0.00	5,693.00
Barney's Services Inc	234.50	0.00	0.00	0.00	0.00	234.50
Braintree Funding	518.89	0.00	0.00	0.00	0.00	518.89
CenturyLink	0.00	709.53	0.00	0.00	0.00	709.53
Community Transportation Assoc.	900.00	0.00	0.00	0.00	0.00	900.00
Crystal Clear Water	35.96	0.00	0.00	0.00	0.00	35.96
Debbie Comito	225.00	0.00	0.00	0.00	0.00	225.00
Delta Dental	0.00	-1,981.78	0.00	0.00	0.00	-1,981.78
Downey Tire Service	27.98	0.00	0.00	0.00	0.00	27.98
Flex Investors, LLC	0.00	-4,263.56	0.00	0.00	0.00	-4,263.56
Flexlynqs LLC	54,976.78	0.00	0.00	0.00	0.00	54,976.78
Freedom Tire & Auto Center	545.08	0.00	0.00	0.00	-480.00	65.08
Indianola Municipal Utilities	88.00	0.00	0.00	0.00	0.00	88.00
Language Link	21.73	0.00	0.00	0.00	0.00	21.73
Merchant Service	194.38	0.00	0.00	0.00	0.00	194.38
Mid American Energy	385.32	0.00	0.00	0.00	0.00	385.32
Moffitt's	26,068.25	0.00	0.00	0.00	0.00	26,068.25
Mop Boys Cleaning	0.00	500.00	0.00	0.00	0.00	500.00
Napa Auto Parts MPEC	62.90	0.00	0.00	0.00	0.00	62.90
NEORide	7,125.00	0.00	0.00	0.00	0.00	7,125.00
Thomas Bus Sales	0.00	0.00	0.00	0.00	-33.56	-33.56
Time Management Systems, Inc.	222.08	0.00	0.00	0.00	0.00	222.08
Unplugged Wireless	135.00	0.00	0.00	0.00	0.00	135.00
Wild Water Car Wash & Pet Wash	265.00	0.00	0.00	0.00	0.00	265.00
Windstream Iowa Communicatio...	150.38	0.00	0.00	0.00	0.00	150.38
<b>TOTAL</b>	<b>97,875.23</b>	<b>-5,035.81</b>	<b>0.00</b>	<b>0.00</b>	<b>-513.56</b>	<b>92,325.86</b>

# HIRTA Public Transit

## Balance Sheet

As of July 31, 2025

	Jul 31, 25
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
10100 · Heart of Iowa Regional Transit	543,541.89
10200 · Petty Cash	50.00
<b>10300 · Certificate of Deposit</b>	
10301 · CD - ICS	22,642.82
10302 · CD - ARS	1,640,766.41
10303 · CD - UBI	500,565.07
<b>Total 10300 · Certificate of Deposit</b>	2,163,974.30
<b>Total Checking/Savings</b>	2,707,566.19
<b>Accounts Receivable</b>	
11000 · QB - Accounts Receivable	497,317.22
<b>Total Accounts Receivable</b>	497,317.22
<b>Total Current Assets</b>	3,204,883.41
<b>Fixed Assets</b>	1,992,568.33
<b>Other Assets</b>	
13000 · Prepaid Asset	0.00
<b>Total Other Assets</b>	0.00
<b>TOTAL ASSETS</b>	<b>5,197,451.74</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
20000 · Accounts Payable	92,325.86
<b>Total Accounts Payable</b>	92,325.86
<b>Credit Cards</b>	-24,114.91
<b>Other Current Liabilities</b>	42,803.36
<b>Total Current Liabilities</b>	111,014.31
<b>Total Liabilities</b>	111,014.31
<b>Equity</b>	
25000 · Fund Balance - Unreserved	1,707,162.69
26000 · Investment in Gen Fixed Assets	3,379,127.18
Net Income	147.56
<b>Total Equity</b>	5,086,437.43
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>5,197,451.74</b>



**HIRTA Public Transit**  
**Profit & Loss Budget vs. Actual**  
**July 2025**

	Jul 25	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>30100 · FTA</b>				
30105 · FTA - Special	0.00	26,666.67	-26,666.67	0.0%
30107 · FTA - ICAM	5,000.00	35,924.67	-30,924.67	13.9%
30108 · FTA - Facility Grant	0.00	81,000.00	-81,000.00	0.0%
30100 · FTA - Other	44,228.41	44,228.42	-0.01	100.0%
<b>Total 30100 · FTA</b>	<b>49,228.41</b>	<b>187,819.76</b>	<b>-138,591.35</b>	<b>26.2%</b>
<b>30200 · STA Grant</b>	<b>34,172.31</b>	<b>33,931.00</b>	<b>241.31</b>	<b>100.7%</b>
<b>30300 · Passenger Revenue</b>				
30301 · Passenger Revenue	20,721.16	22,916.67	-2,195.51	90.4%
30302 · Passenger Donations	53.00			
30305 · Knoxville Raceway	0.00	0.00	0.00	0.0%
<b>Total 30300 · Passenger Revenue</b>	<b>20,774.16</b>	<b>22,916.67</b>	<b>-2,142.51</b>	<b>90.7%</b>
<b>30400 · Contract Revenue</b>				
30401 · Access2Care	5,938.75	15,666.67	-9,727.92	37.9%
30402 · Federal 3B	19,204.02	18,565.00	639.02	103.4%
30404 · CICS	0.00	1,250.00	-1,250.00	0.0%
30406 · Waiver	549.00	2,333.33	-1,784.33	23.5%
30413 · Story Asset	9,583.33	10,666.67	-1,083.34	89.8%
30414 · City Of Ames ASSET	4,113.25	4,113.25	0.00	100.0%
30415 · Dial A Ride	23,620.34	26,750.00	-3,129.66	88.3%
30416 · United Way Of Story County	729.17	729.17	0.00	100.0%
30418 · ITS4US	64,678.82	42,490.00	22,188.82	152.2%
<b>Total 30400 · Contract Revenue</b>	<b>128,416.68</b>	<b>122,564.09</b>	<b>5,852.59</b>	<b>104.8%</b>
<b>30600 · Fuel Tax Refund</b>	<b>0.00</b>	<b>2,500.00</b>	<b>-2,500.00</b>	<b>0.0%</b>
<b>30700 · Vehicle Capital Purchase</b>				
30701 · Vehicle Capital	0.00	33,333.33	-33,333.33	0.0%
30702 · Make Ready	0.00	1,083.33	-1,083.33	0.0%
30703 · Capital Grant Funds	0.00	0.00	0.00	0.0%
<b>Total 30700 · Vehicle Capital Purchase</b>	<b>0.00</b>	<b>34,416.66</b>	<b>-34,416.66</b>	<b>0.0%</b>
<b>30900 · Vehicle Revenue</b>				
30903 · Salvaged Vehicle Revenue	0.00	250.00	-250.00	0.0%
30904 · Insurance Settlement - Vehicles	0.00	833.33	-833.33	0.0%
<b>Total 30900 · Vehicle Revenue</b>	<b>0.00</b>	<b>1,083.33</b>	<b>-1,083.33</b>	<b>0.0%</b>
<b>31100 · Fellowship and Training Income</b>				
31102 · Fellowship Reimbursements RTAP	0.00	3,750.00	-3,750.00	0.0%
<b>Total 31100 · Fellowship and Training Income</b>	<b>0.00</b>	<b>3,750.00</b>	<b>-3,750.00</b>	<b>0.0%</b>
<b>31200 · Local Tax Revenue</b>				
31202 · City of Pella	1,803.33			
<b>Total 31200 · Local Tax Revenue</b>	<b>1,803.33</b>			
<b>31300 · Grant Income</b>				
31301 · Grant - revenue	0.00	833.33	-833.33	0.0%
31305 · United Way Of Boone County	0.00	500.00	-500.00	0.0%
31306 · United Way Of Central Iowa	0.00	1,666.67	-1,666.67	0.0%
31307 · Flex Connect-Mobility	0.00	0.00	0.00	0.0%
<b>Total 31300 · Grant Income</b>	<b>0.00</b>	<b>3,000.00</b>	<b>-3,000.00</b>	<b>0.0%</b>
<b>31400 · NSF Items</b>				
31410 · Returned Check	25.00	4.17	20.83	599.5%
31420 · Returned Check Fee	20.00	3.33	16.67	600.6%
<b>Total 31400 · NSF Items</b>	<b>45.00</b>	<b>7.50</b>	<b>37.50</b>	<b>600.0%</b>
<b>31500 · Interest</b>				
31503 · Finance Charge - ICS	417.02	750.00	-332.98	55.6%
31504 · Finance Charge - CDARS	0.00	6,250.00	-6,250.00	0.0%
31505 · Finance Charge - UBI	565.07			
31500 · Interest - Other	878.61	1,666.67	-788.06	52.7%
<b>Total 31500 · Interest</b>	<b>1,860.70</b>	<b>8,666.67</b>	<b>-6,805.97</b>	<b>21.5%</b>

1:52 PM

08/22/25

Accrual Basis

**HIRTA Public Transit**  
**Profit & Loss Budget vs. Actual**  
**July 2025**

	Jul 25	Budget	\$ Over Budget	% of Budget
<b>31600 · Local Taxes</b>				
31601 · Donations	310.00	16.67	293.33	1,859.6%
31602 · Boone County	3,750.00	3,750.00	0.00	100.0%
31603 · Dallas County	12,687.50	4,229.17	8,458.33	300.0%
31604 · Jasper County	1,125.00	1,125.00	0.00	100.0%
31605 · City of Newton	8,812.75	2,937.50	5,875.25	300.0%
31606 · Madison County	4,250.00	1,416.67	2,833.33	300.0%
31607 · Marion County	3,000.00	3,000.00	0.00	100.0%
31608 · Warren County	11,910.00	3,970.00	7,940.00	300.0%
31609 · City Of Norwalk	4,000.00	0.00	4,000.00	100.0%
31610 · City Of Waukee	7,500.00	2,500.00	5,000.00	300.0%
31618 · City Of Ogden	0.00	83.33	-83.33	0.0%
31619 · City Of Winterset	833.34	833.33	0.01	100.0%
31620 · City Of Pleasantville	1,500.00	41.67	1,458.33	3,599.7%
31621 · City Of Boone	6,375.00	2,125.00	4,250.00	300.0%
31622 · City Of Grimes	0.00	6,250.00	-6,250.00	0.0%
<b>Total 31600 · Local Taxes</b>	<b>66,053.59</b>	<b>32,278.34</b>	<b>33,775.25</b>	<b>204.6%</b>
<b>31700 · Other Revenue</b>				
31701 · Miscellaneous Income	0.00	0.00	0.00	0.0%
31703 · Fieldprint	1,390.00	833.33	556.67	166.8%
<b>Total 31700 · Other Revenue</b>	<b>1,390.00</b>	<b>833.33</b>	<b>556.67</b>	<b>166.8%</b>
<b>31800 · RSVP</b>				
31801 · Americorp	9,777.14	12,500.00	-2,722.86	78.2%
31802 · CDBG	0.00	1,247.33	-1,247.33	0.0%
<b>Total 31800 · RSVP</b>	<b>9,777.14</b>	<b>13,747.33</b>	<b>-3,970.19</b>	<b>71.1%</b>
<b>Total Income</b>	<b>313,521.32</b>	<b>467,514.68</b>	<b>-153,993.36</b>	<b>67.1%</b>
<b>Gross Profit</b>	<b>313,521.32</b>	<b>467,514.68</b>	<b>-153,993.36</b>	<b>67.1%</b>
<b>Expense</b>				
<b>40100 · Wage Expense</b>				
40101 · Hourly Wages	91,610.63	77,936.67	13,673.96	117.5%
40102 · Holiday Pay	5,213.00	2,060.00	3,153.00	253.1%
40103 · Overtime	1,843.93	3,570.67	-1,726.74	51.6%
40104 · Floating Holiday	2,785.68	1,236.00	1,549.68	225.4%
40105 · PTO	5,333.71	8,240.00	-2,906.29	64.7%
40106 · Jury Duty Pay	0.00	11.00	-11.00	0.0%
40107 · Bereavement	0.00	10.83	-10.83	0.0%
40108 · Salaries	20,360.48	21,630.00	-1,269.52	94.1%
40111 · Temporary Wage Expenses	0.00	0.00	0.00	0.0%
<b>Total 40100 · Wage Expense</b>	<b>127,147.43</b>	<b>114,695.17</b>	<b>12,452.26</b>	<b>110.9%</b>
<b>40200 · Payroll Taxes</b>				
40201 · IPERS Employer Match	12,002.73	10,463.33	1,539.40	114.7%
40202 · FICA & Medicare	9,336.31	8,380.00	956.31	111.4%
40203 · Iowa Unemployment	363.53	110.00	253.53	330.5%
<b>Total 40200 · Payroll Taxes</b>	<b>21,702.57</b>	<b>18,953.33</b>	<b>2,749.24</b>	<b>114.5%</b>
<b>40300 · Employee Benefits</b>				
40301 · Health Insurance	15,849.90	14,216.67	1,633.23	111.5%
40302 · Dental Insurance	1,514.22	1,441.67	72.55	105.0%
40303 · Vision Insurance	-28.16			
40304 · Life, Disability	1,506.23	1,500.00	6.23	100.4%
40306 · EAP	0.00	187.50	-187.50	0.0%
<b>Total 40300 · Employee Benefits</b>	<b>18,842.19</b>	<b>17,345.84</b>	<b>1,496.35</b>	<b>108.6%</b>
<b>40400 · Professional Services</b>				
40401 · CPA	0.00	58.33	-58.33	0.0%
40402 · IT	7,787.98	2,083.33	5,704.65	373.8%
40403 · Legal	0.00	54.17	-54.17	0.0%
40405 · Audit	0.00	1,833.33	-1,833.33	0.0%
40406 · Cleaning Service	1,428.22	1,625.00	-196.78	87.9%
40407 · AOD	222.08	250.00	-27.92	88.8%
40409 · Translations	21.73	20.83	0.90	104.3%
40410 · VIA	7,125.00	7,250.00	-125.00	98.3%
40411 · Insurance - Broker Fees	0.00	2,083.33	-2,083.33	0.0%
40412 · Architecture	0.00	17,916.67	-17,916.67	0.0%
40413 · Actuary	0.00	125.00	-125.00	0.0%
<b>Total 40400 · Professional Services</b>	<b>16,585.01</b>	<b>33,299.99</b>	<b>-16,714.98</b>	<b>49.8%</b>

**HIRTA Public Transit**  
**Profit & Loss Budget vs. Actual**  
**July 2025**

	Jul 25	Budget	\$ Over Budget	% of Budget
<b>40500 · Office Supplies</b>				
40501 · Office Supplies	1,557.50	1,125.00	432.50	138.4%
40502 · Postage & Freight	0.00	83.33	-83.33	0.0%
40503 · Cleaning Supplies	141.68	83.33	58.35	170.0%
<b>Total 40500 · Office Supplies</b>	<b>1,699.18</b>	<b>1,291.66</b>	<b>407.52</b>	<b>131.6%</b>
<b>40600 · Telephone</b>				
40601 · Phone & Internet	2,736.22	2,666.67	69.55	102.6%
<b>Total 40600 · Telephone</b>	<b>2,736.22</b>	<b>2,666.67</b>	<b>69.55</b>	<b>102.6%</b>
<b>40700 · Fellowship / Training Expense</b>				
40701 · Training Expense	341.69	125.00	216.69	273.4%
40702 · Fellowship - RTAP Approved Exp	3,943.72	3,750.00	193.72	105.2%
<b>Total 40700 · Fellowship / Training Expense</b>	<b>4,285.41</b>	<b>3,875.00</b>	<b>410.41</b>	<b>110.6%</b>
<b>40800 · Insurance</b>				
40801 · WC Insurance	2,925.89	2,916.67	9.22	100.3%
<b>Total 40800 · Insurance</b>	<b>2,925.89</b>	<b>2,916.67</b>	<b>9.22</b>	<b>100.3%</b>
<b>40900 · Organizational Dues</b>				
40901 · Membership Dues	0.00	691.67	-691.67	0.0%
<b>Total 40900 · Organizational Dues</b>	<b>0.00</b>	<b>691.67</b>	<b>-691.67</b>	<b>0.0%</b>
<b>41000 · Employee Expenses</b>				
41001 · Medical Testing	0.00	125.00	-125.00	0.0%
41002 · Background Checks	0.00	41.67	-41.67	0.0%
41005 · Drug Testing	0.00	91.67	-91.67	0.0%
41006 · Employee Events	0.00	250.00	-250.00	0.0%
<b>Total 41000 · Employee Expenses</b>	<b>0.00</b>	<b>508.34</b>	<b>-508.34</b>	<b>0.0%</b>
<b>41100 · Advertising</b>				
41101 · Advertising	0.00	166.67	-166.67	0.0%
41102 · Employment Ads	0.00	83.33	-83.33	0.0%
41103 · Marketing Campaign	6,486.79	2,083.33	4,403.46	311.4%
41104 · Minutes/Public Hearing Notices	173.21	66.67	106.54	259.8%
<b>Total 41100 · Advertising</b>	<b>6,660.00</b>	<b>2,400.00</b>	<b>4,260.00</b>	<b>277.5%</b>
<b>41200 · Rent</b>				
41201 · Rent	11,664.95	11,583.75	81.20	100.7%
<b>Total 41200 · Rent</b>	<b>11,664.95</b>	<b>11,583.75</b>	<b>81.20</b>	<b>100.7%</b>
<b>41300 · Office Equipment</b>				
41301 · Office Eq Maint/Repairs	205.00	291.67	-86.67	70.3%
41302 · Office Equipment	4,127.71	0.00	4,127.71	100.0%
<b>Total 41300 · Office Equipment</b>	<b>4,332.71</b>	<b>291.67</b>	<b>4,041.04</b>	<b>1,485.5%</b>
<b>41400 · Subscriptions</b>	<b>7,525.14</b>	<b>1,333.33</b>	<b>6,191.81</b>	<b>564.4%</b>
<b>41500 · Meeting / Mileage Expenses</b>				
41501 · Travel expense	0.00	0.00	0.00	0.0%
41502 · Meeting Expense	0.00	12.50	-12.50	0.0%
41503 · Mileage Reimbursement	26.00	33.33	-7.33	78.0%
41504 · Meal Expense	49.31	250.00	-200.69	19.7%
41505 · Volunteer Mileage Reimbursement	0.00	1,000.00	-1,000.00	0.0%
<b>Total 41500 · Meeting / Mileage Expenses</b>	<b>75.31</b>	<b>1,295.83</b>	<b>-1,220.52</b>	<b>5.8%</b>
<b>41600 · Contracted Services</b>				
41601 · Website - Domain Registration	0.00	29.17	-29.17	0.0%
41603 · Quickbook Expenses	366.13	375.00	-8.87	97.6%
41604 · ITS4US - CTAA	900.00	1,458.33	-558.33	61.7%
41605 · ITS4US - Arcadis	0.00	0.00	0.00	0.0%
41606 · ITS4US - VIA	0.00	416.67	-416.67	0.0%
41607 · ITS4US - Capture Management	0.00	2,083.33	-2,083.33	0.0%
41608 · ITS4US - Flexlynqs	54,976.78	39,166.67	15,810.11	140.4%
41610 · ITS4US - Legal	62.00	20.83	41.17	297.6%
41611 · ITS4US - ISU	0.00	9,583.33	-9,583.33	0.0%
41612 · ITS4US - KIOSK	835.38	83.33	752.05	1,002.5%
41613 · ITS4US - NaviLens	0.00	8.33	-8.33	0.0%

**HIRTA Public Transit**  
**Profit & Loss Budget vs. Actual**  
**July 2025**

	Jul 25	Budget	\$ Over Budget	% of Budget
41614 · ITS4US - Events	0.00	291.67	-291.67	0.0%
41621 · GVSS	0.00	291.67	-291.67	0.0%
<b>Total 41600 · Contracted Services</b>	<b>57,140.29</b>	<b>53,808.33</b>	<b>3,331.96</b>	<b>106.2%</b>
41700 · Premise Expense				
41701 · Utilities	1,264.45	2,083.33	-818.88	60.7%
41702 · Building Maint & Repairs	0.00	16.67	-16.67	0.0%
<b>Total 41700 · Premise Expense</b>	<b>1,264.45</b>	<b>2,100.00</b>	<b>-835.55</b>	<b>60.2%</b>
41800 · Vehicle Expense				
41801 · Vehicle Repairs & Maint	26,610.50	30,833.33	-4,222.83	86.3%
41802 · Op/Vehicle Supplies	62.90	125.00	-62.10	50.3%
41803 · Auto Insurance	0.00	29,166.67	-29,166.67	0.0%
41804 · Fuel	0.00	20,833.33	-20,833.33	0.0%
41806 · Radio	135.00	208.33	-73.33	64.8%
41807 · Tires	953.89	1,250.00	-296.11	76.3%
41808 · Bus Washing	265.00	333.33	-68.33	79.5%
41809 · Deductible & Accident	0.00	1,666.67	-1,666.67	0.0%
<b>Total 41800 · Vehicle Expense</b>	<b>28,027.29</b>	<b>84,416.66</b>	<b>-56,389.37</b>	<b>33.2%</b>
41900 · Vehicle and Equipment Capital				
41901 · Vehicle Capital	0.00	41,666.67	-41,666.67	0.0%
41902 · Make Ready	0.00	1,083.33	-1,083.33	0.0%
<b>Total 41900 · Vehicle and Equipment Capital</b>	<b>0.00</b>	<b>42,750.00</b>	<b>-42,750.00</b>	<b>0.0%</b>
41910 · Facilities				
41911 · Facilities Acct 1	0.00	83,333.33	-83,333.33	0.0%
<b>Total 41910 · Facilities</b>	<b>0.00</b>	<b>83,333.33</b>	<b>-83,333.33</b>	<b>0.0%</b>
42000 · Bank Charges				
42003 · Returned Check	10.00	4.17	5.83	239.8%
42004 · Merchant Service Merch Fee	713.27	666.67	46.60	107.0%
42005 · Wire Fee	30.00			
42000 · Bank Charges - Other	6.45	6.67	-0.22	96.7%
<b>Total 42000 · Bank Charges</b>	<b>759.72</b>	<b>677.51</b>	<b>82.21</b>	<b>112.1%</b>
42100 · Grant Expense				
42109 · Financial Sustainability Study	0.00	1,041.67	-1,041.67	0.0%
<b>Total 42100 · Grant Expense</b>	<b>0.00</b>	<b>1,041.67</b>	<b>-1,041.67</b>	<b>0.0%</b>
<b>Total Expense</b>	<b>313,373.76</b>	<b>481,276.42</b>	<b>-167,902.66</b>	<b>65.1%</b>
<b>Net Ordinary Income</b>	<b>147.56</b>	<b>-13,761.74</b>	<b>13,909.30</b>	<b>-1.1%</b>
<b>Net Income</b>	<b>147.56</b>	<b>-13,761.74</b>	<b>13,909.30</b>	<b>-1.1%</b>

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August 21, 2025

Accrual Basis

# HIRTA Public Transit

## Expenses by Vendor Summary

### July 2025

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	Jul 25
1 It Source	7,724.00
Ahlers & Cooney, P.C.	62.00
Barney's Services Inc	234.50
Braintree Funding	518.89
Cardmember Services	556.79
CenturyLink	1,232.96
Cintas Loc 22M	28.22
City Of Boone Airport	4,454.53
Community Transportation Assoc.	900.00
Crystal Clear Water	98.89
Debbie Comito	900.00
Delta Dental	1,981.78
Downey Tire Service	307.75
Flex Investors, LLC	4,467.78
Flexlynqs LLC	54,976.78
Freedom Financial	35.00
Freedom Tire & Auto Center	953.89
ICW Group	2,925.89
Indianola Municipal Utilities	88.00
Iowa State University Parking	1,810.17
Jasper County Treasurer	487.00
Language Link	21.73
LISCO	153.00
Mediacom	389.94
Merchant Service	-4,704.12
Mid American Energy	385.32
Midwest Office Technology	143.32
Moffitt's	26,068.25
Mop Boys Cleaning	500.00
Napa Auto Parts MPEC	62.90
NEORide	7,125.00
QuickBooks Payroll Service	366.13
R. Friedrich and Sons Inc.	2,520.00
RAMP	11,893.62
Shred-It	206.04
SiteDocs	6,838.50
Studio Iowa	5,480.00
Summit Companies	205.00
The Standard	1,796.03
Time Management Systems, Inc.	222.08
U.S. Cellular	1,346.54
United Bank Of Iowa	30.00
Unplugged Wireless	135.00
Warren County Treasurer	700.00
Wellmark	20,457.40
Wild Water Car Wash & Pet Wash	265.00
Windstream Iowa Communications	150.38
<b>TOTAL</b>	<b>167,501.88</b>

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08/21/25

Accrual Basis

# HIRT A Public Transit Journal Entry Report July 2025

Type	Date	Num	Memo	Account	Amount	Balance
<b>Jul 25</b>						
General Jo...	07/01/202	DON...	EVERETT BROWN VIA DO...	30301 · Passe...	5.00	5.00
General Jo...	07/01/202	DON...	EVERETT BROWN VIA DO...	30302 · Passe...	-5.00	0.00
General Jo...	07/10/202	DON...	RONNIE SIMPSON VIA DO...	30301 · Passe...	6.00	6.00
General Jo...	07/10/202	DON...	RONNIE SIMPSON VIA DO...	30302 · Passe...	-6.00	0.00
General Jo...	07/14/202	DON...	JOANN FOOTE VIA DONAT...	30301 · Passe...	4.00	4.00
General Jo...	07/14/202	DON...	JOANN FOOTE VIA DONAT...	30302 · Passe...	-4.00	0.00
General Jo...	07/17/202	DON...	BARBARA JACOBUS VIA D...	30301 · Passe...	6.00	6.00
General Jo...	07/17/202	DON...	BARBARA JACOBUS VIA D...	30302 · Passe...	-6.00	0.00
General Jo...	07/18/202	DON...	RONNIE SIMPSON VIA DO...	30301 · Passe...	3.00	3.00
General Jo...	07/18/202	DON...	RONNIE SIMPSON VIA DO...	30302 · Passe...	-3.00	0.00
General Jo...	07/18/202	DON...	RODNEY SWENSON VIA D...	30301 · Passe...	20.00	20.00
General Jo...	07/18/202	DON...	RODNEY SWENSON VIA D...	30302 · Passe...	-20.00	0.00
General Jo...	07/25/202	DON...	MARGARET BURGMAIER ...	30301 · Passe...	6.00	6.00
General Jo...	07/25/202	DON...	MARGARET BURGMAIER ...	30302 · Passe...	-6.00	0.00
General Jo...	07/30/202	DON...	CATHY BULLOCK-MCCALL...	30301 · Passe...	3.00	3.00
General Jo...	07/30/202	DON...	CATHY BULLOCK-MCCALL...	30302 · Passe...	-3.00	0.00
<b>Jul 25</b>					<b>0.00</b>	<b>0.00</b>

# HIRTA Public Transit A/R Aging Summary As of June 30, 2025

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
A/P Overpayments	6,810.72	0.00	0.00	0.00	0.00	6,810.72
Access2Care-	16,554.65	10,561.54	0.00	0.00	0.00	27,116.19
Accura Healthcare - Boone/Ogden	0.00	69.00	0.00	69.00	0.00	138.00
Accura of Knoxville	72.00	0.00	0.00	96.00	0.00	168.00
Accura of Newton - East	600.00	300.00	0.00	0.00	0.00	900.00
Accura Riverside North	227.50	0.00	0.00	0.00	0.00	227.50
Aging Resources of Central Iowa	35,887.95	0.00	0.00	0.00	0.00	35,887.95
Americorp	11,085.81	0.00	0.00	0.00	0.00	11,085.81
Boone - Westhaven	20.00	0.00	0.00	0.00	0.00	20.00
Boone County Auditor.	3,750.00	0.00	0.00	0.00	0.00	3,750.00
Boone County Community Services	521.22	0.00	0.00	0.00	0.00	521.22
Boone County Hospital	25.00	7.50	0.00	0.00	0.00	32.50
CyRide/DAR	50,930.64	0.00	0.00	0.00	0.00	50,930.64
Fieldprint Equipment Corp	1,419.50	0.00	0.00	0.00	0.00	1,419.50
HyVee - Pella	600.00	0.00	0.00	0.00	0.00	600.00
IME	693.00	0.00	0.00	0.00	0.00	693.00
Iowa DOT	14,052.00	0.00	0.00	0.00	0.00	14,052.00
IOWA DOT - FTA/STA	52,333.25	75,692.72	0.00	31,974.03	11,799.00	171,799.00
IOWA DOT - FUEL TAX	2,264.17	2,264.18	0.00	2,264.18	0.00	6,792.53
Jasper - Newton Health Care Center LLC	440.00	0.00	0.00	0.00	0.00	440.00
Jasper - Willowbrook, WesleyLife	900.00	0.00	0.00	0.00	0.00	900.00
Jasper County Community Services	569.02	0.00	0.00	0.00	0.00	569.02
Marion - West Ridge Nursing Home	55.00	0.00	0.00	0.00	0.00	55.00
Mary Greeley Bliss	12.50	0.00	0.00	0.00	0.00	12.50
Monsoon	0.00	0.00	0.00	0.00	50.00	50.00
Shan Bear	0.00	0.00	0.00	0.00	25.00	25.00
Story County Community Services	556.82	0.00	0.00	0.00	0.00	556.82
Terry Anderson	0.00	0.00	0.00	0.00	25.00	25.00
USDOT	56,965.56	61,837.74	0.00	50,700.12	0.00	169,503.42
Warren - Park & Recreation	0.00	37.50	0.00	0.00	0.00	37.50
Warren County Community Service	852.06	0.00	0.00	0.00	0.00	852.06
William Sharp	0.00	0.00	0.00	0.00	33.20	33.20
<b>TOTAL</b>	<b>258,198.37</b>	<b>150,770.18</b>	<b>0.00</b>	<b>85,103.33</b>	<b>11,932.20</b>	<b>506,004.08</b>

# HIRTA Public Transit A/P Aging Summary As of June 30, 2025

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
1 It Source	648.00	0.00	0.00	0.00	0.00	648.00
Alliant Energy	30.96	0.00	0.00	0.00	0.00	30.96
Ames Municipal Utilities	96.92	0.00	0.00	0.00	0.00	96.92
ARCADIS	175.00	0.00	0.00	8,929.74	0.00	9,104.74
Barney's Services Inc	418.70	0.00	0.00	0.00	0.00	418.70
Bluefin	139.02	0.00	0.00	0.00	0.00	139.02
Braintree Funding	435.97	0.00	0.00	0.00	0.00	435.97
Central Tire & Auto	39.00	0.00	0.00	0.00	0.00	39.00
CenturyLink	582.88	119.72	0.00	0.00	0.00	702.60
Cindy Mammen	119.56	163.88	0.00	0.00	0.00	283.44
Crystal Clear Water	0.00	44.95	0.00	0.00	0.00	44.95
Debbie Comito	225.00	0.00	0.00	0.00	0.00	225.00
Delta Dental	0.00	-1,981.78	0.00	0.00	0.00	-1,981.78
Downey Tire Service	67.19	0.00	0.00	0.00	0.00	67.19
DSI Medical Services, Inc.	184.00	0.00	0.00	0.00	0.00	184.00
E3 Millennium	0.00	0.00	0.00	0.00	1,080.00	1,080.00
Flex Investors, LLC	0.00	-4,467.78	0.00	0.00	0.00	-4,467.78
Flexlynqs LLC	38,748.85	0.00	0.00	0.00	0.00	38,748.85
Freedom Tire & Auto Center	0.00	0.00	0.00	0.00	-480.00	-480.00
Indianola Municipal Utilities	88.00	0.00	0.00	0.00	0.00	88.00
Iowa State University Science & Te...	15,276.62	0.00	0.00	0.00	0.00	15,276.62
IPrint Technologies	150.00	0.00	0.00	0.00	0.00	150.00
Jasper County Treasurer	0.00	-487.00	0.00	0.00	0.00	-487.00
Language Link	21.73	0.00	0.00	0.00	0.00	21.73
Linda Akwa	46.92	78.20	0.00	0.00	0.00	125.12
Mary Greeley Medical Center	95.00	0.00	0.00	0.00	0.00	95.00
Merchant Service	178.04	0.00	0.00	0.00	0.00	178.04
Mid American Energy	335.56	0.00	0.00	0.00	0.00	335.56
Moffitt's	28,696.16	0.00	0.00	0.00	0.00	28,696.16
NEORide	7,362.50	0.00	0.00	0.00	0.00	7,362.50
Newton Classic Car Wash	35.00	0.00	0.00	0.00	0.00	35.00
RDG Planning Design	11,707.62	0.00	0.00	0.00	0.00	11,707.62
Ruth Altman	0.00	9.60	0.00	0.00	0.00	9.60
The Standard	0.00	-1,796.03	0.00	0.00	0.00	-1,796.03
Thomas Bus Sales	0.00	0.00	0.00	0.00	-33.56	-33.56
Thomas Venner	0.00	88.32	0.00	0.00	0.00	88.32
Time Management Systems, Inc.	222.08	0.00	0.00	0.00	0.00	222.08
Unplugged Wireless	400.00	0.00	0.00	0.00	0.00	400.00
Warren County Treasurer	0.00	-700.00	0.00	0.00	0.00	-700.00
WEX Bank	23,816.05	0.00	0.00	0.00	0.00	23,816.05
Wild Water Car Wash & Pet Wash	219.50	0.00	0.00	0.00	0.00	219.50
Windstream Iowa Communications	150.40	0.00	0.00	0.00	0.00	150.40
<b>TOTAL</b>	<b>130,712.23</b>	<b>-8,927.92</b>	<b>0.00</b>	<b>8,929.74</b>	<b>566.44</b>	<b>131,280.49</b>



HIRTA Public Transit  
**Balance Sheet**  
As of June 30, 2025

	Jun 30, 25
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
10100 · Heart of Iowa Regional Tran...	571,485.58
10200 · Petty Cash	50.00
10300 · Certificate of Deposit	
10301 · CD - ICS	522,225.80
10302 · CD - ARS	1,640,766.41
Total 10300 · Certificate of Deposit	2,162,992.21
Total Checking/Savings	2,734,527.79
Accounts Receivable	
11000 · QB - Accounts Receivable	506,004.08
Total Accounts Receivable	506,004.08
Total Current Assets	3,240,531.87
Fixed Assets	1,992,568.33
Other Assets	0.00
<b>TOTAL ASSETS</b>	<b>5,233,100.20</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	131,280.49
Total Accounts Payable	131,280.49
Credit Cards	-26,815.24
Other Current Liabilities	42,345.08
Total Current Liabilities	146,810.33
Total Liabilities	146,810.33
Equity	5,086,289.87
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>5,233,100.20</b>

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08/21/25

Accrual Basis

# HARTA Public Transit

## Profit & Loss Budget vs. Actual

### June 2025

	Jun 25	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
30100 · FTA	52,333.25	95,674.66	-43,341.41	54.7%
30200 · STA Grant	26,694.23	28,585.41	-1,891.18	93.4%
30300 · Passenger Revenue	18,919.84	18,333.34	586.50	103.2%
<b>30400 · Contract Revenue</b>				
30401 · Access2Care	16,554.65	14,166.66	2,387.99	116.9%
30402 · Federal 3B	21,620.47	18,565.00	3,055.47	116.5%
30404 · CICS	2,499.12	2,083.34	415.78	120.0%
30406 · Waiver	693.00	750.00	-57.00	92.4%
30413 · Story Asset	0.00	10,666.66	-10,666.66	0.0%
30414 · City Of Ames ASSET	0.00	4,113.25	-4,113.25	0.0%
30415 · Dial A Ride	23,935.27	22,916.66	1,018.61	104.4%
30416 · United Way Of Story County	729.24	729.16	0.08	100.0%
30418 · ITS4US	56,965.56	31,306.66	25,658.90	182.0%
<b>Total 30400 · Contract Revenue</b>	<b>122,997.31</b>	<b>105,297.39</b>	<b>17,699.92</b>	<b>116.8%</b>
30600 · Fuel Tax Refund	2,264.17	2,166.66	97.51	104.5%
30700 · Vehicle Capital Purchase	0.00	3,333.34	-3,333.34	0.0%
30900 · Vehicle Revenue	0.00	1,083.34	-1,083.34	0.0%
31100 · Fellowship and Training Income	14,052.00	5,833.34	8,218.66	240.9%
31300 · Grant Income	0.00	4,893.32	-4,893.32	0.0%
31400 · NSF Items	0.00	4.18	-4.18	0.0%
<b>31500 · Interest</b>				
31503 · Finance Charge - ICS	750.56	750.00	0.56	100.1%
31504 · Finance Charge - CDARS	0.00	7,500.00	-7,500.00	0.0%
31500 · Interest - Other	1,112.20	0.00	1,112.20	100.0%
<b>Total 31500 · Interest</b>	<b>1,862.76</b>	<b>8,250.00</b>	<b>-6,387.24</b>	<b>22.6%</b>
<b>31600 · Local Taxes</b>				
31601 · Donations	935.00	4,166.66	-3,231.66	22.4%
31602 · Boone County	3,750.00	3,750.00	0.00	100.0%
31603 · Dallas County	0.00	4,229.16	-4,229.16	0.0%
31604 · Jasper County	1,125.00	1,125.00	0.00	100.0%
31605 · City of Newton	2,937.59	2,960.00	-22.41	99.2%
31606 · Madison County	0.00	1,416.66	-1,416.66	0.0%
31607 · Marion County	3,000.00	3,000.00	0.00	100.0%
31608 · Warren County	0.00	3,970.00	-3,970.00	0.0%
31609 · City Of Norwalk	0.00	1,333.34	-1,333.34	0.0%
31610 · City Of Waukee	0.00	2,083.34	-2,083.34	0.0%
31618 · City Of Ogden	0.00	83.34	-83.34	0.0%
31619 · City Of Winterset	833.34	833.34	0.00	100.0%
31620 · City Of Pleasantville	0.00	0.00	0.00	0.0%
31621 · City Of Boone	1,208.34	1,208.34	0.00	100.0%
31622 · City Of Grimes	0.00	0.00	0.00	0.0%
<b>Total 31600 · Local Taxes</b>	<b>13,789.27</b>	<b>30,159.18</b>	<b>-16,369.91</b>	<b>45.7%</b>
<b>31700 · Other Revenue</b>				
31701 · Miscellaneous Income	0.00	62.50	-62.50	0.0%
31703 · Fieldprint	1,419.50	833.34	586.16	170.3%
<b>Total 31700 · Other Revenue</b>	<b>1,419.50</b>	<b>895.84</b>	<b>523.66</b>	<b>158.5%</b>

# HARTA Public Transit

## Profit & Loss Budget vs. Actual

### June 2025

	Jun 25	Budget	\$ Over Budget	% of Budget
<b>31800 · RSVP</b>				
31801 · Americorp	11,085.81	12,500.00	-1,414.19	88.7%
31802 · CDBG	0.00	1,250.00	-1,250.00	0.0%
<b>Total 31800 · RSVP</b>	<b>11,085.81</b>	<b>13,750.00</b>	<b>-2,664.19</b>	<b>80.6%</b>
<b>Total Income</b>	<b>265,418.14</b>	<b>318,260.00</b>	<b>-52,841.86</b>	<b>83.4%</b>
<b>Gross Profit</b>	<b>265,418.14</b>	<b>318,260.00</b>	<b>-52,841.86</b>	<b>83.4%</b>
<b>Expense</b>				
<b>40100 · Wage Expense</b>	<b>134,360.68</b>	<b>128,663.32</b>	<b>5,697.36</b>	<b>104.4%</b>
<b>40200 · Payroll Taxes</b>	<b>22,950.01</b>	<b>21,833.34</b>	<b>1,116.67</b>	<b>105.1%</b>
<b>40300 · Employee Benefits</b>	<b>17,298.89</b>	<b>16,275.00</b>	<b>1,023.89</b>	<b>106.3%</b>
<b>40400 · Professional Services</b>				
40401 · CPA	0.00	58.34	-58.34	0.0%
40402 · IT	1,098.17	1,333.34	-235.17	82.4%
40403 · Legal	0.00	250.00	-250.00	0.0%
40405 · Audit	25,579.40	1,833.34	23,746.06	1,395.2%
40406 · Cleaning Service	1,186.08	1,459.16	-273.08	81.3%
40407 · AOD	222.08	316.66	-94.58	70.1%
40409 · Translations	21.73	66.66	-44.93	32.6%
40410 · VIA	7,362.50	8,500.00	-1,137.50	86.6%
40411 · Insurance - Broker Fees	0.00	1,916.66	-1,916.66	0.0%
40412 · Architecture	0.00	0.00	0.00	0.0%
40413 · Actuary	0.00	83.34	-83.34	0.0%
<b>Total 40400 · Professional Services</b>	<b>35,469.96</b>	<b>15,817.50</b>	<b>19,652.46</b>	<b>224.2%</b>
<b>40500 · Office Supplies</b>				
40501 · Office Supplies	673.56	833.34	-159.78	80.8%
40502 · Postage & Freight	0.00	91.66	-91.66	0.0%
40503 · Cleaning Supplies	0.00	91.66	-91.66	0.0%
<b>Total 40500 · Office Supplies</b>	<b>673.56</b>	<b>1,016.66</b>	<b>-343.10</b>	<b>66.3%</b>
<b>40600 · Telephone</b>				
40601 · Phone & Internet	1,393.21	2,666.66	-1,273.45	52.2%
<b>Total 40600 · Telephone</b>	<b>1,393.21</b>	<b>2,666.66</b>	<b>-1,273.45</b>	<b>52.2%</b>
<b>40700 · Fellowship / Training Expense</b>	<b>1,668.13</b>	<b>5,833.34</b>	<b>-4,165.21</b>	<b>28.6%</b>
<b>40800 · Insurance</b>				
40801 · WC Insurance	2,925.89	4,866.66	-1,940.77	60.1%
<b>Total 40800 · Insurance</b>	<b>2,925.89</b>	<b>4,866.66</b>	<b>-1,940.77</b>	<b>60.1%</b>
<b>40900 · Organizational Dues</b>	<b>0.00</b>	<b>250.00</b>	<b>-250.00</b>	<b>0.0%</b>
<b>41000 · Employee Expenses</b>				
41001 · Medical Testing	95.00	250.00	-155.00	38.0%
41002 · Background Checks	18.00	91.66	-73.66	19.6%
41005 · Drug Testing	184.00	154.16	29.84	119.4%
41006 · Employee Events	0.00	183.34	-183.34	0.0%
<b>Total 41000 · Employee Expenses</b>	<b>297.00</b>	<b>679.16</b>	<b>-382.16</b>	<b>43.7%</b>
<b>41100 · Advertising</b>	<b>1,333.25</b>	<b>2,070.82</b>	<b>-737.57</b>	<b>64.4%</b>

# HIRTA Public Transit

## Profit & Loss Budget vs. Actual

### June 2025

	Jun 25	Budget	\$ Over Budget	% of Budget
<b>41200 · Rent</b>				
41201 · Rent	13,929.35	12,500.00	1,429.35	111.4%
41203 · Office Repairs	1,903.29			
<b>Total 41200 · Rent</b>	<b>15,832.64</b>	<b>12,500.00</b>	<b>3,332.64</b>	<b>126.7%</b>
<b>41300 · Office Equipment</b>	<b>0.00</b>	<b>1,500.00</b>	<b>-1,500.00</b>	<b>0.0%</b>
<b>41400 · Subscriptions</b>	<b>222.21</b>	<b>1,000.00</b>	<b>-777.79</b>	<b>22.2%</b>
<b>41500 · Meeting / Mileage Expenses</b>				
41501 · Travel expense	114.10	41.66	72.44	273.9%
41502 · Meeting Expense	0.00	0.00	0.00	0.0%
41503 · Mileage Reimbursement	88.32	50.00	38.32	176.6%
41504 · Meal Expense	575.19	250.00	325.19	230.1%
41505 · Volunteer Mileage Reimburse...	418.16	716.66	-298.50	58.3%
<b>Total 41500 · Meeting / Mileage Expenses</b>	<b>1,195.77</b>	<b>1,058.32</b>	<b>137.45</b>	<b>113.0%</b>
<b>41600 · Contracted Services</b>				
41601 · Website - Domain Registration	0.00	29.16	-29.16	0.0%
41603 · Quickbook Expenses	374.88	375.00	-0.12	100.0%
41604 · ITS4US - CTAA	0.00	3,833.34	-3,833.34	0.0%
41605 · ITS4US - Arcadis	175.00	20,833.34	-20,658.34	0.8%
41606 · ITS4US - VIA	0.00	4,316.66	-4,316.66	0.0%
41607 · ITS4US - Capture Management	0.00	4,316.66	-4,316.66	0.0%
41608 · ITS4US - Flexlynqs	38,748.85	5,750.00	32,998.85	673.9%
41610 · ITS4US - Legal	0.00	0.00	0.00	0.0%
41611 · ITS4US - ISU	15,276.62	91.66	15,184.96	16,666.6%
41612 · ITS4US - KIOSK	0.00	0.00	0.00	0.0%
41613 · ITS4US - NaviLens	0.00	0.00	0.00	0.0%
41614 · ITS4US - Events	0.00	0.00	0.00	0.0%
41621 · GVSS	291.66	0.00	291.66	100.0%
<b>Total 41600 · Contracted Services</b>	<b>54,867.01</b>	<b>39,545.82</b>	<b>15,321.19</b>	<b>138.7%</b>
<b>41700 · Premise Expense</b>				
41701 · Utilities	1,640.09	1,645.84	-5.75	99.7%
41702 · Building Maint & Repairs	0.00	0.00	0.00	0.0%
<b>Total 41700 · Premise Expense</b>	<b>1,640.09</b>	<b>1,645.84</b>	<b>-5.75</b>	<b>99.7%</b>
<b>41800 · Vehicle Expense</b>				
41801 · Vehicle Repairs & Maint	22,480.33	37,500.00	-15,019.67	59.9%
41802 · Op/Vehicle Supplies	0.00	166.66	-166.66	0.0%
41803 · Auto Insurance	0.00	27,083.34	-27,083.34	0.0%
41804 · Fuel	23,816.05	25,000.00	-1,183.95	95.3%
41806 · Radio	400.00	1,000.00	-600.00	40.0%
41807 · Tires	1,290.20	1,583.34	-293.14	81.5%
41808 · Bus Washing	254.50	141.66	112.84	179.7%
41809 · Deductible & Accident	0.00	1,250.00	-1,250.00	0.0%
<b>Total 41800 · Vehicle Expense</b>	<b>48,241.08</b>	<b>93,725.00</b>	<b>-45,483.92</b>	<b>51.5%</b>
<b>41900 · Vehicle and Equipment Capital</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>41910 · Facilities</b>				
41911 · Facilities Acct 1	11,707.62	0.00	11,707.62	100.0%
<b>Total 41910 · Facilities</b>	<b>11,707.62</b>	<b>0.00</b>	<b>11,707.62</b>	<b>100.0%</b>

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08/21/25

Accrual Basis

# HIRTA Public Transit

## Profit & Loss Budget vs. Actual

### June 2025

	Jun 25	Budget	\$ Over Budget	% of Budget
<b>42000 · Bank Charges</b>				
<b>42003 · Returned Check</b>	0.00	4.16	-4.16	0.0%
<b>42004 · Merchant Service Merch Fee</b>	753.03	375.00	378.03	200.8%
<b>42000 · Bank Charges - Other</b>	6.45	6.66	-0.21	96.8%
<b>Total 42000 · Bank Charges</b>	759.48	385.82	373.66	196.8%
<b>42100 · Grant Expense</b>	0.00	2,083.34	-2,083.34	0.0%
<b>Total Expense</b>	352,836.48	353,416.60	-580.12	99.8%
<b>Net Ordinary Income</b>	-87,418.34	-35,156.60	-52,261.74	248.7%
<b>Net Income</b>	<b>-87,418.34</b>	<b>-35,156.60</b>	<b>-52,261.74</b>	<b>248.7%</b>

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August 21, 2025

Accrual Basis

# HIRT Public Transit

## Expenses by Vendor Summary

### June 2025

	Jun 25
1 It Source	648.00
Alliant Energy	30.96
Ames Municipal Utilities	96.92
ARCADIS	175.00
Aspen Waste Systems Inc	34.00
Barney's Services Inc	418.70
Bluefin	139.02
Braintree Funding	435.97
Brightsign LLC	139.00
Central Tire & Auto	109.00
CenturyLink	1,225.53
Cindy Mammen	283.44
Cintas Loc 22M	61.08
City Of Boone Airport	4,451.94
Crystal Clear Water	89.90
Debbie Comito	1,125.00
Delta Dental	2,056.88
Downey Tire Service	67.19
DSI Medical Services, Inc.	184.00
Flex Investors, LLC	4,212.18
Flexlynqs LLC	38,748.85
Freedom Tire & Auto Center	1,290.20
Glenda Bruggom.	54.72
GVSS	291.66
ICW Group	2,925.89
Indianola Municipal Utilities	88.00
Iowa State University Parking	3,713.46
Iowa State University Science & Tech	15,276.62
IPrint Technologies	150.00
Jasper County Treasurer	487.00
Language Link	21.73
Linda Akwa	125.12
LISCO	153.00
Madison County Elderly Services, Inc.	276.99
Mary Greeley Medical Center	95.00
MCHS	40.00
Mediacom	390.00
Melcher-Dallas Lions Club	25.00
Merchant Service	-2,922.96
Mid American Energy	335.56
Midwest Office Technology	143.32
Moffitt's	28,696.16
NCDMV	18.00
NEORide	7,362.50
Newton Classic Car Wash	35.00
Office of Auditor of State	25,579.40
QuickBooks Payroll Service	374.88
R. Friedrich and Sons Inc.	2,520.00
RAMP	4,449.39
RDG Planning Design	11,707.62
Ruth Altman	9.60
The Standard	1,796.03
Thomas Venner	88.32
Time Management Systems, Inc.	222.08
Unplugged Wireless	400.00
Warren County Treasurer	700.00
Wellmark	18,757.78
WEX Bank	23,816.05
Wild Water Car Wash & Pet Wash	219.50
Windstream Iowa Communications	150.40
<b>TOTAL</b>	<b>204,595.58</b>

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08/21/25

Accrual Basis

# HARTA Public Transit Journal Entry Report June 2025

Type	Date	Num	Memo	Account	Amount	Balance
<b>Jun 25</b>						
General Jo...	06/03/202	DON...	MARGUERITE HENDRICKS...	30301 · Passe...	5.00	5.00
General Jo...	06/03/202	DON...	MARGUERITE HENDRICKS...	30302 · Passe...	-5.00	0.00
General Jo...	06/04/202	DON...	SUZY SHURTS VIA DONAT...	30301 · Passe...	5.00	5.00
General Jo...	06/04/202	DON...	SUZY SHURTS VIA DONAT...	30302 · Passe...	-5.00	0.00
General Jo...	06/06/202	DON...	RODNEY SWENSON VIA D...	30301 · Passe...	20.00	20.00
General Jo...	06/06/202	DON...	RODNEY SWENSON VIA D...	30302 · Passe...	-20.00	0.00
General Jo...	06/17/202	DON...	JEAN NORDYKE VIA DON...	30301 · Passe...	10.00	10.00
General Jo...	06/17/202	DON...	JEAN NORDYKE VIA DON...	30302 · Passe...	-10.00	0.00
General Jo...	06/20/202	DON...	MARY LEE HRABA VIA DO...	30301 · Passe...	5.00	5.00
General Jo...	06/20/202	DON...	MARY LEE HRABA VIA DO...	30302 · Passe...	-5.00	0.00
General Jo...	06/26/202	DON...	HARRIET CLEMENTS VIA ...	30301 · Passe...	5.00	5.00
General Jo...	06/26/202	DON...	HARRIET CLEMENTS VIA ...	30302 · Passe...	-5.00	0.00
<b>Jun 25</b>					<b>0.00</b>	<b>0.00</b>

Exhibit 1

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Exhibit 1



TRANSIT JOINT PARTICIPATION AGREEMENT  
TO IMPLEMENT A FEDERAL TRANSIT ADMINISTRATION (FTA)  
**NON-URBAN OPERATING ASSISTANCE PROJECT**  
[CFDA 20.509]

WHEREAS, the Iowa Department of Transportation (hereinafter called the DEPARTMENT) has, in accordance with Chapter 324A of the Code of Iowa, secured a grant under 49 U.S.C. 5311 from the Federal Transit Administration on behalf of Iowa public transit systems, and

WHEREAS, the **Heart of Iowa Regional Transit Authority (HIRTA)** (hereinafter called the AGENCY) has been duly designated as a public transit system by local officials, in accordance with Chapter 324A of the Code, and

WHEREAS, Grant IA-2025-007-02-02 (executed by FTA on July 29, 2025) includes the project detailed below, programmed for the AGENCY:

Description of Project Element	FTA Code	Federal Funds Ceiling	% Federal Participation
1. SFY2026 Operating Assistance	30.09.01	\$ 530,741	50%
Total Federal Ceiling:		<b>\$ 530,741</b>	

NOW, THEREFORE, THE DEPARTMENT AND THE AGENCY HAVE AGREED THAT THE AGENCY shall proceed with implementation of the above-described project, subject to all terms, conditions and obligations connected with the federal grant, and also subject to such policies, procedures and conditions as have been established by the DEPARTMENT and which are documented in Part II of this AGREEMENT (found at [http://www.iowadot.gov/transit/joint\\_participation.html](http://www.iowadot.gov/transit/joint_participation.html)).

BE IT FURTHER AGREED THAT THE DEPARTMENT shall reimburse the AGENCY for eligible costs of implementing each element of said project at the participation rate(s) and subject to the funding ceiling(s) delineated above.

THIS AGREEMENT TO BE IN EFFECT from **July 1, 2025**, through **June 30, 2026**.

IN WITNESS WHEREOF, the parties hereunto have caused this AGREEMENT to be executed by their proper officials thereunto duly authorized as of the dates below indicated, in consideration of the mutual covenants, promises and representations herein.

For The AGENCY:

For the DEPARTMENT:

\_\_\_\_\_  
Julia Castillo, Executive Director  
Heart of Iowa Regional Transit Agency (HIRTA)  
Date Signed: 08/20/2025

\_\_\_\_\_  
Tamara Nicholson, Director  
Modal Transportation Bureau  
Iowa Department of Transportation  
Date Signed: 08/20/2025

Exhibit 2

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Exhibit 2

TRANSIT JOINT PARTICIPATION AGREEMENT  
TO IMPLEMENT A FEDERAL TRANSIT ADMINISTRATION (FTA)  
BUS AND BUS FACILITIES PROJECT  
[CFDA 20.526]

WHEREAS, the Iowa Department of Transportation (hereinafter called the DEPARTMENT) has, in accordance with Chapter 324A of the Code of Iowa, secured a grant under 5339 from the Federal Transit Administration on behalf of Iowa public transit systems, and

WHEREAS, the **Heart of Iowa Regional Transit Authority (HIRT)**A) (hereinafter called the AGENCY) has been duly designated as a public transit system by local officials, in accordance with Chapter 324A of the Code, and

WHEREAS, Grant IA-2025-018-01-00 (executed by FTA on August 18, 2025) includes the project detailed below, programmed for the AGENCY:

Description of Project Element	FTA Code	Federal Funds Ceiling	% Federal Participation
1. Land Acquisition	11.76.91	\$1,072,000	80%
2. Construction Costs, Equipment, Furnishings, Utilities	11.43.03	\$7,282,312	80%
3. Engineering/Design, Contract Admin	11.41.20	\$2,093,717	80%
Total Federal Ceiling:		\$10,448,029	

NOW, THEREFORE, THE DEPARTMENT AND THE AGENCY HAVE AGREED THAT THE AGENCY shall proceed with implementation of the above-described project, subject to all terms, conditions and obligations connected with the federal grant, and also subject to such policies, procedures and conditions as have been established by the DEPARTMENT and which are documented in Part II of this AGREEMENT (found at <https://iowadot.gov/modes-travel/transit/transit-funding-programs/joint-participation-agreements>).

BE IT FURTHER AGREED THAT THE DEPARTMENT shall reimburse the AGENCY for eligible costs of implementing each element of said project at the participation rate(s) and subject to the funding ceiling(s) delineated above.

THIS AGREEMENT TO BE IN EFFECT from **May 22, 2024**, through **June 30, 2027**. [Any project element not obligated twelve months prior to the original expiration date of this AGREEMENT will be forfeited, unless prior written approval of other arrangement(s) is received from the DEPARTMENT.]

IN WITNESS WHEREOF, the parties hereunto have caused this AGREEMENT to be executed by their proper officials thereunto duly authorized as of the dates below indicated, in consideration of the mutual covenants, promises and representations herein.

For The AGENCY:

For the DEPARTMENT:

\_\_\_\_\_  
Julia Castillo, Executive Director  
Heart of Iowa Regional Transit Authority  
Date: 08/20/2025

\_\_\_\_\_  
Tamara Nicholson, Director  
Modal Transportation Bureau  
Iowa Department of Transportation  
Date: 08/20/2025

Exhibit 3

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TRANSIT JOINT PARTICIPATION AGREEMENT  
TO IMPLEMENT A FEDERAL TRANSIT ADMINISTRATION (FTA)  
NON-URBANIZED FORMULA PROGRAM (FLEX FUND PROJECTS)  
**NON-URBAN SURFACE TRANSPORTATION BLOCK GRANT (STBG)**  
[CFDA 20.509]

WHEREAS, the Iowa Department of Transportation (hereinafter called the DEPARTMENT) has, in accordance with Chapter 324A of the Code of Iowa, secured a grant under 49 U.S.C. 5311 from the Federal Transit Administration on behalf of Iowa public transit systems, and

WHEREAS, the **Heart of Iowa Regional Transit Agency (HIRT)** (hereinafter called the AGENCY) has been duly designated as a public transit system by local officials, in accordance with Chapter 324A of the Code, and

WHEREAS, Grant 2025-011-01-01 (Executed by FTA on August 19, 2025) includes the Surface Transportation Block Grant Program/Flex funding project detailed below, programmed for the AGENCY:

Description of Project Element	FTA Code	Federal Funds Ceiling	% Federal Participation
1. Capital – Mobility Management	11.7L.00	\$ 160,000	80%
Total Federal Ceiling:		<b>\$ 160,000</b>	

NOW, THEREFORE, THE DEPARTMENT AND THE AGENCY HAVE AGREED THAT THE AGENCY shall proceed with implementation of the above-described project, subject to all terms, conditions and obligations connected with the federal grant, and also subject to such policies, procedures and conditions as have been established by the DEPARTMENT and which are documented in Part II of this AGREEMENT (found at [http://www.iowadot.gov/transit/joint\\_participation.html](http://www.iowadot.gov/transit/joint_participation.html)).

BE IT FURTHER AGREED THAT THE DEPARTMENT shall reimburse the AGENCY for eligible costs of implementing each element of said project at the participation rate(s) and subject to the funding ceiling(s) delineated above.

THIS AGREEMENT TO BE IN EFFECT from **August 19, 2025**, through **December 31, 2026**. [Any project element not obligated twelve months prior to the original expiration date of this AGREEMENT will be forfeited, unless prior written approval of other arrangements is received from the DEPARTMENT.]

IN WITNESS WHEREOF, the parties hereunto have caused this AGREEMENT to be executed by their proper officials thereunto duly authorized as of the dates below indicated, in consideration of the mutual covenants, promises and representations herein.

For The AGENCY:

For the DEPARTMENT:

\_\_\_\_\_  
Julia Castillo, Executive Director  
Heart of Iowa Regional Transit Authority  
Date: **08/20/2025**

\_\_\_\_\_  
Tamara Nicholson, Director  
Modal Transportation Bureau  
Iowa Department of Transportation  
Date: **08/20/2025**

Exhibit 4

Exhibit 4

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# Exhibit 4

Exhibit 4

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Exhibit 4

TRANSIT JOINT PARTICIPATION AGREEMENT  
TO IMPLEMENT A FEDERAL TRANSIT ADMINISTRATION (FTA)  
BUS AND BUS FACILITIES PROJECT  
[CFDA 20.526]

WHEREAS, the Iowa Department of Transportation (hereinafter called the DEPARTMENT) has, in accordance with Chapter 324A of the Code of Iowa, secured a grant under 5339 from the Federal Transit Administration on behalf of Iowa public transit systems, and

WHEREAS, the **Heart of Iowa Regional Transit Authority (HIRT A)** (hereinafter called the AGENCY) has been duly designated as a public transit system by local officials, in accordance with Chapter 324A of the Code, and

WHEREAS, Grant IA-2025-018-01-00 (executed by FTA on August 18, 2025) includes the project detailed below, programmed for the AGENCY:

Description of Project Element	FTA Code	Federal Funds Ceiling	% Federal Participation
1. Zero Emission Vehicle (Conversion Van) Delivery, Parts, OEM Equipment Walkthrough (repl. 6529)	11.12.15	\$89,590	85%
2. Zero Emission Vehicle (Conversion Van) Delivery, Parts, OEM Equipment Walkthrough (repl. 7648)	11.12.15	\$89,590	85%
3. Zero Emission Vehicle (Conversion Van) Delivery, Parts, OEM Equipment Walkthrough (repl. 8727)	11.12.15	\$89,590	85%
Total Federal Ceiling:		\$268,770	

NOW, THEREFORE, THE DEPARTMENT AND THE AGENCY HAVE AGREED THAT THE AGENCY shall proceed with implementation of the above-described project, subject to all terms, conditions and obligations connected with the federal grant, and also subject to such policies, procedures and conditions as have been established by the DEPARTMENT and which are documented in Part II of this AGREEMENT (found at <https://iowadot.gov/modes-travel/transit/transit-funding-programs/joint-participation-agreements>).

BE IT FURTHER AGREED THAT THE DEPARTMENT shall reimburse the AGENCY for eligible costs of implementing each element of said project at the participation rate(s) and subject to the funding ceiling(s) delineated above.

THIS AGREEMENT TO BE IN EFFECT from **May 22, 2024**, through **June 30, 2027**. [Any project element not obligated twelve months prior to the original expiration date of this AGREEMENT will be forfeited, unless prior written approval of other arrangement(s) is received from the DEPARTMENT.]

IN WITNESS WHEREOF, the parties hereunto have caused this AGREEMENT to be executed by their proper officials thereunto duly authorized as of the dates below indicated, in consideration of the mutual covenants, promises and representations herein.

For The AGENCY:

For the DEPARTMENT:

\_\_\_\_\_  
Julia Castillo, Executive Director  
Heart of Iowa Regional Transit Authority  
Date: 08/20/2025

\_\_\_\_\_  
Tamara Nicholson, Director  
Modal Transportation Bureau  
Iowa Department of Transportation  
Date: 08/20/2025

Exhibit 5

Exhibit 5

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# Exhibit 5

Exhibit 5

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Exhibit 5



Schedule A  
Compensation

Section I - Rates  
Curb to Curb Service – Driver or attendant generally assists passenger to pick-up and drop-off location without assistance to the location entrance.

NEMT				
Curb to Curb Loaded Business Hour Rates Per One-Way Trips				
Mileage Band	Ambulatory	Wheelchair	Stretcher	Specialized
0.00 -5.00 Miles (base)	\$14.25	\$16.25	N/A	N/A
5.01 - Endless Miles (per mile)	\$2.75	\$2.75	N/A	N/A

Business Hours  
0700-1700 Monday - Friday

WAIVER				
Curb to Curb Loaded Business Hour Rates Per One-Way Trip originating in Boone, Jasper, Madison, Story and Warren				
Mileage Band	Ambulatory	Wheelchair	Stretcher	Specialized
0.01 -5.00 Miles (base)	\$13.53	N/A	N/A	N/A
5.01 - Endless Miles (per mile)	\$3.84	N/A	N/A	N/A

Mileage Band	Ambulatory	Wheelchair	Stretcher	Specialized
0.01 -10.00 Miles (base)	N/A	\$16.25	N/A	N/A
10.01 - Endless Miles (per mile)	N/A	\$3.84	N/A	N/A

WAIVER				
Curb to Curb Loaded Business Hour Rates Per One-Way Trip originating in Marion				
Mileage Band	Ambulatory	Wheelchair	Stretcher	Specialized
0.01 -5.00 Miles (base)	\$13.00	N/A	N/A	N/A
5.01 - Endless Miles (per mile)	\$3.02	N/A	N/A	N/A

Mileage Band	Ambulatory	Wheelchair	Stretcher	Specialized
0.01 -10.00 Miles (base)	N/A	\$16.25	N/A	N/A
10.01 - Endless Miles (per mile)	N/A	\$3.02	N/A	N/A

By executing this Schedule A, Provider agrees to render transportation services as requested by MTM at the rates set forth herein. Provider further agrees not to seek higher rates by requesting from or providing to MTM a rate quote for any trip. This Schedule A may be executed in two counterparts.

MEDICAL TRANSPORTATION MANAGEMENT, INC.

By: 

Seth Johnson

Print Name

Signed by: 

Seth Johnson

EFE521FFB341D

Signature

8/19/2025 | 2:41 PM CDT

Program Director

Title

Date

9/18/2025

Effective Date

HEART OF IOWA REGIONAL TRANSIT AGENCY

By: 

Julia Castillo

Print Name

Signature

Executive Director

Title

Date

Exhibit 6

Exhibit 6

Exhibit 6

# Exhibit 6

Exhibit 6

Exhibit 6

Exhibit 6

Exhibit 6

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## HEART OF TRANSIT – GREATER DES MOINES FOUNDATION INVESTMENTS

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the Heart of Transit was established by HIRTA in 2018 as a stand-alone 501(c)(3) nonprofit organization. Its purpose is to provide a mechanism for fundraising and grant seeking opportunities that are not available to HIRTA as a governmental body.

Since its founding, the Heart of Transit has successfully raised over \$235,000 through small grants, private foundations, individual donors, and community partners such as the United Way. These funds provide important support for programs and initiatives that strengthen HIRTA's mission and services.

The Heart of Transit currently has a savings balance of \$57,093, earning an interest rate of 0.25%.

Executive Director's Report

# Executive Director Report

Executive Director's Report

1. Admin / Maintenance Facility Update: Have received the CONTRACT for Board Approval (August agenda). Still in negotiations on the land. Also received contract for 3 small transit EV's,
    - Iowa DOT said they do not expect HIRTA to hold onto expenses for quarterly reimbursements and we can submit expenses for the building, land, etc., as they come in with this project. They are going to meet internally to outline expectations and procedures for these capital reimbursements so we will know more in the next week or so. This means we should be able to start recovering some of the cost we've already spent so far on the design, field studies, etc. so far on the facility.
  2. Indoor Bus Storage: HIRTA has been awarded funding for a bus storage facility. Location Boone. Will house 12 vehicles, have an indoor car wash/maintenance bay (for minor repairs/replacements) and breakroom. Iowa DOT wants us to do both of these properties in tandem, which we can do once we get the Facility Planning Basis Information Sheet approved. Approximately 3 acres possibly available (where Farm Progress Show is held), so we are moving forward with having soil sampling done. No updates
  3. Still working on the Buy America waiver for the e-Jest small electric vehicle. Sending another letter to FTA headquarters to see if there has been any more movement on this waiver.
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4. Conferences/Trainings/Events Attended or Upcoming
    - Midwest Transit Conference in KC – 9/3-9/5
    - APTA TRANSform Conf in Boston – 9/14-9/17
  5. I met the new FTA Administrator, Marc Molinaro, at CTAA SUN Conference 8/14. He is very personable. He ran a small urban transit system in NY and took time to talk to me about our facility grant. I think he will be good for smaller systems.
  6. ISU Facilitation of Financial Sustainability Study finalized. Big take away is we need to do an awareness campaign so people understand HIRTA is for anyone for any reason. Too many people think we are a specialist service fir only people with disabilities and older adults. We've talked with CyBiz to see if they would be interested in helping us do a campaign. More to come on this topic.
  7. HIRTA provided transportation for the Knoxville Nationals 1340 rides were provided over 4 days.
  8. Brooke and I are doing some grant writing to a few potential funders for expanding the Health Connector into Story County, expanding Vanpool with Enterprise program around the region and funds for an Awareness Campaign to help increase ridership.
  9. We will be moving our Fuel purchases from WEX to CASEY's which will come at a cost savings of .08 cents per gallon and fee for cards will be less and we won't get charged a maintenance fee which will save us about \$500 per month along with the apprx. \$6,000 a year discount of fuel and their reports would make our Accountants job easier.
  10. Working on updating HIRTA's Emergency Plan – need to include more about Cybersecurity and also working on updating our Emergency Management contracts with each county.