



Heart of Iowa Regional Transit Agency HIRTA Public Transit

Boone, Dallas, Jasper, Madison, Marion, Story, and Warren Counties

Agenda

Zoom Meeting: +1 312 626 6799 US (Chicago)

ID: 892 8108 5757 Password: 627357

Lisa Heddens, Board Chair, presiding

HIRTA July SPECIAL Board Meeting

Thursday, **07/17/2025 at 9:00 a.m.**

1. HIRTA Board Meeting Call to order
2. Roll call of members
3. Approval of Agenda
4. Public comment
5. Action Items
 - A. **Authorize the CEO to negotiate offer on property for maintenance and administrative facility**
 - *Consider Authorizing the CEO to negotiate an offer on a property for maintenance and administrative facility*
 - B. **Approve FY25 Certifications and Assurances as required annually by FTA (Exhibit 1)**
 - *Approve FY25 Certifications and Assurances for FTA Assistance Programs. This is required in order for HIRTA's Attorney to sign form for FTA.*
6. Next meeting: 7/24/2025
7. Adjourn

CHAIR
Lisa Heddens
Story County

VICE CHAIR
Diane Fitch
Madison County

TREASURER
Scott Longhorn
Boone County

BOARD MEMBERS

Kim Chapman
Dallas County

Doug Cupples
Jasper County

Steve McCombs
Marion County

Brian Arnold
Warren County

CHIEF EXECUTIVE OFFICER
Julia Castillo

The Heart of Iowa Regional Transit Agency (HIRTA) Board of Director meetings are open to all individuals regardless of disability. Any person requiring a reasonable accommodation to participate HIRTA at (515) 309-9283 at least two business days prior to the Meeting.

MAINTENANCE FACILITY – LAND ACQUISITION SUMMARY

The NEPA Process has been completed, we are eligible to move forward with purchasing the land for the maintenance facility. However, the formal approval in the FTA grant system (TrAMS) has not been completed. The last update we received was June 10, 2025 stating a third of 3,200 backlogged grants had been cleared however, HIRTA's was not one of them.

HIRTA requested and was approved pre-award authority, which allows HIRTA to continue working on the grant and incurring eligible expenses to be reimbursed after the FTA's grant system award process is complete. The caveat is if the grant doesn't get final approval before 9/30/2025 or should HIRTA not move forward with the project, the eligible expenses will not be reimbursed. To date HIRTA has spent \$181,470 on this project.

The grant is for 80% Federal funds and 20% Local match.

9.3 Acres Mixed Use Land of which HIRTA would purchase 4.2 acres

The entire property was appraised at \$640,000

The entire property is listed at \$1,795,000

HIRTA investments \$1,640,766

HIRTA money market \$522,225

HIRTA liquid funds \$593,079

Financing Options are available.

Exhibit 1

Exhibit 1

Exhibit 1

Exhibit 1

Exhibit 1

Exhibit 1

Exhibit 1

Exhibit 1

Exhibit 1

Exhibit 1

Exhibit 1

Exhibit 1

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**FEDERAL FISCAL YEAR 2025 CERTIFICATIONS AND ASSURANCES FOR FTA
ASSISTANCE PROGRAMS**

(Signature pages alternate to providing Certifications and Assurances in TrAMS.)

Name of Applicant: ___Heart of Iowa Regional Transit Agency_____

The Applicant certifies to the applicable provisions of all categories: (*check here*) _____.

Or,

The Applicant certifies to the applicable provisions of the categories it has selected:

Category	Certification
01 Certifications and Assurances Required of Every Applicant	<u> X </u>
02 Public Transportation Agency Safety Plans	<u> X </u>
03 Tax Liability and Felony Convictions	<u> X </u>
04 Private Sector Protections	<u> X </u>
05 Transit Asset Management Plan	<u> X </u>
06 Rolling Stock Buy America Reviews and Bus Testing	<u> X </u>
07 Urbanized Area Formula Grants Program	<u> X </u>
08 Formula Grants for Rural Areas	<u> X </u>
09 Fixed Guideway Capital Investment Grants and the Expedited Project Delivery for Capital Investment Grants Pilot Program	<u> NA </u>
10 Grants for Buses and Bus Facilities and Low or No Emission Vehicle Deployment Grant Programs	<u> X </u>
11 Enhanced Mobility of Seniors and Individuals with Disabilities Programs	<u> X </u>

12	State of Good Repair Grants	<u>X</u>
13	Infrastructure Finance Programs	<u>X</u>
14	Alcohol and Controlled Substances Testing	<u>X</u>
15	Rail Safety Training and Oversight	<u>NA</u>
16	Demand Responsive Service	<u>X</u>
17	Interest and Financing Costs	<u>X</u>
18	Cybersecurity Certification for Rail Rolling Stock and Operations	<u>NA</u>
19	Tribal Transit Programs	<u>NA</u>
20	Emergency Relief Program	<u>X</u>

CERTIFICATIONS AND ASSURANCES SIGNATURE PAGE

AFFIRMATION OF APPLICANT

Name of the Applicant: Heart of Iowa Regional Transit Agency (HIRTA)

BY SIGNING BELOW, on behalf of the Applicant, I declare that it has duly authorized me to make these Certifications and Assurances and bind its compliance. Thus, it agrees to comply with all federal laws, regulations, and requirements, follow applicable federal guidance, and comply with the Certifications and Assurances as indicated on the foregoing page applicable to each application its Authorized Representative makes to the Federal Transit Administration (FTA) in the federal fiscal year, irrespective of whether the individual that acted on his or her Applicant's behalf continues to represent it.

The Certifications and Assurances the Applicant selects apply to each Award for which it now seeks, or may seek in the future, of federal assistance to be awarded by FTA during the federal fiscal year.

The Applicant affirms the truthfulness and accuracy of the Certifications and Assurances it has selected in the statements submitted with this document and any other submission made to FTA, and acknowledges that the Program Fraud Civil Remedies Act of 1986, 31 U.S.C. § 3801 *et seq.*, and implementing U.S. DOT regulations, "Program Fraud Civil Remedies," 49 CFR part 31, apply to any certification, assurance or submission made to FTA. The criminal provisions of 18 U.S.C. § 1001 apply to any certification, assurance, or submission made in connection with a federal public transportation program authorized by 49 U.S.C. chapter 53 or any other statute

In signing this document, I declare under penalties of perjury that the foregoing Certifications and Assurances, and any other statements made by me on behalf of the Applicant are true and accurate.

Signature _____ Date: _____

Name Julia Castillo, CEO Authorized Representative of Applicant

AFFIRMATION OF APPLICANT'S ATTORNEY

For (Name of Applicant): Heart of Iowa Regional Transit Agency (HIRTA)

As the undersigned Attorney for the above-named Applicant, I hereby affirm the Applicant has the authority under state, local, or tribal government law, as applicable, to make and comply with the Certifications and Assurances as indicated on the foregoing pages. I further affirm that, in my opinion, the Certifications and Assurances have been legally made and constitute legal and binding obligations on it.

I further affirm that, to the best of my knowledge, there is no legislation or litigation pending or imminent that might adversely affect the validity of these Certifications and Assurances, or of the performance of its FTA assisted Award.

Signature _____ Date: _____

Name Kristine Stone Attorney for Applicant

Each Applicant for federal assistance to be awarded by FTA must provide an Affirmation of Applicant's Attorney pertaining to the Applicant's legal capacity. The Applicant may enter its electronic signature in lieu of the Attorney's signature within TrAMS, provided the Applicant has on file and uploaded to TrAMS this hard-copy Affirmation, signed by the attorney and dated this federal fiscal year.