

## **SHERIFF HUTTON PARISH COUNCIL**

### **NOTICE IS HEREBY GIVEN THAT A MEETING OF SHERIFF HUTTON PARISH COUNCIL WILL BE HELD ON THURSDAY 11<sup>th</sup> SEPTEMBER 2025 AT 7.30PM IN THE MISS WARD ROOM, METHODIST CHURCH, SHERIFF HUTTON**

All members of the Council are hereby summoned to attend to consider and resolve the business to be transacted at the meeting as detailed in the agenda below.

Signed: *L Pink* - Clerk to the Council

Date: 5<sup>th</sup> September 2025

### **AGENDA**

**1. APOLOGIES FOR ABSENCE**

To receive and note apologies for absence and consider reasons given for non-attendance.

**2. DECLARATION OF INTERESTS**

At this point members are asked to declare any personal or prejudicial interests they may have in the business in this agenda.

**3. MINUTES**

Minutes of the meetings held on Thursday 14<sup>th</sup> August 2025 to be agreed and signed by the Chairman.

**4. PUBLIC FORUM**

An opportunity for members of the public to comment on agenda items and suggest future items. Standing order will be suspended. A time limit of 3 minute for each speaker.

**4A. EXCLUSION OF THE PUBLIC**

To consider excluding the public from the meeting prior to consideration and discussion of financial or necessary matters under Section 100a of the Local Government Act 1972.

**5. MATTERS ARISING FROM THE MINUTES**

(a) Christmas Lights - To receive any update from NPower regarding the possible disconnection of the power for the Christmas lights for 2025/26.

**6. CLERK'S REPORT**

Nothing noted.

**7. MATTERS ARISING**

(a) To discuss any update on the Lillings Ambo Community Governance Review.

(b) To discuss any update on the Neighbourhood Plan, including the email received from Chris O'Neil regarding the Neighbourhood Plan Working Group.

(c) To discuss any quotes obtained for a Housing Needs Assessment in the relation to the Neighbourhood Plan.

**8. PARISH COUNCIL WEBSITE**

(a) To discuss the email received from YLCA regarding the new assertion 10 in the Annual Return for the year ending 31<sup>st</sup> March 2026.

(b) To discuss the costs associated with a new .gov website and dedicated .gov email addresses for the clerk and all councillors.

## **9. PLANNING**

a. To consider the following new planning applications:-

ZE25/00894/PIP                      Cape Farm Daskett Hill Sheriff Hutton  
Erection of 1no. dwelling for agricultural workers.

ZE25/00897/FUL                      Brickyard Farm Strensall To Sheriff Hutton Road Sheriff Hutton.  
Erection of an agricultural building.

b. To hear results of applications decided:-

ZE25/00675/CLEUD                  York Meadows Strensall To Sheriff Hutton Road Sheriff Hutton  
Certificate of Lawfulness for an existing use or development in respect of the storage of touring caravans between the dates 31st October to the 1st March and for the use of a touring pitch occupied by an employee for 12 months of the year for a period of at least 10 years before the date of this application.  
APPROVED.

ZE25/00759/HOUSE                  Malra-Kia Strensall To Sheriff Hutton Road Sheriff Hutton  
Erection of a two storey part side-part rear extension with cat slide dormer window to the front elevation, erection of a single storey side extension to allow the provision of an integral garage, erection of 1no. Juliet balcony to rear extension following demolition of the existing detached annex and garage.  
APPROVED.

ZE25/00771/HOUSE                  Ash Tree House Strensall To Sheriff Hutton Road Sheriff Hutton  
Erection of a side extension to link house to garage and side/rear infill single storey extension.  
APPROVED.

c. Any other planning matters.

## **10. VILLAGE REPAIRS**

## **11. FINANCIAL MATTERS**

a. To authorise payments BACS payments as listed below:-

### **Parish Council Invoices:-**

L Pink	Clerks Salary (Net)	At Agreed Rate
L Pink	Expenses	£TBC
HMRC	Tax & NI	£221.53
MAH Garden Maintenance	Grass Cutting - August	£1,440.00
PKF Littlejohn	External Audit, yr ending 31 <sup>st</sup> March 25	£252.00
John Hicks	Village Repairs	£105.00

### **Neighbourhood Plan Invoices**

Sheriff Hutton Village Hall	Room Hire	£18.75
-----------------------------	-----------	--------

- b. To authorise any cheque payments - None.
- c. To note receipt of any income.
- d. To discuss approval of any invoices received after production of agenda.
- e. To note bank balances.
- f. To consider the actuals vs. budget report.
- g. To discuss any other urgent request submitted to the meeting:-

To note the conclusion of audit for the year ending 31st March 2025.

## **12. CORRESPONDENCE**

To note correspondence received.

- (a) To discuss the email received from a local resident regarding the Village Show.

- (b) To discuss the email received from a local resident regarding the water/sewage works at East End.
- (c) To discuss the email received from the Citizens advice Bureau regarding a potential donation.

**13. REPORT FROM COUNTY COUNCILLOR**

**14. REPORTS FROM PARISH COUNCILLORS**

**15. MATTERS FOR INCLUSION IN VILLAGE NEWS**

To consider which matters should be reported in the village news.

**16. MATTERS FOR INCLUSION ON NEXT AGENDA**

**17. DATE AND TIME OF NEXT MEETING**

To agree the next meeting date as Thursday 9<sup>th</sup> October 2025 in the Miss Ward Room at the Methodist Church @ 7.30pm.