

## **SHERIFF HUTTON PARISH COUNCIL**

### **NOTICE IS HEREBY GIVEN THAT A MEETING OF SHERIFF HUTTON PARISH COUNCIL WILL BE HELD ON FRIDAY 10<sup>th</sup> SEPTEMBER 2021 AT 7.15PM IN SHERIFF HUTTON VILLAGE HALL**

All members of the Council are hereby summoned to attend to consider and resolve the business to be transacted at the meeting as detailed in the agenda below.

Signed: *L Pink* - Clerk to the Council

Date: 5<sup>th</sup> September 2021

### **AGENDA**

#### **1. APOLOGIES FOR ABSENCE**

To receive and note apologies for absence and consider reasons given for non-attendance.

#### **2. DECLARATION OF INTERESTS**

At this point members are asked to declare any personal or prejudicial interests they may have in the business in this agenda.

#### **3. MINUTES**

Minutes of the meetings held on Friday 13<sup>th</sup> August 2021 to be agreed and signed by the Chairman.

#### **4. PUBLIC FORUM**

An opportunity for members of the public to comment on agenda items and suggest future items. Standing order will be suspended. A time limit of 3 minute for each speaker.

#### **4A. EXCLUSION OF THE PUBLIC**

To consider excluding the public from the meeting prior to consideration and discussion of financial or necessary matters under Section 100a of the Local Government Act 1972.

#### **5. MATTERS ARISING FROM THE MINUTES**

- (a) To note the email from RDC regarding the screening at Pecketts Close advising that it has been forwarded to the RDC Tree and Landscape Officer.
- (b) To note the email response from the owners of Holly Tree Cottage advising that the overhanging hedge has now been cut back.

#### **6. CLERK'S REPORT**

Nothing noted.

#### **7. PLANNING**

- a. To consider any new planning applications – None received prior to production of the agenda.
- b. To hear results of applications decided:-

21/00862/FUL                      Gower Hall Barn Thornton Le Clay Malton  
Change of use of the partially constructed 1 bedroom annexe accommodation approved by application 17/00476/FUL dated 06.07.2017 to a mixed use of annexe and holiday let.  
APPROVED.

21/00184/CAT                      Church Of St Helen And The Holy Cross East End Sheriff Hutton  
Fell cherry trees in church yard currently causing damage to the boundary wall, Church is Grade I - 119/34/GB.  
APPROVED.

c. Notes.

**8. VILLAGE REPAIRS**

To consider any village repairs required.

**9. FINANCIAL MATTERS**

a. To authorise payments BACS payments as listed below:-

|                             |                                  |                   |
|-----------------------------|----------------------------------|-------------------|
| L Pink                      | Clerks Salary (Net)              | At Agreed Rate    |
| L Pink                      | Expenses                         | £35.00 (Estimate) |
| Sheriff Hutton Village Hall | Room Hire                        | £13.00            |
| Autela Payroll Services     | Payroll Services                 | £50.40            |
| HMRC                        | Tax & NI                         | £351.20           |
| PKF Littlejohn              | Annual audit, yr ending 31.03.21 | £240.00           |

b. To authorise any cheque payments:- None.

c. To confirm receipt of any income.

d. To discuss approval of any invoices received after production of agenda.

e. To note bank balances.

f. To consider the actuals vs. budget report.

g. To discuss any other urgent request submitted to the meeting:-

(i) To discuss the funding request received from St Helen & Holy Cross Church.

(ii) To note the conclusion of audit for year ending 31 March 2021.

**10. CORRESPONDENCE**

To note correspondence received.

**11. REPORT FROM COUNTY COUNCILLOR**

**12. REPORT FROM DISTRICT COUNCILLOR**

**13. REPORTS FROM PARISH COUNCILLORS**

**14. MATTERS FOR INCLUSION IN VILLAGE NEWS**

To consider which matters should be reported in the village news.

**15. MATTERS FOR INCLUSION ON NEXT AGENDA**

**16. DATE AND TIME OF NEXT MEETING**

To agree the next meeting date as Friday 8<sup>th</sup> October 2021 in Sheriff Hutton Village Hall @ 7.15pm.