

SHERIFF HUTTON PARISH COUNCIL

MINUTES OF THE MEETING OF THE COUNCIL HELD IN THE MISS WARD ROOM, METHODIST CHURCH, SHERIFF HUTTON ON THURSDAY JULY 9th 2026 AT 7.30PM

PRESENT: Councillors: Penny Bean (Chairman), Marcus Oxendale, Sally Wright, Ed Stephenson, Dave Smith, Sam Warriner & Philip Lazenby.

ALSO PRESENT 6 members of the public (part meeting only).

1. APOLOGIES OF ABSENCE

Louise Pink- Clerk

2. DECLARATION OF INTERESTS

None.

3. MINUTES

The council resolved that the minutes of the meeting held on Thursday 11th June 2026 were agreed and as such, were signed by the Vice Chairman (Chairman unable to use her arm).

4. PUBLIC FORUM

One member of the public thanked the parish council for considering a Biodiversity policy. It was noted that this item is on the agenda for discussion.

One member of the public asked if there are any update on the housing needs assessment quotations. The parish council advised that they are currently awaiting a response from NYC.

4A. EXCLUSION OF THE PUBLIC

Not Required.

5. MATTERS ARISING FROM THE MINUTES

Nothing noted.

6. CLERK'S REPORT

The councillor's residential addresses have now been removed from the council website as requested.

7. MATTERS ARISING

- a) A biodiversity policy was discussed. Initial questions were raised regarding if we need to involve any other parties/seek any further guidance. It was agreed that as we had used the YLCA policy as a template as well as considering other parish council's policies that this would be sufficient. Another question was how frequently it would need reviewing; it was agreed to ask Clerk how frequently other policies are reviewed and apply similar.
- b) The wayleaves agreement in relation to the proposed telecoms work by Quickline on the Village Green was discussed. It was discussed that the wayleaves agreement that has been provided to does not contain some of the stipulations that had been requested. As such, the parish council are unable to sign the agreement. The clerk to enquire as to the inclusion of the arbitration clause and ask for point 4.2 to state £10 million, not £5 million as stated.

Approved Chairman

- c) No further update available regarding the consideration of a Housing Need Assessment until a response is received from NYC.

8. PLANNING

a. The following new planning application was received this month:-

ZE26/00405/FUL Cricket Pavillion Strensall To Sheriff Hutton.

First floor extension to existing clubhouse with external alterations and installation of Photovoltaic panels.

Decision - No Objection.

b. The following results were received of applications decided:-

ZE26/00163/HOUSE The Nook Finkle Street Sheriff Hutton

Erection of a second storey side extension to existing property, replacement of current pitched roof to flat roof with 1no. roof lantern above kitchen, alterations to fenestration including installation of bi-fold doors to rear and erection of a detached garage.

APPROVED

9. VILLAGE REPAIRS

New dog waste bin has been delivered, to be placed at the top of The Croft.

Following a comment regarding the white railings on Main Street, Councillor Oxendale to enquire if cleaning can be done.

10. FINANCAL MATTERS

10.1 The Clerk submitted the following accounts for payment by BACS:-

L Pink	Clerks Salary (Net)	£732.09
L Pink	Expenses	NIL
HMRC	Tax & NI	£238.77
MAH Garden Services	Grass cutting	£1,440.00

The accounts listed for payment were accepted. Clerk to make the payments via BACS using the online banking process.

10.2 No payments submitted by cheque.

10.3 The following income was received:-

15.06.26	North Yorkshire Council	Grass Cutting Rebate	£932.16	BACS
03.07.26	Quickline	Fees in relation to Wayleaves agreement.	£1,500.00	BACS*

*£1,000 of payment received to be returned to Quickline following satisfactory reinstatement.

10.4 No invoices were received after the production of the agenda.

10.5 The bank balances were noted from June 2026.

Approved Chairman

- 10.6 The actual vs. budget figures were noted.
10.7 Any other urgent request submitted to the meeting – Nothing noted.

11. CORRESPONDENCE

A list of correspondence since the last meeting was issued to all Councillors.

a) The response from NYC Highways regarding parking on Mill Lane Avenue was noted. Residents are advised to report any parking on footpaths to the police.

12. REPORT FROM COUNTY COUNCILLOR

Cllr Goodrick was not present at the meeting.

13. REPORTS FROM PARISH COUNCILLORS

A councillor reported that all the trees has received some attention, trimming and mulching around. It was suggested a gift of thanks to be given to the resident who has been helping/advising.

A complaint was received regarding the grass cutting in the churchyard. Councillor Bean to discuss with church wardens.

It was noted that a new successful public transport bus has been running on a Sunday to York, Enquiries to be made if this can be extended beyond September. Councillor Bean to forward details to clerk.

14. MATTERS FOR INCLUSION IN THE VILLAGE NEWS

A note to ask residents to report any parking on footpaths directly to NYC Highways or the police.

15. MATTERS FOR INCLUSION ON THE NEXT AGENDA

Biodiversity policy

16. DATE AND TIME OF NEXT MEETING

The next parish council meeting is to be held on Thursday 13th August 2026 in the Miss Ward Room at the Methodist Church @ 7.30 pm. The annual village walkabout will take place on Wednesday 22nd July at 6pm.

The meeting closed at 9.05pm.

Approved Chairman