

SHERIFF HUTTON PARISH COUNCIL

NOTICE IS HEREBY GIVEN THAT THE ANNUAL MEETING OF SHERIFF HUTTON PARISH COUNCIL WILL BE HELD ON THURSDAY 14th MAY 2026 AT 7.30PM IN THE MISS WARD ROOM, METHODIST CHURCH, SHERIFF HUTTON, FOLLOWING THE ANNUAL PARISH MEETING

All members of the Council are hereby summoned to attend to consider and resolve the business to be transacted at the meeting as detailed in the agenda below.

Signed: *L Pink* - Clerk to the Council

Date: 8th May 2026

AGENDA

A1. ELECTION OF THE CHAIRMAN

To receive nominations and elect the Chairman for 2026/27.

A2. CHAIRMAN'S DECLARATION OF OFFICE

Chairman to sign the declaration of office of Chairman.

A3. ELECTION OF THE VICE CHAIRMAN

To receive nominations and elect the Vice Chairman for 2026/27.

A4. TO APPOINT PARISH REPRESENTATIVES TO OUTSIDE BODIES:-

- (a) YLCA
- (b) Sheriff Hutton Charities

A5. TO REVIEW THE ANY COUNCIL POLICIES.

1. APOLOGIES FOR ABSENCE

To receive and note apologies for absence and consider reasons given for non-attendance.

2. DECLARATION OF INTERESTS

At this point members are asked to declare any personal or prejudicial interests they may have in the business in this agenda.

3. MINUTES

Minutes of the parish council meeting held on Thursday 9th April 2026 and the minutes of the Extraordinary meeting held on Wednesday 29th April 2026 to be agreed and signed by the Chairman.

4. PUBLIC FORUM

An opportunity for members of the public to comment on agenda items and suggest future items. Standing order will be suspended. A time limit of 3 minute for each speaker.

4A. EXCLUSION OF THE PUBLIC

To consider excluding the public from the meeting prior to consideration and discussion of financial or necessary matters under Section 100a of the Local Government Act 1972.

5. MATTERS ARISING FROM THE MINUTES

Nothing noted.

6. CLERK'S REPORT

Nothing noted.

7. MATTERS ARISING

- a) To discuss the future use of social media.

8. PLANNING

8.1 To consider the following new planning applications – None prior to production of the agenda.

8.2 To hear results of applications decided:-

ZE25/01060/FUL Land At Woodlands Farm Sheriff Hutton
Erection of 1no four bed workers dwelling.

ZE26/00031/GPCOU Cavenagh House The Square Sheriff Hutton
Change of use to one dwelling house.

ZE26/00025/HOUSE Lamb Hill Cornborough Road Sheriff Hutton
Erection of garden store for land maintenance equipment and supplies.

8.3 Any other planning matters:-

- a) To note the revised decision by the parish council, following the extraordinary meeting held on 29th April 2026 for planning application ZE25/01393/MFUL, Land North Of North Garth Lane Sheriff Hutton - Erection of 12no. dwellings with associated works and infrastructure.
Sheriff Hutton Parish Council OBJECT to the above planning application, on the following grounds:-
Inappropriate site for the development.
Invasive of the village, not within the parish boundaries.
- b) To note the email received from North Yorkshire Council regarding alleged multiple breaches of planning permission approval ZE23/01660/MFUL - Daskett Hill Sheriff Hutton.

9. VILLAGE REPAIRS

To raise any known issues.

10. FINANCIAL MATTERS

10.1 To authorise payments BACS payments as listed below:-

Parish Council Invoices:-

L Pink	Clerks Salary (Net)	At Agreed Rate
L Pink	Expenses	£TBC
HMRC	Tax & NI	£TBC
North Yorkshire Council	Streetlighting Maintenance 25/26	£2,619.73
North Yorkshire Council	Streetlighting Energy Costs 25/26	£4,749.01
MAH Garden Maintenance	Grass Cutting – April	£1,440.00
Clare Smith	Internal Audit, Yr Ending 31 st Mar 26	£185.00
Zurich	Annual Insurance Renewal 26/27	£348.40

10.2 Internal Audit, for year ending 31st March 2026:-

- a) To receive and note the Annual Internal Audit Report for 2025/26.
- b) To approve the Annual Governance Statement (Section 1) on page 4 of the Annual Governance and Accountability Return for 2025/26.
- c) To approve the Accounting Statements (Section 2) on page 5 of the Annual Governance and Accountability Return for 2025/26.

b. To authorise any cheque payments - None.

c. To note receipt of the following income:-

20.04.26 North Yorkshire Council Precept – 1st Payment £12,250.00 BACS

10.3 To discuss approval of any invoices received after production of agenda.

10.4 To note bank balances.

10.5 To consider the actuals vs. budget report.

10.6 To discuss any other urgent request submitted to the meeting:-

a) To discuss the donation application form received from the Sheriff Hutton Village Fete.

b) Chairman to sign the Autela Change Form.

11. CORRESPONDENCE

To note correspondence received.

a) To note the email received from Zurich insurance.

b) To note the email received from a local resident regarding Almshouse.

c) To discuss the email received from a local resident regarding quotations for a housing needs assessment as part of the Neighbourhood Plan project.

12. REPORT FROM COUNTY COUNCILLOR

13. REPORTS FROM PARISH COUNCILLORS

14. MATTERS FOR INCLUSION IN VILLAGE NEWS

15. MATTERS FOR INCLUSION ON NEXT AGENDA

16. DATE AND TIME OF NEXT MEETING

To agree the next meeting date as Thursday 11th June 2026 in the Miss Ward Room at the Methodist Church @ 7.30pm.