

SHERIFF HUTTON PARISH COUNCIL

**MINUTES OF THE ANNUAL MEETING HELD IN THE VILLAGE HALL,
SHERIFF HUTTON ON WEDNESDAY 5th MAY 2021 AT 7.15PM**

PRESENT: Councillors: Penny Bean (Chairman), Marcus Oxendale, Sally Wright, Elaine Nelson, Martin Dodd, Dave Smith & Sam Warriner.

ALSO PRESENT Clerk: Louise Pink.

A1. ELECTION OF THE CHAIRMAN

Councillor Bean was elected as Chairman.

A2. CHAIRMAN'S DECLARATION OF OFFICE

The Clerk to organise for the Chairman to sign the declaration of office of chairman.

A3. ELECTION OF VICE-CHAIRMAN

Councillor Oxendale was elected as Vice Chairman.

A4. ELECTION OF REPRESENTATIVE ON VARIOUS BODIES

Trustees of Sheriff Hutton Charities - Councillors Penny Bean and Sally Wright.
YLCA – Councillor Martin Dodd.

1. APOLOGIES OF ABSENCE

None.

2. DECLARATION OF INTERESTS

None declared.

3. MINUTES

The council resolved that the minutes of the meeting held on the Friday 9th April 2021 were agreed.

4. PUBLIC FORUM

No members of the public were present at the meeting.

4A. EXCLUSION OF THE PUBLIC

Not Required.

5. MATTERS ARISING FROM THE MINUTES

- (a) The correspondence from Swarco regarding the issues downloading the data from the mobile speed matrix was noted. Cllr Dodd advised that following the site visit by the Swarco engineer the issue has now been resolved and he is in the process of downloading the data.
- (b) The email from Cllr Caroline Goodrick regarding reporting the very poor quality of planning applications to the Chief Executive and the Chairman of P&R at RDC was noted.
- (c) The email from Faye Snowden @ RDC regarding the need for residents to place orders directly for nets for the recycling tubs was noted.
- (d) The thank you email from MAH Gardening Services, following the parish council's email to him regarding the good feedback following the first grass cut was noted.

Approved Chairman

- (e) The email from Rosie Sanderson, Public Rights of Way Officer @ RDC regarding the footpath on Cornborough Bridge advising that they hope to complete the bridge replacement works within the next 6 months and lift the closure on the route early was noted.
- (f) The email from Peter Ball @ NYCC regarding the streetlight on Coble Lane was noted.
- (g) The email from Rosie Sanderson, Public Rights of Way Officer @ RDC regarding the outstanding footpaths issues was noted.
- (h) The clerk read out the email from Darren Griffiths @ NYCC regarding the parish councils request to purchase some slow down signs to be used on the speed matrix posts in the village. His email advised that Highways cannot recommend such a sign. However, they can provide, free of charge, some 'Check Your Speed' signs, which can be used on the posts when the VAS is not mounted on them. Clerk to request some of these signs.

6. CLERK'S REPORT

- (a) The concerns relating to staying safe from scammers were discussed. Details to be added to the Community Facebook page.

7. PLANNING

a. The following planning applications were received this month:-

21/00626/HOUSE Jubilee House, West End, Sheriff Hutton
 Erection of single storey orangery extension to rear following removal of existing conservatory and erection of single storey extension to the existing side extension.
 Decision – No Objection.

21/00674/HOUSE Casa Mia, Sheriff Hutton
 Erection of single storey side extension together with conversion of garage into additional living accommodation (revised scheme to planning approval 20/01185/HOUSE dated 08.02.2021) (part retrospective).
 Decision – No Objection.

b. The following new decision was received this month:-

21/00371/HOUSE 1 Cornborough Road Sheriff Hutton
 Erection of part side- part rear extension with installation of woodburning flue following removal of existing garage, and erection of a porch to the front.
 APPROVED.

c. Notes –

8. VILLAGE REPAIRS

Cllr Nelson noted that the 'Best Competition' seat on Main Street, opposite the entrance to Castle Side requires some attention and would benefit from being re painted. Cllrs Smith and Dodd agreed to put together a list of seats in the village that are owned and maintained by the parish council.

Cllr Oxendale advised that something has hit the corner post on entrance to the play area and that the verge has also been damaged. Cllr Bean advised that she would forward this information onto the Playing Fields Committee to investigate.

Approved Chairman

9. FINANCIAL MATTERS

a. The Clerk submitted the following accounts for payment by BACS:-

L Pink	Clerks Salary (Net)	£476.93
L Pink	Expenses	£27.50
NPower	Continuous Public Lighting 1 Apr 20-31 Mar 21	£171.50
NPower	Lighting 1 Apr 20-31 Mar 21	£3,780.59
NPower	Continuous Festive Lighting 1 Apr-31 Mar 21	£79.20
Zurich Municipal	Annual Insurance Renewal	£318.05

The accounts listed for payment were accepted. Clerk to make the payments via BACS using the online banking process.

b. No payments were submitted by cheque.

c. The following income was received:-

01.04.21	Ryedale District Council	Parish Precept – 1 st instalment	£8,350.00
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d. The following invoices were received after the production of the agenda and after discussion were agreed for payment:-

Martin Dodd	Repayment for purchase of new defibrillator	£1034.40	BACS
Martin Dodd	Repayment for purchase of defibrillator cabinet	£456.33	BACS

e. The bank balances were noted from April 2021.

f. The actual vs. budget figures were noted from April 2021.

g. To discuss any other urgent request submitted to the meeting – None.

10. CORRESPONDENCE

A list of correspondence since the last meeting was issued to all Councillors.

The thank you letter from the Gardening Club was noted.

The email received from a local resident regarding their request to install a memorial bench in the village was discussed. After discussion, it was agreed that the parish council would be happy for the resident to organise a memorial bench. However, any bench must be of substantial quality and the parish council would like a standard design in the village with one's that have more recently been purchased and installed being of recycled material. Clerk to provide details of the benches purchased from Glasdon's and installed on the Village Green, in memory of Douglas Wooles and on the corner of Mill Lane Avenue. A note also to be added that if a bench was purchased, the bench would need to be installed on flagstones and it is important that any bench installed is maintained and always in a good state of repair.

11. REPORT FROM COUNTY COUNCILLOR

Not present at the meeting.

12. REPORT FROM DISTRICT COUNCILLOR

Not present at the meeting.

13. REPORTS FROM PARISH COUNCILLORS

It was noted that the village entrance signs require re planting.

Approved Chairman

It was agreed for Cllrs Smith and Dodd to arrange for the new defibrillator to be installed.

The clerk was requested to enquire as to why the 20mph speed limit outside the school does not extend to Castle View.

It was noted that some of the footpaths in the village are overgrown. The clerk was requested to speak to the community payback team to enquire as to whether they would be willing to come back to the village to carry out some work. Update: The clerk has been advised by the Work Placement Coordinator that due to Covid they are currently unable to transport service users but hopefully in the next few weeks as more restrictions ease, they will be able to transport and if so, they would be more than happy to help out.

Clerk to report the path along Cornborough Road from the mini roundabout to Laurel's Garth where the tarmac has all crumbled. Update: After reporting to NYCC, Highways advised that a safety inspection has now been completed of the area causing concern, but the issue reported does not meet the criteria for repair at this time. They will continue to monitor the problem during their routine inspections.

14. MATTERS FOR INCLUSION IN THE VILLAGE NEWS

Election of the Chairman and Vice-Chairman.

15. MATTERS FOR INCLUSION ON THE NEXT AGENDA

To agree the date for the next village walkabout.

16. DATE AND TIME OF NEXT MEETING

The next parish council meeting is to be held on Friday 11th June in Sheriff Hutton Village Hall.

The meeting closed at 7.40pm.

Approved Chairman