

SHERIFF HUTTON PARISH COUNCIL

MINUTES OF THE MEETING OF THE COUNCIL HELD IN THE MISS WARD ROOM, METHODIST CHURCH, SHERIFF HUTTON ON THURSDAY 14th AUGUST 2025 AT 7.30PM

PRESENT: Councillors: Penny Bean (Chairman), Marcus Oxendale, Dave Smith, Ed Stephenson, Philip Lazenby, Sally Wright & Sam Warriner.

ALSO PRESENT Louise Pink – Clerk.

1. APOLOGIES OF ABSENCE

Cllr Ed Stephenson.

2. DECLARATION OF INTERESTS

None declared.

3. MINUTES

The council resolved that the minutes of the meeting held on Thursday 10th July 2025 were agreed and as such, were signed by the Chairman.

4. PUBLIC FORUM

No members of the public were present at the meeting.

4A. EXCLUSION OF THE PUBLIC

Not Required.

5. MATTERS ARISING FROM THE MINUTES

- (a) Christmas lights - Clerk to speak to NPower to enquire as to whether, if the parish council no longer wished to power the Christmas lights via electric, would there be any charge to disconnect the power supply and whether any standing charge would still apply. Cllr Warriner to speak to an electrician contact to enquire as to if there would be any alternative way to power the Christmas lights without use of mains supply.

6. CLERK'S REPORT

Nothing noted.

7. MATTERS ARISING

- (a) Neighbourhood Plan - After discussion, it was agreed that unfortunately, the parish council are unable to fund the £8,800 requested in the budget figures provided by the Neighbourhood Plan team. In order to try and carry the project further, the parish council agreed to make further investigations as to costs for a Local Housing Needs Assessment. Clerk to approach the 2 planning officers as advised by Cllr Caroline Goodrick.
- (b) The email received from NYCC regarding the Lillings Ambo Community Governance Review was fully discussed. After discussion, it was agreed that further investigations are required before any decision is made. Questions raised with Cllr Caroline Goodrick who has agreed to speak to the NYCC representatives who are dealing with the review. Once the answers to these questions are provided, the parish council to re discuss.

8. PLANNING

Approved Chairman

a. The following new planning applications were received this month:-

ZE25/00759/HOUSE Malra-Kia Strensall To Sheriff Hutton Road, Sheriff Hutton
Erection of a two storey part side-part rear extension with cat slide dormer window to the front elevation, erection of a single storey side extension to allow the provision of an integral garage, erection of 1no. Juliet balcony to rear extension following demolition of the existing detached annex and garage.
Decision - No Objection.

ZE25/00771/HOUSE Ash Tree House, Strensall To Sheriff Hutton Road, Sheriff Hutton
Erection of a side extension to link house to garage and side/rear infill single storey extension.
Decision - No Objection.

b. The following results were received of applications decided:-

ZE25/00633/HOUSE Stile Cottage, The Green, Sheriff Hutton
Erection of a single storey rear extension,
APPROVED.

c. Any other planning matters – Nothing noted.

9. VILLAGE REPAIRS

The notes from the village walkabout on Thursday 7th August were discussed. The notes provided by the Chairman were agreed by all councillors.

10. FINANCIAL MATTERS

a. The Clerk submitted the following accounts for payment by BACS:-

Parish Council Invoices:-

L Pink	Clerks Salary (Net)	£657.30
L Pink	Expenses	£36.65
HMRC	Tax & NI	£221.53
MAH Garden Maintenance	Grass Cutting - July	£1,440.00
Onyx ICT Ltd	Website hosting 2025-2026	£72.00
Autela Payroll Services	Payroll Services	£84.00

Neighbourhood Plan Invoices

Sheriff Hutton Village Hall	Room Hire	£18.75
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The accounts listed for payment were accepted. Clerk to make the payments via BACS using the online banking process.

b. No payments submitted by cheque.

c. No income was received.

d. The following invoice was received after the production of the agenda and after discussion was agreed for payment:-

Parish Council Invoices

Sheriff Hutton Methodist Church	Room Hire	£60.00	BACS
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Neighbourhood Plan Invoices

Approved Chairman

None.

- e. The bank balances were noted from July 2025.
 - f. The actual vs. budget figures were noted.
 - g. Any other urgent request submitted to the meeting:-
- (i) The email received from YLCA regarding the agreed cost of living pay increase (to be backdated to 1st April 2025) was noted and the Chairman signed the Autela change form.

11. CORRESPONDENCE

A list of correspondence since the last meeting was issued to all Councillors.

- (a) The email received from a resident regarding parking on grass verges on Mill Lane Avenue was discussed. After discussion, it was agreed for the parish council to add a note in the next Village News.
- (b) The email received from a resident regarding the Cherry tree on Mill Lane Avenue was discussed. After discussion, it was agreed that this tree will be replaced in the Autumn.
- (c) The email received regarding a potential project involving wildlife pond creation and restoration across North and East Yorkshire was discussed. After discussion, it was agreed to forward the email onto The Glebe.
- (d) The email received from a local resident regarding speed limits in Sheriff Hutton was discussed. The parish council are aware of the situation, and the advice is for residents to take the registration number of any offending cars and report to the police.
- (e) The email received from a local resident regarding digital infrastructure was discussed, including discussions with County Cllr Caroline Goodrick. After discussion, it was agreed that although the parish council fully agree with the issues being caused by the extra poles, the erection of poles is covered under permitted development so unfortunately, the parish council do not have any influence on this.
- (f) The email received from a local resident regarding a Community Energy project was discussed. The parish council advised that, unfortunately, they do not have the time or resources to take on such a project.

12. REPORT FROM COUNTY COUNCILLOR

Cllr Goodrick was present at the meeting and joined in discussions in Item 7 (a) - Neighbourhood Plan, Item 7 (b) - Lillings Ambo Community Governance Review and Item 11 (e) - Digital infrastructure.

13. REPORTS FROM PARISH COUNCILLORS

Nothing noted.

14. MATTERS FOR INCLUSION IN THE VILLAGE NEWS

Note re parking on grass verges on Mill Lane Avenue.

Note re asking residents to cut back of overgrown hedges and bushes to maintain adequate width of footpath and not to block light from streetlights.

15. MATTERS FOR INCLUSION ON THE NEXT AGENDA

Lillings Ambo Community Governance Review.

Christmas lights and any response from Npower.

Neighbourhood Plan.

Approved Chairman

16. DATE AND TIME OF NEXT MEETING

The next parish council meeting is to be held on Thursday 11th September 2025 in the Miss Ward Room at the Methodist Church @ 7.30pm.

The meeting closed at 9.00pm.

Approved Chairman