

**SHERIFF HUTTON PARISH COUNCIL**

**MINUTES OF THE MEETING OF THE COUNCIL HELD IN THE MISS WARD ROOM, METHODIST CHURCH, SHERIFF HUTTON ON THURSDAY 13<sup>th</sup> NOVEMBER 2025 AT 7.30PM**

**PRESENT:** Councillors: Penny Bean (Chairman), Marcus Oxendale, Dave Smith, Sally Wright & Sam Warriner.

**ALSO PRESENT** Louise Pink – Clerk.

**1. APOLOGIES OF ABSENCE**

Cllr Ed Stephenson & Cllr P Lazenby.

**2. DECLARATION OF INTERESTS**

None declared.

**3. MINUTES**

The council resolved that the minutes of the meeting held on Thursday 9<sup>th</sup> October 2025 were agreed and as such, were signed by the Chairman.

**4. PUBLIC FORUM**

No members of the public present at the meeting.

**4A. EXCLUSION OF THE PUBLIC**

Not Required.

**5. MATTERS ARISING FROM THE MINUTES**

(a) Christmas Lights – The clerk advised that she has received no response from Npower regarding quotations to enter a new contract for the electricity for the festive lighting. Clerk to continue to chase. The Chairman advised that the date for the lights switch on has been incorrectly displayed in the October Village News. The correct switch on date is Saturday 6<sup>th</sup> December. Correct date to be added to the next Village News. After discussion, approval was given to Cllr Oxendale for approx. £90.00 to purchase 2 new sets of Christmas lights.

**6. CLERK'S REPORT**

Nothing noted.

**7. MATTERS ARISING**

(a) The email received from North Yorkshire Council regarding the Electric Vehicle Charging Infrastructure Programmes was discussed. After discussion, it was agreed for the clerk to forward the email onto the Village Hall, drawing their attention to the must have requirements in order for the village hall to be considered for the programme.

(b) North Yorkshire Council 2025/26 Community Governance Review - After discussion, a response was agreed. Clerk to complete and return the NYC response form.

(c) The email received regarding the Sheriff Hutton Village Hall Decarbonisation Project and any funding options available to them was noted.

**8. PLANNING**

Approved ..... Chairman

**a. The following new planning application was received this month:-**

ZE25/01076/FUL 1 Woodend Cottages Ashbank Lane High Stittenham.  
Change of use of bed and breakfast with owners' accommodation (use class C1) to dwellinghouse (use class C3). Change of use of annex accommodation to residential and self-catering annex. Change of use of agricultural land for associated car parking to parking for annex and part domestic curtilage.  
Decision – No Objection.

**b. The following results were received of applications decided:-**

ZE25/01041/GPAGB New Manor Farm Lilling Low Lane West Lilling  
Change of use and conversion of agricultural building to form 3no. dwellinghouses (Use Class C3) two bedroom.  
WITHDRAWN.

ZE25/00894/PIP Cape Farm Daskett Hill Sheriff Hutton  
Erection of 1no. dwelling for agricultural workers.  
REFUSED.

ZE25/00733/FUL 18 Alan Farnaby Way Sheriff Hutton  
Erection of storage shed (part retrospective).  
APPROVED.

**c. Any other planning matters:-**

(i) 25/00159/CAT2 Howardian Hills Holiday Park, Daskett Hill, Sheriff Hutton  
The acknowledgement receipt from NYC regarding the alleged breach of planning control was noted.

(ii) ZE25/00067/FUL High Roans Farm, Unit 1, Strensall to Sheriff Hutton Road, Sheriff Hutton  
The CIL payment of £1,377.56 in relation to the above development was noted and the parish council will await payment.

(iii) It was noted by the clerk that a time extension had been granted in relation to recently received planning application ZE25/01075/GPCOU, Change of use from commercial, business and service (Use Class E) to 1no. two bedroom flat (Use Class C3) - Cavenagh House, The Square, Sheriff Hutton. The application has recently been issued by NYC for consultation but a time extension has been approved by NYC until the 12<sup>th</sup> December to allow the application to go on the December agenda and be discussed at the meeting on Thursday 11<sup>th</sup> December 2025.

**9. VILLAGE REPAIRS**

In the New Year, it was agreed to discuss a replacement seat for the seat at the top of Main Street, opposite Castle Farm entrance.

Clerk to report the poor road surface and large pothole near the village sign on Cornborough Road, where the road surface has sunk.

**10. FINANCAL MATTERS**

a. The Clerk submitted the following accounts for payment by BACS:-

Approved ..... Chairman

L Pink	Clerks Salary (Net)	£680.00	
L Pink	Expenses	£54.85	
HMRC	Tax & NI	£231.17	
Autela Payroll Services	Payroll Services	£124.32	
MAH Garden Maintenance	Grass Cutting – September	£1,400.00	
Information Commissioner's Office	Annual Data Protection Fee	£52.00	DIRECT DEBIT

The accounts listed for payment were accepted. Clerk to make the payments via BACS using the online banking process.

- b. No payments submitted by cheque.
- c. The following income was received:-

16.10.25 Michael Lawson Donation from Jumblies towards seat replacement £600.00 BACS

- d. The following invoices were received after the production of the agenda and after discussion was agreed for payment:-

MAH Garden Maintenance	Grass Cutting – October	£1,440.00	BACS
Sheriff Hutton Methodist Church	Rent	£60.00	BACS

- e. The bank balances were noted from October 2025.
- f. The actual vs. budget figures were noted.
- g. Any other urgent request submitted to the meeting – Nothing noted.

## 11. CORRESPONDENCE

A list of correspondence since the last meeting was issued to all Councillors.

- (a) The email received from North Yorkshire Council regarding the mobile library service re-launch in Sheriff Hutton in January 2026 was noted.
- (b) The letters received from 3 x residents regarding the Neighbourhood Plan were discussed. After discussion, it was agreed that the parish council will assess its finances in the New Year to see if it would be possible for the project to be re investigated.
- (c) The email received from a local resident regarding the Biodiversity Policy was discussed. After discussion, it was discussed that the parish council do take into consideration biodiversity but do not feel the need to adopt the formal policy as this is not a statutory requirement.

## 12. REPORT FROM COUNTY COUNCILLOR

Cllr Goodrick was not present at the meeting.

## 13. REPORTS FROM PARISH COUNCILLORS

The Chairman advised that NYC Highways have been in the village, marking up areas for repair.

## 14. MATTERS FOR INCLUSION IN THE VILLAGE NEWS

Correct date for the Christmas lights switch on.  
Details of closure of Church End in January 2026.

## 15. MATTERS FOR INCLUSION ON THE NEXT AGENDA

Parish precept arrangement for 2026/2027.

## 16. DATE AND TIME OF NEXT MEETING

Approved ..... Chairman

The next parish council meeting is to be held on Thursday 11<sup>th</sup> December 2025 in the Miss Ward Room at the Methodist Church @ 7.30pm.

**The meeting closed at 8.45pm.**

Approved ..... Chairman