

SHERIFF HUTTON PARISH COUNCIL

MINUTES OF THE MEETING OF THE COUNCIL HELD IN THE MISS WARD ROOM, METHODIST CHURCH, SHERIFF HUTTON ON THURSDAY 13th AUGUST 2026 AT 7.30PM

PRESENT: Councillors: Penny Bean (Chairman), Marcus Oxendale, Sally Wright, Ed Stephenson, Sam Warriner & Philip Lazenby.

ALSO PRESENT Clerk – Louise Pink. 9 members of the public (6 part meeting only).

1. APOLOGIES OF ABSENCE

Cllr D Smith.

2. DECLARATION OF INTERESTS

None.

3. MINUTES

The council resolved that the minutes of the meeting held on Thursday 9th July 2026 were agreed and as such, were signed by the Chairman.

4. PUBLIC FORUM

One member of the public spoke of the biodiversity policy and thanked the parish council for considering adopting this policy. The policy was discussed by the parish council under Item 7a.

One member of the public advised that the website is currently not working. The clerk advised that she is aware of this and have advertised this on the PC Facebook page. The clerk advised that the issue has come about following the change to a .gov website and that she is continuing to monitor/chase this to ensure that the website is back up and running as soon as possible.

4A. EXCLUSION OF THE PUBLIC

Not Required.

5. MATTERS ARISING FROM THE MINUTES

The clerk advised that she was contacted NYC regarding the X81 bus service, requesting that the service is extended past the end of September and is currently awaiting a response.

6. CLERK'S REPORT

Nothing noted.

7. MATTERS ARISING

- a) A biodiversity policy - The amended policy that was discussed at the July meeting was approved with an adoption date of the 13th August 2026. It was agreed for this to be reviewed every 2 years. A copy of the policy to be added to the website by the clerk when the website is back up and running.
- b) Neighbourhood Plan - The quotations received from the two companies for a Housing Needs Assessment were discussed. After discussion, it was agreed for the parish council to proceed with the quotation received from CNB Housing, at a cost of £3,275 plus VAT. After discussion, it was agreed for Chris O'Neill to manage the process of speaking to CNB Housing regarding the housing

Approved Chairman

needs assessment on behalf of the parish council but ultimate control and sign off to come from the parish council only. Initially, Chris O'Neill to speak to CNB Housing to try and organise a zoom meeting with CNB Housing, Chris O'Neill and members of the parish council.
It was agreed for Chris O'Neill to put in a funding application to the village market.

8. PLANNING

8.1 The following new planning application was received this month:-

ZE26/00572/73 Cheese Vat Farm, The Granary Daskett Hill Sheriff Hutton.
Removal of condition 03 of planning approval 20/00644/73 dated 27.08.2020 to allow for the unrestricted permanent occupation of the dwelling.
Decision - No Objection.

8.2 To note planning applications received in-between meeting:-

ZE26/00509/HOUSE 25 Castle Side Sheriff Hutton
Erection of single storey rear extension and front porch
Decision - No Objection.

8.3 The following new planning decision was received this month:-

ZE26/00405/FUL Cricket Pavillion Strensall To Sheriff Hutton Road Sheriff Hutton
First floor extension to existing clubhouse with external alterations and installation of Photovoltaic panels.
APPROVED.

8.4 Any other planning matters:-

The letter received from NYC Planning Enforcement regarding Cottage Farm, Sheriff Hutton was noted. After discussion, it was agreed for the clerk to go back to the Planning Enforcement Officer.

9. VILLAGE REPAIRS

a) The notes and actions from the annual village walkabout on the 22nd July 2026 were discussed.

10. FINANCAL MATTERS

10.1 The Clerk submitted the following accounts for payment by BACS:-

L Pink	Clerks Salary (Net)	£714.79
L Pink	Expenses	£16.26
HMRC	Tax & NI	£238.57
Autela Payroll Services	Payroll Services	£72.00
Glasdon UK Limited	New dog bin	£365.82
MAH Garden Maintenance	Grass Cutting	£1440.00
Gavin Redshaw	SH Village Fete Donation	£393.99*
Carl Lightowler	SH Village Fete Donation	£50.00*

*SH Village Fete Donation payments total £443.99. The donation request (total £481.44) was approved at the PC meeting dated 14th May 2026 and was awaiting receipts before payment was made.

Approved Chairman

The accounts listed for payment were accepted. Clerk to make the payments via BACS using the online banking process.

10.2 No payments submitted by cheque.

10.3 No income was received.

10.4 The following invoices were received after the production of the agenda and after discussion were agreed for payment:-

John Hicks	Repair works	£285.00	BACS
Sheriff Hutton Methodist Church	Rent	£60.00	BACS

10.5 The bank balances were noted from July 2026.

10.6 The actual vs. budget figures were noted.

10.7 Any other urgent request submitted to the meeting - Nothing noted.

11. CORRESPONDENCE

A list of correspondence since the last meeting was issued to all Councillors.

a) The email received from Sheriff Hutton Post Office regarding their request to installation picnic benches was discussed. After discussion, it was agreed that the parish council do not have any objection to the installation of 2 picnic benches. However, the area is NYC Highways verge and is not within the responsibility of the parish council and therefore, the post office will need to seek approval from NYC Highways. Clerk to advise the post office that the parish council would like to see any benches that are installed to be sited nearer the path, rather than the road, to allow for the opening of car doors.

b) The email received from Quintas Energy regarding the Community Benefit payments 2025-26 was discussed. After discussion, it was agreed for the clerk to respond advising that projects within the past year have included donations towards the village fete, community grants, printing of the village leaflets and the installation of a new seat.

12. REPORT FROM COUNTY COUNCILLOR

Cllr Goodrick was not present at the meeting.

13. REPORTS FROM PARISH COUNCILLORS

It was reported that on Cornborough Road, opposite Orchard House, near the village sign, the road has sunk. It was noted that this has been reported numerous times but has still not been fixed. Clerk to escalate.

Footpath overgrown on Foss Way. Clerk to report to the NYC Footpaths Officer.

Footpath from Sheriff Hutton to Thornton Le Clay is clear until Sheep Close Farm and then impassible. Clerk to report to the NYC Footpaths Officer.

14. MATTERS FOR INCLUSION IN THE VILLAGE NEWS

Note regarding hedges/bushes overhanging the footpath.

15. MATTERS FOR INCLUSION ON THE NEXT AGENDA

Nothing noted.

Approved Chairman

16. DATE AND TIME OF NEXT MEETING

The next parish council meeting is to be held on Thursday 10th September 2026 in the Miss Ward Room at the Methodist Church @ 7.30 pm.

The meeting closed at 8.40pm.

Approved Chairman