

SHERIFF HUTTON PARISH COUNCIL

MINUTES OF THE MEETING OF THE COUNCIL HELD IN THE MISS WARD ROOM, METHODIST CHURCH, SHERIFF HUTTON ON THURSDAY 12th MARCH 2026 AT 7.30PM

PRESENT: Councillors: Penny Bean (Chairman), Marcus Oxendale, Sally Wright, Ed Stephenson & Philip Lazenby.

ALSO PRESENT Louise Pink – Clerk. 1 member of the public (part meeting only).

1. APOLOGIES OF ABSENCE

Cllr Dave Smith & Cllr Sam Warriner.

2. DECLARATION OF INTERESTS

None declared.

3. MINUTES

The council resolved that the minutes of the meeting held on Thursday 10th February 2026 were agreed and as such, were signed by the Chairman.

4. PUBLIC FORUM

One member of the public was present at the meeting to request approval in principle to hold a small, traditional village fete on the Village Green with a provisional date of either the 22nd or 23rd August. The resident advised that the event is fully funded and insured. After discussion, the parish council gave permission, subject to the event holding full public liability insurance and any if any damage is caused during the event, that it is fully reinstated to it's original condition.

4A. EXCLUSION OF THE PUBLIC

Not Required.

5. MATTERS ARISING FROM THE MINUTES

Nothing noted.

6. CLERK'S REPORT

Nothing noted.

7. MATTERS ARISING

a) The following Permission for Works requests relating to telecoms were discussed:-

Request from Quickline to carry out work on the Village Green, following responses from Village Green residents - Following discussion, the parish council agreed the work, in principle, subject to the following:-

The parish council receiving a copy of the wayleaves agreement from Quickline.

A further site meeting with Quickline to agree the route and location of the works.

Satisfactory reinstatement of any damage caused during the works.

Request from Spectrum Comms to carry out works on Main Street - After discussion, it was agreed that the vast majority of the land in question is privately owned and as such, Spectrum need to contact the owner of the Castle.

Approved Chairman

Request from Spectrum Comms to carry out works on Church End - After discussion, this request was approved.

b) The transfer from the existing website to a new .gov.uk format and the introduction of a new .gov email address for the clerk was discussed. After discussion, it was agreed for the parish council to proceed with the transfer and dedicated email address for the clerk.

c) The future of the Neighbourhood Plan was discussed. After discussion, it was agreed that, at present, the parish council is unable to take this project any further.

d) A new seat at the brow of the hill was discussed. After discussion, it was agreed to purchase a Pheonix, environmentally friendly, recycled materials bench from Glasdons, at a cost of £671.42, plus VAT. Clerk to order.

8. PLANNING

a. The following new planning applications were received this month:-

ZE26/00046/CAT May Rose Cottage Main Street Sheriff Hutton
Removal of privet hedge.
Decision - No Objection.

ZE25/01269/73M Land Off Daskett Hill Sheriff Hutton
Variation of condition 04 of planning approval ZE23/01660/MFUL dated 16.08.24 to allow for wording of condition to be changed to 'the holiday accommodation hereby permitted shall be available for holiday use for at least 140 days a year but shall not be occupied between (and including) 6 January and 6 February each calendar year'.
Decision - The parish council OBJECT to the above planning application, on the following grounds:-
The site needs to stick to the original, approved conditions, only to be used as a holiday site, as validated by the inspector.
Extending to an 11-month licence would turn the site into a residential site in all elements but name. The 31-day maximum stay is in place to protect this.

ZE26/00025/HOUSE Lamb Hill Cornborough Road Sheriff Hutton.
Erection of garden store for land maintenance equipment and supplies.
Decision - No Objection.

b. The following result was received of applications decided:-

ZE25/01411/ADV Land Off Stittenham Hill Bulmer
Installation of 2no. non-illuminated signs on the entrance to the site.
APPROVED.

c. Any other planning matters - None.

9. VILLAGE REPAIRS

Potholes to be reported by the clerk:-
Outside the Highwayman Public House car park entrance.
Opposite side of the road from the post office.

10. FINANCAL MATTERS

Approved Chairman

a. The Clerk submitted the following accounts for payment by BACS:-

L Pink	Clerks Salary (Net)	£680.00
L Pink	Expenses	£27.50
HMRC	Tax & NI	£231.17
Zephi	Website domain & hosting	£288.00

The accounts listed for payment were accepted. Clerk to make the payments via BACS using the online banking process.

b. No payments submitted by cheque.

c. No income was received.

d. The following invoices were received after the production of the agenda and after discussion were agreed for payment:-

Autela Payroll Services	Payroll Services	£102.00	BACS
Glasdon UK	Purchase of new bench	£805.70	BACS

e. The bank balances were noted from February 2026.

f. The actual vs. budget figures were noted.

g. Any other urgent request submitted to the meeting - Nothing noted.

11. CORRESPONDENCE

A list of correspondence since the last meeting was issued to all Councillors.

a) The thank you letter received from Sheriff Hutton History Group for the recent donation was noted.

12. REPORT FROM COUNTY COUNCILLOR

Cllr Goodrick was not present at the meeting.

13. REPORTS FROM PARISH COUNCILLORS

Cllr Lazenby reported results from the speed matrix sign.

14. MATTERS FOR INCLUSION IN THE VILLAGE NEWS

Note re parking on Mill Lane Avenue.

15. MATTERS FOR INCLUSION ON THE NEXT AGENDA

Nothing noted.

16. DATE AND TIME OF NEXT MEETING

The next parish council meeting is to be held on Thursday 9th April 2026 in the Miss Ward Room at the Methodist Church @ 7.30pm.

The meeting closed at 8.45pm.

Approved Chairman