

SHERIFF HUTTON PARISH COUNCIL

MINUTES OF THE MEETING OF THE COUNCIL HELD IN THE MISS WARD ROOM, METHODIST CHURCH, SHERIFF HUTTON ON THURSDAY 11th SEPTEMBER 2025 AT 7.30PM

PRESENT: Councillors: Penny Bean (Chairman), Marcus Oxendale, Dave Smith, Ed Stephenson, Philip Lazenby, Ed Stephenson, Sally Wright & Sam Warriner.

ALSO PRESENT Louise Pink – Clerk. 1 member of the public (part meeting only).

1. APOLOGIES OF ABSENCE

None.

2. DECLARATION OF INTERESTS

None declared.

3. MINUTES

The council resolved that the minutes of the meeting held on Thursday 14th August 2025 were agreed and as such, were signed by the Chairman.

4. PUBLIC FORUM

One member of the public was present at the meeting and spoke of planning application ZE25/00894/PIP - Cape Farm Daskett Hill Sheriff Hutton.

4A. EXCLUSION OF THE PUBLIC

Not Required.

5. MATTERS ARISING FROM THE MINUTES

- (a) Christmas Lights – The clerk provided an update from Npower & Northern Powergrid regarding the possible disconnection of the electricity supply for 2025/26. After discussion, it was agreed for the clerk to speak to Npower about the possibility of entering into a fixed term contract, in order to try and reduce the standing charges.

6. CLERK'S REPORT

Nothing noted.

7. MATTERS ARISING

- (a) An update on the Lillings Ambo Community Governance Review was discussed. After discussion, it was agreed for the parish council to wait for the outcome of the governance review before making a decision.
- (b) An update on the Neighbourhood Plan was discussed. After discussion, it was agreed for Cllr Smith to speak to the Chairman of Terrington Parish Council to enquire about what third party company they used to produce their Neighbourhood Plan.

8. PARISH COUNCIL WEBSITE

- (a) The email received from YLCA regarding the new assertion 10 in the Annual Return for the year ending 31st March 2026 was discussed.

Approved Chairman

- (b) The costs associated with a new .gov website and dedicated .gov email addresses for the clerk and all councillors were discussed. After discussion, it was agreed that the parish council will continue using the existing website and not using .gov email addresses at this stage.

9. PLANNING

a. The following new planning applications were received this month:-

ZE25/00894/PIP Cape Farm, Daskett Hill, Sheriff Hutton
Erection of 1no. dwelling for agricultural workers.
Decision - The parish council support the above planning application.

ZE25/00897/FUL Brickyard Farm, Strensall To Sheriff Hutton Road, Sheriff Hutton
Erection of an agricultural building.
Decision - No Objection.

b. The following results were received of applications decided:-

ZE25/00675/CLEUD York Meadows Strensall To Sheriff Hutton Road Sheriff Hutton
Certificate of Lawfulness for an existing use or development in respect of the storage of touring caravans between the dates 31st October to the 1st March and for the use of a touring pitch occupied by an employee for 12 months of the year for a period of at least 10 years before the date of this application.
APPROVED.

ZE25/00759/HOUSE Malra-Kia Strensall To Sheriff Hutton Road Sheriff Hutton
Erection of a two storey part side-part rear extension with cat slide dormer window to the front elevation, erection of a single storey side extension to allow the provision of an integral garage, erection of 1no. Juliet balcony to rear extension following demolition of the existing detached annex and garage.
APPROVED.

ZE25/00771/HOUSE Ash Tree House Strensall To Sheriff Hutton Road Sheriff Hutton
Erection of a side extension to link house to garage and side/rear infill single storey extension.
APPROVED.

ZE25/00717/FUL 2 Laurels Garth, Sheriff Hutton
Creation of a footpath (retrospective).
APPROVED.

c. Any other planning matters – Nothing noted.

10. VILLAGE REPAIRS

Nothing noted.

11. FINANCAL MATTERS

a. The Clerk submitted the following accounts for payment by BACS:-

Parish Council Invoices:-

L Pink	Clerks Salary (Net)	£793.31
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Approved Chairman

L Pink	Expenses	£48.79
HMRC	Tax & NI	£221.53
MAH Garden Maintenance	Grass Cutting - August	£1,440.00
PKF Littlejohn	External Audit, yr ending 31 st March 25	£252.00

Neighbourhood Plan Invoices

Sheriff Hutton Village Hall	Room Hire	£18.75
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The accounts listed for payment were accepted. Clerk to make the payments via BACS using the online banking process.

- b. No payments submitted by cheque.
- c. No income was received.
- d. No invoices were received after the production of the agenda.

Parish Council Invoices

None.

Neighbourhood Plan Invoices

None.

- e. The bank balances were noted from August 2025.
- f. The actual vs. budget figures were noted.
- g. Any other urgent request submitted to the meeting:-

The conclusion of audit for the year ending 31st March 2025 was noted.

11. CORRESPONDENCE

A list of correspondence since the last meeting was issued to all Councillors.

- (a) The email received from a local resident regarding the Village Show was discussed.
- (b) The email received from a local resident regarding the water/sewage works at East End was discussed. It was noted that the clerk has already sent an email to both County Councillor Caroline Goodrick and Yorkshire Water regarding this.
- (c) The email received from the Citizens advice Bureau regarding a potential donation was discussed. After discussion, it was agreed that at present, the parish council do not have it within the budget to make another donation but this will be re looked at in February 2026.
- (d) The email received from Quickline regarding out of hours working was noted.
- (e) The maintenance contracts received from Swarco for the speed matrix sign were discussed. After discussed, it was agreed for the parish council not to continue with any further warranty on the speed sign.

12. REPORT FROM COUNTY COUNCILLOR

Cllr Goodrick was not present at the meeting.

13. REPORTS FROM PARISH COUNCILLORS

Cllr Lazenby provided data from the speed matrix sign when situated on York Road. The sign has now been moved to North Garth Lane.

14. MATTERS FOR INCLUSION IN THE VILLAGE NEWS

Approved Chairman

Note from NYCC regarding the Radio Teleswitch Service.

15. MATTERS FOR INCLUSION ON THE NEXT AGENDA

Nothing noted.

16. DATE AND TIME OF NEXT MEETING

The next parish council meeting is to be held on Thursday 9th October 2025 in the Miss Ward Room at the Methodist Church @ 7.30pm.

The meeting closed at 8.50pm.

Approved Chairman