

SHERIFF HUTTON PARISH COUNCIL

MINUTES OF THE MEETING OF THE COUNCIL HELD IN THE MISS WARD ROOM, METHODIST CHURCH, SHERIFF HUTTON ON THURSDAY 10th FEBRUARY 2026 AT 7.30PM

PRESENT: Councillors: Penny Bean (Chairman), Marcus Oxendale, Dave Smith, Sally Wright, Sam Warriner, Ed Stephenson & Philip Lazenby.

ALSO PRESENT Louise Pink – Clerk. 3 members of the public (part meeting only).

1. APOLOGIES OF ABSENCE

None.

2. DECLARATION OF INTERESTS

None declared.

3. MINUTES

The council resolved that the minutes of the meeting held on Thursday 8th January 2026 were agreed and as such, were signed by the Chairman.

4. PUBLIC FORUM

Three members of the public were present at the meeting from Lillings Ambo to speak to the parish council regarding the draft recommendations for Lillings Ambo Parish Council and the possible merger with Sheriff Hutton Parish Council.

4A. EXCLUSION OF THE PUBLIC

Not Required.

5. MATTERS ARISING FROM THE MINUTES

Nothing noted.

6. CLERK'S REPORT

a) The clerk noted that she has just submitted a VAT reclaim for the period 1st March 2025 – 31st January 2026 for a total of £2,292.11.

b) The clerk spoke to the parish council regarding the possible introduction of .gov website and email address (clerk only) to be compliant with assertion 10 of the annual return. Quotation provided by Zephi to be added to the March agenda for discussion and agreement.

7. MATTERS ARISING

a) The following Permission for Works requests relating to telecoms were discussed,
Request from Quickline to carry out work on the Village Green.
Request from Spectrum Comms to carry out works on Main Street.
After discussion, it was agreed for the clerk to write to all residents around the Village Green to enquire as to whether this is something they would agree or disagree to. A response deadline date of before the March meeting to be included. All requests to be re discussed at the March meeting.

b) The Draft Recommendations document received from North Yorkshire Council following the first phase of the 2025/26 Community Governance Review and the possible merger of Lilling PC with

Approved Chairman

Sheriff Hutton was discussed. After a full discussion and a voting process, the parish council agreed that they do not wish to proceed with the merger. Clerk to advise NYC.

8. PLANNING

a. The following new planning applications were received this month:-

ZE25/01350/FUL Cornborough Whenby Lane Sheriff Hutton
Demolition of existing conservatory and erection of a single-storey infill extension; construction of a first-floor extension; enclosure of existing open porch; and conversion of former outbuildings to form a dual use; two-bedroom holiday let and residential annex incorporating the erection of a oak framed porch extension to the west elevation.
Decision - No Objection.

ZE25/01411/ADV Land Off Stittenham Hill Bulmer
Installation of 2no. non-illuminated signs on the entrance to the site.
Decision - The parish council OBJECT to the above planning application, on the following grounds:-
The site sits within an area of National Landscapes.
The site is in a prominent position, located on a very narrow road with poor sight lines.
There is insufficient information, including the proposed size of the signs on the application.

b. The following results was received of applications decided:-

ZE25/01076/FUL 1 Woodend Cottages Ashbank Lane High Stittenham
Change of use of bed and breakfast with owners' accommodation (use class C1) to dwellinghouse (use class C3).
APPROVED.

ZE25/01075/GPCOU Cavenagh House The Square Sheriff Hutton.
Change of use from commercial, business and service (Use Class E) to 1no. two bedroom flat (Use Class C3).
WITHDRAWN

ZE25/01282/HOUSE Glebe House Coble Lane Sheriff Hutton
Erection of attached oak frame carport to side elevation of dwelling as replacement to orangery structure as approved in application ZE24/09341/HOUSE on 30.01.2025.
APPROVED.

c. Any other planning matters - None.

9. VILLAGE REPAIRS

It was noted that the pothole repairs on Main Street are of a very poor quality. Also, East End Road has been marked up but no repairs have yet been carried out.

It was noted that the pothole opposite Orchard House is still an issue, where the trench has sunk and the tarmac come out. Clerk to report again.

It was noted that the yellow lines on Church End need reinstating as following the Spectrum works some of the lines have disappeared.

10. FINANCAL MATTERS

Approved Chairman

a. The Clerk submitted the following accounts for payment by BACS:-

L Pink	Clerks Salary (Net)	£680.20
L Pink	Expenses	£27.50
HMRC	Tax & NI	£231.17
Paperwise	Document Storage	£116.69

The accounts listed for payment were accepted. Clerk to make the payments via BACS using the online banking process.

b. No payments submitted by cheque.

c. No income was received.

d. The following invoices were received after the production of the agenda and after discussion were agreed for payment:-

Sheriff Hutton Methodist Church	Rent	£60.00	BACS
Marcus Oxendale	Gift	£16.25	BACS
Sheriff Hutton History Group	Donation	£194.46	BACS

e. The bank balances were noted from January 2026.

f. The actual vs. budget figures were noted.

g. Any other urgent request submitted to the meeting:-

i) The clerk provided details of savings accounts with Unity Bank. After discussion, it was agreed for the clerk to open a 32 day notice account with Unity Bank and once opened, transfer £20,000.

ii) The email received from NYC advising of the urban grass cutting payment of £932.16 for 2025/26 was noted.

iii) The funding request made by Sheriff Hutton History Group for a donation of £194.46 was discussed. After discussion, the parish council agreed to approve the request.

11. CORRESPONDENCE

A list of correspondence since the last meeting was issued to all Councillors.

a) The email received from a local resident regarding tree planting on the corner of Mill Lane Avenue was discussed. It was noted that a tree in this location has already previously been agreed and a tree will be planted when the weather improves.

b) The request made by a local resident for a grit/salt bin to be installed on Pecketts Close was discussed. After discussion, it was agreed that as the land is not parish council land, the parish council are unable to carry out the request. Clerk to suggest to the resident that they approach the housing association.

c) The email for a request for support for the Sheriff Hutton School transport issue was discussed. After discussion, it was agreed for the clerk to write to NYC councillor Caroline Goodrick to ask if she can help with the issues described in the email.

d) The clerk spoke of the third release of information on the North Yorkshire Local Plan 'Call for Sites' document received from NYC. It was noted that no sites were listed for Sheriff Hutton in the third release.

Approved Chairman

12. REPORT FROM COUNTY COUNCILLOR

Cllr Goodrick was not present at the meeting.

13. REPORTS FROM PARISH COUNCILLORS

Issues with parking on grass verges on Mill Lane Avenue.

14. MATTERS FOR INCLUSION IN THE VILLAGE NEWS

Nothing noted.

15. MATTERS FOR INCLUSION ON THE NEXT AGENDA

.gov website and dedicated .gov email address for the parish council.

New seat at the brow of the hill.

Neighbourhood Plan.

16. DATE AND TIME OF NEXT MEETING

The next parish council meeting is to be held on Thursday 12th March 2026 in the Miss Ward Room at the Methodist Church @ 7.30pm.

The meeting closed at 9.25pm.