

SHERIFF HUTTON PARISH COUNCIL

**MINUTES OF THE MEETING HELD IN THE VILLAGE HALL,
SHERIFF HUTTON ON FRIDAY 10th SEPTEMBER 2021 AT 7.15PM**

PRESENT: Councillors: Penny Bean (Chairman), Marcus Oxendale, Martin Dodd, Sally Wright & Elaine Nelson.

ALSO PRESENT Clerk: Louise Pink.

1. APOLOGIES OF ABSENCE

Cllr Dave Smith & Cllr Sam Warriner.

2. DECLARATION OF INTERESTS

Nothing declared.

3. MINUTES

The council resolved that the minutes of the meeting held on the Wednesday 13th August 2021 were agreed and were signed by the Chairman.

4. PUBLIC FORUM

No members of the public were present at the meeting.

4A. EXCLUSION OF THE PUBLIC

Not Required.

5. MATTERS ARISING FROM THE MINUTES

- (a) The email from RDC regarding the screening at Pecketts Close advising that it has been forwarded to the RDC Tree and Landscape Officer was noted.
- (b) The email response from the owners of Holly Tree Cottage advising that the overhanging hedge has now been cut back was noted.
- (c) The email received from Andrew Santon regarding the outstanding highways issues was discussed. The clerk was requested to escalate the issues to Cllr Caroline Goodrick to see if she can provide an assistance.

6. CLERK'S REPORT

Nothing noted.

7. PLANNING

a. No new planning applications were received this month.

b. The following new decisions were received this month:-

21/00862/FUL Gower Hall Barn Thornton Le Clay Malton
Change of use of the partially constructed 1 bedroom annexe accommodation approved by application 17/00476/FUL dated 06.07.2017 to a mixed use of annexe and holiday let.
APPROVED.

21/00184/CAT Church Of St Helen And The Holy Cross East End Sheriff Hutton

Approved Chairman

Fell cherry trees in church yard currently causing damage to the boundary wall, Church is Grade I - 119/34/GB.

APPROVED.

c. **Notes –**

The clerk was requested to speak to RDC regarding re open enforcement case - 17/00060/UD, highlighting that flooding in the next-door neighbours property due to the guttering from the many outbuildings is now becoming a major issue. Concerns are very high as the winter approaches that all the water will turn into ice, creating a hazardous environment.

8. VILLAGE REPAIRS

It was noted that the handyman has already carried out a number of tasks in the village. The cleaning of the steps on Main Street to be added to the list.

It was noted that the gully opposite Terrington View is overflowing and needs clearing. Clerk to report.

9. FINANCIAL MATTERS

a. The Clerk submitted the following accounts for payment by BACS:-

L Pink	Clerks Salary (Net)	£476.93
L Pink	Expenses	£44.00
Sheriff Hutton Village Hall	Room Hire	£13.00
Autela Payroll Services	Payroll Services	£50.40
HMRC	Tax & NI	£351.20
PKF Littlejohn	Annual audit, yr ending 31.03.21	£240.00

The accounts listed for payment were accepted. Clerk to make the payments via BACS using the online banking process.

b. No payments were submitted by cheque.

c. No income was received.

d. The following invoices were received after the production of the agenda and after discussion were agreed for payment:-

Martin Dodd	Defibrillator pads	£110.40	BACS
MAH Garden Maintenance	Grass Cutting – July	£1200.00	BACS
MAH Garden Maintenance	Grass Cutting – August	£1200.00	BACS

e. The bank balances were noted from August 2021.

f. The actual vs. budget figures were noted from August 2021.

g. To discuss any other urgent request submitted to the meeting:-

(i) The funding request received from St Helen & Holy Cross Church was discussed. After discussion, it was agreed that, in order to consider a donation the parish council will need full costings for all the work required in the churchyard. The clerk to remind the requestor that the parish council have asked for a full quotation on several occasions but as of yet, not received anything.

Approved Chairman

- (ii) Clerk advised that the annual return for the year ended 31st March 2021 has been returned by PKF Littlejohn with Section 3, the External Auditors report advising that the AGAR has been completed in accordance with the proper practices and no other matters have come to their attention. Clerk advised that she will now complete and arrange to display the necessary Notice of Conclusion of Audit on both the website and noticeboard.

10. CORRESPONDENCE

A list of correspondence since the last meeting was issued to all Councillors.

The letter received from a resident regarding the Castle Howard Triathlon was discussed. After discussion, it was agreed that the parish council are only able to go off what Sheriff Hutton villagers, including parish councillors witnessed during the race and the feedback received regarding this year's race was positive.

11. REPORT FROM COUNTY COUNCILLOR

Not present at the meeting.

12. REPORT FROM DISTRICT COUNCILLOR

Not present at the meeting.

13. REPORTS FROM PARISH COUNCILLORS

Cllr Dodd advised that data has been obtained from the speed matrix. The data showed that:-
Speeding on Finkle Street is insignificant and there are no major issues.
Speeding on North Garth Lane is not a major issue.
Speeding on Daskett Hill is a major issue with a 3rd of all vehicles speeding.
Approval was given to the Neighbourhood Watch team to share the data obtained with the Police & Crime Commissioner during an up and coming meeting.

For the next meeting all councillors were asked to try and highlight areas for potential tree planting in the village.

14. MATTERS FOR INCLUSION IN THE VILLAGE NEWS

Note re speed date.
Note re cutting back of shrubs/hedges.

15. MATTERS FOR INCLUSION ON THE NEXT AGENDA

Areas for potential tree planting.

16. DATE AND TIME OF NEXT MEETING

The next parish council meeting is to be held on Friday 8th October @ 7.15pm in Sheriff Hutton Village Hall.

The meeting closed at 8.00pm.