



LANDMARK STAFFING

Job Title: Residential Roofing Estimator
Company: Private Company
Compensation: Starting at \$28.00/hour
Schedule: Full-Time, Overtime Eligible

Position Summary

The Residential Estimator is responsible for managing and prioritizing incoming leads, conducting roof inspections, and preparing accurate estimates for potential clients. This role plays a key part in cultivating client relationships, supporting roofing projects, and ensuring quality and satisfaction from project start to closeout.

Essential Duties & Responsibilities

- Schedule and manage incoming leads; communicate with prospective clients.
 - Perform roof inspections, including measurements and collection of necessary project details.
 - Prepare detailed estimates and review them with management prior to submission.
 - Submit bids and submittals as required.
 - Support roofing crews throughout the project process, including material ordering and logistics.
 - Conduct final roof inspections upon project completion and close out jobs with customers.
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Qualifications

- Ability to read and interpret construction plans and technical documents.
- Strong written and verbal communication skills.
- Excellent organizational and time management abilities.
- Proficiency with computers, including Microsoft Office 365 Suite.



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- QuickBooks and CRM system experience preferred.
 - Must pass a background check and Motor Vehicle Record (MVR) check.
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Experience & Education

- 1–2 years of construction estimating experience required.
 - Construction background (1–2 years) preferred, but not required.
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Physical Requirements

- Ability to lift and handle ladders and roofing materials (50–90 lbs).
 - Comfort and capability to walk steep roofs safely.
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Work Environment

- 50% of time spent outdoors conducting inspections.
 - 50% of time spent in the office preparing estimates and reports.
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Benefits

- 1 week paid vacation after 1 year of service.
- 2 weeks paid vacation after 3 years of service.
- Supplemental insurance (Aflac) available after 90 days.
- Company work truck provided.
- Simple IRA retirement plan eligibility after 90 days.