



POSITION: WAREHOUSE/INVENTORY ASSOCIATE

Reports to: Warehouse Manager, Munro Companies, Inc.

Job classification: Temp Full-Time, Hourly to Permanent

Description:

Munro Companies, Inc. is a rapidly growing manufacturer, based in Grand Junction, CO. As a manufacturer of centrifugal and submersible pumps, pump stations, grooved fittings, specialty valves, and other pump accessories, we partner with distributors nationwide to sell products for irrigation, water features, dewatering, mining, oil & gas, OEM and general industrial use. Munro builds innovative, professional-grade products using high-quality components to out-perform and out-last anything else in the market.

The Warehouse Associate position supports the Warehouse and Operations team. Primarily focused on pick/pack/ship functions, this position will also undertake other warehouse duties as assigned.

Job Duties:

- Prepares & Process Orders
 - Pull Materials
 - Packing Boxes
 - Ship
- Light Construction
 - Build shipping crates
 - Operate saw
 - Operate pneumatic fasteners
- Operate Forklift
- Maintains quality service by following organization standards
- Maintains safe and clean work environment
 - Keeping shelves and pallet area clean
 - Keeping workstations clean and organized
 - Maintain clean shipping supply area
 - Complying with procedures, rules, and regulations
- Accurate data entry
 - Complete reports
 - Inventory accuracy

- o General paperwork
- Additional
 - o Deliverers an excellent customer experience in all customer interactions.
 - o Other duties as assigned.

Qualifications:

- Valid Colorado driving license
- Computer literate
- Ability to multitask
- Ability to consistently demonstrate simple math skills
- Teamwork oriented
- Organized
- Dependable
- Warehouse/Inventory Experience
- ForkLift Experience
- Experience with light construction preferred

Physical Job Requirements:

- Lift 75 lbs frequently
- Stand and / or move in an upright position continuously and perform job functions for a full shift with meal break
- Visual acuity corrected to perform job functions
- Ability to hear and respond to facility commands
- Physically occupy workspace 5 days a week, 8 hours per day (with dedicated breaks)

Location: Grand Junction, Colorado

Education level: HS diploma or GED required.

Travel required: N/A

Starting pay: \$17.00/hr commensurate with experience. Please provide salary requirements.

Benefits: Available if hired as permanent employee: Health insurance, Dental insurance, Vision insurance, Vacation, Paid Sick Time,

Holiday Pay, 401k with employer match, casual environment, great team.

Munro Companies is an Equal Opportunity Employer.

This job posting does not constitute a promise or guarantee of employment. The information contained herein is not intended to be an all-inclusive list of the duties and responsibilities of the job, nor are they intended to be an all-inclusive list of the skills and abilities required to do

the job. Management may, at its discretion, assign or reassign duties and responsibilities to this job at any time. The duties and responsibilities in this job description may be subject to change at any time due to reasonable accommodation or other reasons.