



LANDMARK STAFFING

Project Manager – Commercial Cabinetry & Millwork

Location: Grand Junction, CO

Employment Type: Full Time

Salary: \$55,000 – \$80,000 DOE

Osborn Cabinets is seeking an experienced Commercial Project Manager to oversee multi-scope commercial cabinetry and millwork projects from bid through closeout. This role requires strong construction knowledge, excellent communication, and the ability to manage multiple fast-paced projects while representing our company with professionalism and integrity.

Qualifications

- Minimum 2 years of experience as a Project Manager, Estimator, or Project Engineer in the commercial construction or commercial millwork/casework industry
 - Bachelor's degree in Construction Management, Civil Engineering, Architecture, or related field; equivalent experience may substitute for formal degree
 - Strong understanding of commercial project cycles, submittal processes, change orders, and schedule coordination
 - Proficiency with MS Excel, Word, and ability to learn industry-specific project management software
 - Superior verbal, written, and interpersonal communication skills
 - Strong customer service orientation with the ability to maintain professional relationships with GCs, architects, subcontractors, and vendors
 - Ability to read and interpret commercial construction drawings, plans, and specifications
 - OSHA certifications preferred (or willingness to obtain)
 - Strong organizational and time management skills; ability to manage multiple projects simultaneously
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Responsibilities

- Oversee and manage commercial cabinetry and millwork projects, ensuring quality, schedule adherence, and budget control
- Review project plans, architectural drawings, and specifications to determine scope, materials, and production requirements
- Prepare and coordinate submittals, RFIs, change orders, and other project documentation required for commercial construction workflow
- Develop and maintain detailed project schedules in alignment with GC and subcontractor timelines
- Work closely with estimating and design teams to ensure accurate cost projections and manufacturing requirements
- Coordinate daily with general contractors, architects, installation crews, superintendents, and internal manufacturing teams
- Travel to commercial job sites to monitor progress, verify measurements, and resolve issues as needed
- Proactively identify challenges and develop effective, efficient solutions to maintain project momentum
- Monitor and enforce safety procedures and company policies
- Prepare manufacturing and installation schedules based on overall construction timelines
- Ensure proper documentation, closeout packages, and warranty information are completed at project completion
- Maintain strong customer relationships to promote repeat business
- Regular and predictable attendance
- Other duties as assigned

Benefits

- Competitive salary: \$55K–\$80K DOE



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- Paid Time Off
- Paid Holidays
- 401(k) with company match
- Health Insurance