



MASTER IACOBUCCI'S MUDO ACADEMY

VOLUME 1

MEMBERSHIP AGREEMENT GUIDE

Expert Instruction. Personal Attention. Proven Experience.

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Chief Instructor**

Training Since 1986 | Teaching Since 1988

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1. PURPOSE OF THIS GUIDE

This Volume 1 Membership Agreement Guide explains how membership at Master Iacobucci's MuDo Academy works.

It outlines our membership programs, fees, payment procedures, attendance expectations, communication, promotion testing, Academy policies and other important information relating to your student's training.

This Guide should be read together with the Membership and Club Policies Agreement, Risk Acknowledgement, Waiver and Release, Rules, Regulations and Class Protocol, and any other documents required as part of membership.

2. MUDO ACADEMY MEMBERSHIP PHILOSOPHY

Master Iacobucci's MuDo Academy is built on Expert Instruction, Personal Attention and Proven Experience.

Master Dean Iacobucci began training in Taekwondo in 1986 and began teaching in 1988. His decades of experience are reflected in the way students are taught, placed and progressed through the MuDo Academy curriculum.

Students are not all taught or progressed in exactly the same way. Master Dean Iacobucci personally considers each student's age, ability, experience, proficiency, safety and individual training needs when determining class placement, instruction and readiness for advancement.

The goal is to give each student the instruction and attention they need to develop their skills, build confidence and progress through the MuDo Academy curriculum.



MuDo Academy provides structured Taekwondo training while maintaining a personal approach to teaching. Students should know their instructor, receive individual attention and understand what they are working toward.

Parents and guardians are responsible for supporting their student's training by maintaining their account in good standing, following Academy procedures, reading Academy communications and ensuring that students arrive prepared for class.

3. MEMBERSHIP ONBOARDING PROCESS

The membership onboarding process is:

1. The prospective student completes the Trial Class Registration and accompanying trial-class risk acknowledgement, where applicable.
2. The student attends the trial class.
3. If the family wishes to proceed, the parent or guardian completes the Enrollment Application and provides the requested student, parent/guardian and health, medical and training information.
4. The parent or guardian reviews the Membership and Club Policies Agreement and completes the required acknowledgement and signature.
5. The detailed Risk Acknowledgement, Waiver and Release is completed as a separate document before regular membership begins.
6. MuDo Academy confirms the student's program and class placement.
7. The registration fee and first membership payment are completed through an approved payment method.
8. The student begins regular membership after the required paperwork and payment requirements have been completed.

The operational sequence may be adjusted by MuDo Academy when necessary.

Membership terms and required documentation are to be reviewed and completed before payment is taken.



4. MEMBERSHIP PROGRAMS

MuDo Academy offers different training pathways.

The appropriate program is determined by Master Dean Iacobucci based on age, ability, experience, proficiency, safety and program requirements.

4.1 Comprehensive Taekwondo Program

The Comprehensive Taekwondo Program is intended for students 8 years of age and older.

The curriculum includes:

- Kicking and striking techniques
- Forms (Poomsae)
- Board breaking
- Sparring
- Promotion testing

Master Dean Iacobucci may promote a Lil' Warrior into the Comprehensive Taekwondo Program when the student demonstrates the ability to safely and appropriately keep up with the requirements of the Comprehensive Program.

4.2 Comprehensive Lil' Warriors Program

The Comprehensive Lil' Warriors Program is designed for younger students who are ready to participate in the broader MuDo Academy curriculum.

Students who reach the required level, including White Belt with Black Stripe, may participate in sparring as determined by Master Dean Iacobucci.

4.3 Recreational Taekwondo Program

The Recreational Taekwondo Program provides students with a structured Taekwondo curriculum without required contact sparring.

Students may continue to progress through the MuDo Academy belt system and participate in promotion testing.

The Recreational Program allows students to develop Taekwondo skills through kicking, striking, forms, board breaking, drills, fitness and other approved training activities without required contact sparring.

4.4 Recreational Lil' Warriors Program

The Recreational Lil' Warriors Program provides younger students with a structured Taekwondo program without sparring.



Students may still progress through the MuDo Academy belt system and participate in promotion testing.

4.5 After School Taekwondo Program

The After School Taekwondo Program combines supervised after-school care, school pickup and Taekwondo instruction.

Program-specific enrollment information, school information, pickup procedures, schedules and fees are addressed in the After School Program documentation.

5. MEMBERSHIP OPTIONS

5.1 12-Month Membership

The 12-Month Membership provides a discounted monthly rate in recognition of maintaining continuous membership for twelve consecutive months.

The current membership rate is:

\$197.75 per month, including HST.

The 12-Month Membership is not intended to create a debt for the remaining months if a member chooses to leave early.

If the member cancels before completing twelve consecutive months, the discounted rate ends.

The member is not required to pay the remaining months after leaving.

If the student later returns to MuDo Academy, the applicable membership rate then offered by MuDo Academy applies.

The registration fee is a one-time payment and is not charged again when a student returns to membership.

Rate Changes

Membership rates are not guaranteed to remain unchanged indefinitely.

Members who have remained at MuDo Academy beyond their initial twelve-month membership period may have their monthly membership rate adjusted to the then-current membership rate offered by MuDo Academy.



Previous, discounted or grandfathered membership rates are not guaranteed to continue indefinitely. This includes members who have been paying the previous \$175 monthly rate for longer than twelve months.

MuDo Academy may adjust the membership rate for existing members after their initial twelve-month membership period.

Members will be advised of applicable future rates before a new rate takes effect.

5.2 Pay-As-You-Go Membership

The Pay-As-You-Go Membership is offered at the applicable monthly rate without the discounted 12-month pricing structure.

The current rate is:

\$224.87 per month, including HST.

5.3 Renewal

At the completion of the twelve-month period, the discounted 12-Month Membership rate expires.

Membership may continue on a month-to-month basis at the then-current membership rate unless cancelled in accordance with the applicable membership terms.

A previous, discounted or grandfathered membership rate is not guaranteed to continue indefinitely. This includes members who have been paying the previous \$175 monthly rate or another rate that is lower than MuDo Academy's current membership rate.

MuDo Academy may adjust the membership rate for existing members after their initial twelve-month membership period.

Members will be advised of applicable future rates before a new rate takes effect.

6. REGISTRATION FEE AND INITIAL MEMBERSHIP COSTS

A registration fee is payable when a student initially joins MuDo Academy.

The current registration fee is:

\$200 plus applicable HST.

The registration package currently includes:

- MuDo Academy uniform

- White belt
- White belt paddle
- One MuDo Academy headband or one scrunchie



The registration fee is separate from the monthly membership fee.

The registration fee is a one-time payment and is not charged again when a student returns to membership.

Registration materials and merchandise form part of the registration process.

7. PAYMENT METHODS AND PAYMENT SCHEDULE

MuDo Academy accepts payment by:

- Credit card through the MuDo Academy website using the Stripe payment option
- E-transfer

Membership fees are paid in advance according to the member's payment schedule.

Parents and guardians are responsible for ensuring that recurring payments or e-transfers continue as required.

7.1 Unpaid Membership

Students with unpaid membership accounts are not permitted to participate in class until the account is brought into good standing.

A student with an unpaid account will not sign in or participate in the class until the required payment has been made.

7.2 Late Payments

A late membership payment may be subject to a:

\$25.00 late fee plus applicable HST.

Any applicable late fee must be paid before the student resumes training.

7.3 Duplicate Payments

If a member accidentally makes a duplicate membership payment, the additional payment is retained as a credit and applied toward a future membership payment rather than being refunded.



8. CANCELLATION, ABSENCE AND RETURN TO MEMBERSHIP

A request to cancel membership must be submitted in writing by email to:

MASTERDEAN@MUDOACADEMY.CA

Verbal requests, text messages, social media messages or conversations with instructors do not constitute formal written cancellation notice.

The 12-Month Membership discounted rate ends when the member cancels before completing the twelve-month period.

The member is not required to pay the remaining months after leaving.

If the student later returns, the student is re-enrolled at the applicable membership rate then offered by MuDo Academy.

The registration fee is a one-time payment and is not charged again when a student returns to membership.

8.1 Vacations and Extended Absences

MuDo Academy does not normally freeze memberships for ordinary vacations, holidays, travel or personal trips.

Membership continues during ordinary vacation periods, including summer vacations, Christmas holidays and extended travel.

Medical emergencies, bereavements or other unforeseen circumstances may be considered by MuDo Academy on a case-by-case basis.

9. NO-REFUND POLICY AND ADDITIONAL EXPENSES

Membership fees, registration fees, testing fees, camp fees, event fees and other payments are treated according to the applicable agreement and Academy policy.

Unless otherwise stated in the applicable agreement or policy, payments are not refundable.

Additional expenses may include:

- Promotion testing fees
- MuDo Academy uniforms
- MuDo Academy-approved sparring equipment where sparring is required
- Camps

- Special events
- Workshops
- Other optional or program-specific purchases



10. PROMOTION TESTING

Promotion testing is an important part of all MuDo Academy programs, including:

- Comprehensive Taekwondo
- Comprehensive Lil' Warriors
- Recreational Taekwondo
- Recreational Lil' Warriors
- After School Taekwondo Program

Belts reflect demonstrated competence.

Students are not automatically entitled to test solely because they have spent a certain amount of time at a particular belt.

Master Dean Iacobucci determines when a student is ready to test based on demonstrated proficiency, attendance, effort, conduct, technical ability and overall readiness.

A student may be required to attend additional training before being approved to test.

Promotion testing fees are separate from regular membership fees.

Testing eligibility, registration deadlines, fees and procedures are communicated by MuDo Academy.

11. SPARRING AND APPROVED EQUIPMENT

Sparring is included in the Comprehensive curriculum when the student is required or approved to participate.

Students participating in sparring must use MuDo Academy-approved sparring gear purchased through MuDo Academy.

Students enrolled in a Recreational Program are not required to participate in contact sparring.

12. UNIFORMS AND BELTS



Students must wear the official MuDo Academy uniform when required for training.

The uniform must:

- Be clean
- Be ironed
- Be worn correctly

Uniforms from other martial arts schools are not permitted.

Belts from other martial arts schools are not permitted.

Students transferring from another martial arts school may be recognized for their previous rank at the discretion of Master Dean Iacobucci.

The student will wear the appropriate MuDo Academy belt and may be required to complete a placement assessment before progressing.

13. ATTENDANCE, PUNCTUALITY AND CLASS PARTICIPATION

Regular attendance and punctuality are important to student progress and to the orderly operation of classes.

Students are expected to arrive prepared and on time.

Parents should allow sufficient time for the student to enter the Academy, prepare for class and be ready when the class begins.

Students who arrive late may be required to wait for an appropriate point in the class before joining the activity.

Missed classes do not automatically create a credit or refund.

Regular attendance is particularly important when a student is preparing for promotion testing.

14. CLUB CLOSURES, HOLIDAYS AND MASTER DEAN IACOBUCCI'S VACATIONS

MuDo Academy maintains a Calendar of Events containing important dates, testing dates, camps, special events and closures.

MuDo Academy may close for school holidays and Professional Activity Days and may make additional schedule changes when operationally necessary.



The Academy closes for:

- One week in July for Master Dean Iacobucci's vacation
- One week in August for Master Dean Iacobucci's vacation

Additional closures may occur because of:

- Academy events
- Emergencies
- Severe weather
- Snow storms

Parents and guardians are responsible for checking their email and the MuDo Academy Calendar of Events regularly.

15. CAMPS, EVENTS AND SPECIAL PROGRAMS

Camps, special events, workshops and other optional programs are separate from ordinary monthly membership unless specifically stated otherwise.

Fees, registration requirements, eligibility and cancellation procedures for these activities are communicated when the activity is offered.

Participation in camps and events may be subject to the student's membership status, age, program and conduct.

16. COMMUNICATION WITH PARENTS AND STUDENTS

Email is an important official communication method for MuDo Academy.

Parents and guardians are responsible for checking the email address provided during enrollment.

The MuDo Academy Calendar of Events is also an important source of Academy information.

The Calendar may include:

- Closures
- Snow storms
- Weather-related changes
- Promotion tests



- Camps
- Special events
- Schedule changes
- Important deadlines

Parents should ensure that important Academy information is communicated to their children.

16.1 DIRECT COMMUNICATION WITH MASTER DEAN IACOBUCCI

Questions or concerns regarding training, policies, class placement, student conduct or other Academy matters should be directed in writing by email to:

MASTERDEAN@MUDOACADEMY.CA

Parents should not interrupt classes to discuss lengthy matters with the instructor and should not expect a long conversation during drop-off or pick-up.

Email allows matters to be properly reviewed and provides a clear written record.

17. MU DO MESSAGE SYSTEM

MuDo Academy may use a laminated MuDo Message clip as a visible communication tool between the Academy and parents.

A small laminated message may be clipped to the student's belt at the end of class.

The student keeps the belt on when leaving the Academy, allowing the parent or guardian to see the message.

MuDo Messages may be used for practical reminders such as:

- The student's uniform needs to be washed or cleaned.
- The student was late for class and punctuality needs to be addressed.
- The student forgot a water bottle.
- The student did not bring required sparring gear.
- A brief training, conduct or Class Protocol concern needs parental attention.

The MuDo Message system is intended to provide a visible, simple reminder.

Parents should return the MuDo Message clip or notice to MuDo Academy as requested.



18. RULES, REGULATIONS AND CLASS PROTOCOL

The Rules, Regulations and Class Protocol govern conduct, discipline, uniforms, sparring, personal hygiene, punctuality, classroom conduct and other aspects of participation in the Academy.

The Rules, Regulations and Class Protocol form part of the overall membership documentation.

Parents, guardians and students are responsible for reading and understanding them.

19. CONDUCT, DISCIPLINE AND TERMINATION

Students are expected to demonstrate respect, appropriate conduct, focus and self-control.

Parents and guardians are expected to conduct themselves respectfully toward Master Dean Iacobucci, instructors, students, other families and the Academy.

A serious or repeated breach of the Rules, Regulations, Class Protocol or Club Policies may result in suspension or termination of membership.

Where MuDo Academy terminates a membership because of a serious or repeated breach of the Rules, Regulations, Class Protocol or Club Policies, the member will receive no refund, except to the extent a refund is required by applicable law.

20. PHOTOS AND VIDEO

MuDo Academy may photograph or record students during:

- Classes
- Events
- Demonstrations
- Camps
- Promotion testing
- Other Academy activities

Photos and video may be used for Academy records, publicity or promotional purposes.

If a parent or guardian does not want their child to be photographed or recorded, the parent or guardian must notify MuDo Academy in writing by email at:

MASTERDEAN@MUDOACADEMY.CA

The written request should clearly identify the student and state that the student is not to be photographed or recorded.



21. STUDENT HEALTH, MEDICAL AND TRAINING INFORMATION

MuDo Academy requires accurate information about a student's health, medical, physical, developmental, neurological, behavioural or other circumstances that may affect participation in Taekwondo training or the student's ability to follow instruction.

The Enrollment Application asks:

Does the student have any diagnosed medical, physical, developmental, neurological, behavioural or other condition that may affect their participation in Taekwondo training or their ability to follow instruction?

Parents and guardians are expected to answer accurately and to identify any diagnosed condition when asked.

If a student has been diagnosed with a condition, the parent or guardian should identify what the student has been diagnosed with so that Master Dean Iacobucci can make appropriate training and class-placement decisions.

Providing accurate information does not mean that a student will automatically be excluded from training.

The purpose is to help Master Dean Iacobucci properly teach the student and determine an appropriate training environment.

Access to student health, medical and training information is restricted to Master Dean Iacobucci, except where disclosure is required or necessary for safety or legal reasons.

This information is not shared with Assistant Instructors or other students except where disclosure is required or necessary for safety or legal reasons.

MuDo Academy does not administer medication to students.

22. RISK ACKNOWLEDGEMENT AND WAIVER

The Risk Acknowledgement, Waiver and Release is a separate document from the Enrollment Application and Membership and Club Policies Agreement.

A trial-class risk acknowledgement is used for the trial class.

A more detailed Risk Acknowledgement, Waiver and Release is completed when the student becomes a member.

The applicable waiver and release must be completed before the student participates in regular membership training.



23. PARENT / GUARDIAN RESPONSIBILITIES

Parents and guardians are responsible for:

- Providing accurate enrollment and health, medical and training information.
- Reading and completing required Academy documents.
- Ensuring membership payments are made when due.
- Keeping the student's account in good standing.
- Ensuring the student arrives on time and prepared for class.
- Providing the required uniform and equipment.
- Checking Academy email communications.
- Checking the MuDo Academy Calendar of Events.
- Communicating important Academy information to the student.
- Directing questions and concerns to Master Dean Iacobucci in writing.
- Ensuring that the student follows the Academy's Rules, Regulations and Class Protocol.
- Informing MuDo Academy of relevant changes to the student's information or circumstances.
- Following the Academy's cancellation procedures when ending membership.

APPENDIX A — MEMBERSHIP STRUCTURE AT A GLANCE

12-MONTH MEMBERSHIP

Current Rate:

\$197.75/month including HST

Key Feature:

Discounted monthly rate while maintaining continuous membership for 12 consecutive months.

The member is not required to pay the remaining months after leaving.

RENEWAL

At the completion of the 12-month period, the discounted 12-Month Membership rate expires.

Membership may continue at the applicable rate then offered by MuDo Academy.

Previous, discounted or grandfathered membership rates are not guaranteed to continue indefinitely and may be adjusted for existing members.



PAY-AS-YOU-GO MEMBERSHIP

Current Rate:

\$224.87/month including HST

Key Feature:

No 12-month discounted rate.

APPENDIX B — CURRENT REGISTRATION PACKAGE

REGISTRATION FEE

\$200 plus applicable HST

REGISTRATION PACKAGE INCLUDES

- MuDo Academy uniform
- White belt
- White belt paddle
- One MuDo Academy headband OR one scrunchie

The registration fee is separate from the monthly membership fee.

The registration fee is a one-time payment and is not charged again when a student returns to membership.

APPENDIX C — KEY COMMUNICATION INFORMATION

PRIMARY EMAIL

MASTERDEAN@MUDOACADEMY.CA



This is the primary email for:

- Membership concerns
- Cancellation notices
- Parent communication
- Questions regarding Academy policies
- Training concerns
- Class-placement questions
- Other matters requiring communication directly with Master Dean Iacobucci

Parents should also monitor the MuDo Academy Calendar of Events and Academy email communications for:

- Closures
- Snow storms
- Testing
- Camps
- Events
- Schedule changes
- Important deadlines

APPENDIX D — DOCUMENT FAMILY

MuDo Academy's membership onboarding documentation is designed as a family of related documents rather than one oversized form.

1. TRIAL CLASS REGISTRATION

Completed before the trial class.

2. TRIAL CLASS RISK ACKNOWLEDGEMENT

Completed in connection with the trial class.

3. ENROLLMENT APPLICATION

Collects the student's enrollment, parent/guardian, contact and health, medical and training information.



4. MEMBERSHIP AND CLUB POLICIES AGREEMENT

Sets out the membership terms, payment provisions, cancellation provisions, Club policies and parent/member responsibilities.

5. DETAILED RISK ACKNOWLEDGEMENT, WAIVER AND RELEASE

Completed when the student becomes a member.

6. RULES, REGULATIONS AND CLASS PROTOCOL

Sets out the operational and behavioural standards for participation at MuDo Academy.

7. AFTER SCHOOL PROGRAM DOCUMENTATION

Additional documentation applies to students enrolled in the After School Program, including school and pickup information.

END OF VOLUME 1

MASTER IACOBUCCI'S MUDO ACADEMY

VOLUME 1 — MEMBERSHIP AGREEMENT GUIDE

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